



Procurement Form (FOR)

Effective Date:
5/1/2019

Document #:
FSA_PRO_FOR_0039

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Document Title:
Procurement Board Report-RFP

Document Owner/Department:
Procurement Team

Date: May 27, 2020

To: Sue McCormick, Chief Executive Officer

From: Daniel Edwards, Procurement Manager

Re: Procurement Report

General Information

Contract Number:	1802499	Project Owner:	Michael Dunne
Contract Title:	Professional Engineering Services for Water Works Park Water Treatment Plant HVAC System Improvements		
Vendor:	HDR Michigan, Inc.		
Budget:	Capital Project		

Procurement Method

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	10-28-2019	Addendums released:	3
Buyer:	Gina Raju	Downloaded by:	62
Response due date:	12-20-2019	Responses received:	5

Cost Summary – HDR Michigan, Inc.

Description	Proposed Cost	Negotiated Cost
Task 1 - Project Kickoff Meeting	\$23,422.99	\$22,922.99
Task 2 – Project Management	42,795.82	42,295.82
Task 3 – Study Phase	227,048.70	217,470.80
Task 4 – Preliminary Design	188,550.40	173,610.85
Task 5 - Final Design	246,046.30	226,999.90
Task 6 – Bid and Award	16,975.96	16,475.96
Task 7 – Construction Administration	181,146.05	176,050.40
Task 8 – RPR Services	234,413.22	234,413.22
Provisional Allowance	-	239,760.06
Totals	\$1,160,399.44	\$1,350,000.00

Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.

Benchmarking was completed by comparing the proposals for this project. This analysis



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confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached cost tabulation.

Evaluation Committee: (Designation – Organization)

A – GLWA – Team Lead - Water and Field Services

B – GLWA – Engineer - Water and Field Services

C – GLWA – Manager - Water and Field Services

D – GLWA – Engineer - Water and Field Services

Evaluation Score(s) - Maximum Score Possible: 100

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.

Vendor (Highest to lowest score)	Score	Proposed Cost before Negotiations
*CDM Smith Michigan, Inc.	81.00	\$ 2,592,307.00
HDR Michigan, Inc.	80.43	\$ 1,160,399.44
DiClemente Siegel Design Inc	73.29	\$730,078.00
GHD	69.86	\$ 989,431.00
WXEL PBS	45.62	\$ 865,900.00

*The award to the second highest ranked proposer was recommended due to unproductive negotiations with the highest ranked proposer.

Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): No

Detroit Based Business (DBB): No

Small Business Enterprise (SBE): No

Sub-Contractor(s) List:

OHM

Vendor Response Survey: N/A



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Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder:

N/A