



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, February 26, 2020

2:00 PM

Water Board Building 5th Floor

**Public Hearing on the Proposed FY 2021 Water and Sewerage Service Charges
and
Public Hearing on the Proposed Biennial Budget for the Two-Year Period ended
June 30, 2020 (FY 2021 & FY 2022)**

1. Call to Order

Chairperson Munfakh called the meeting to order at 2:00 p.m.

2. Quorum Call

Present: 6 - Chairperson Abe Munfakh, Vice-Chairperson Beverly Walker-Griffea, Secretary Jaye Quadrozzi, Director Brian Baker, Director Gary Brown, and Director Freman Hendrix

3. Approval of Agenda

Chairperson Munfakh requested a Motion to approve the Agenda.

Motion By: Jaye Quadrozzi

Support: Beverly Walker-Griffea

Action: Approved

The motion carried by a unanimously vote.

4. Approval of Minutes

A. [2020-089](#) February 12, 2020 Board of Directors Workshop Meeting Minutes.Draft

Sponsors: Rechanda Willis

Attachments: [February 12, 2020 Board of Directors Workshop Meeting Minutes](#)

Chairperson Munfakh requested a Motion to approve the February 12, 2020 Board of Directors Workshop Meeting Minutes.

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

Michelle George (Detroit Black Nurses Association) addressed the Board regarding the green ooze in Madison Heights.

Russ Bellant addressed the Board regarding stormwater management costs and drainage fees.

Adrian Keith Bennet came before the Board to voice his support for the continued and expanded funding of the Water Residential Assistance Program.

Cindy Darrah addressed the Board regarding water samples.

Saulius Simoliunas addressed the Board regarding the coronavirus.

6. Communications

A. [2020-091](#) Receipt of Correspondence

Attachments: [Governor Whitmer Letter to GLWA Board of Directors.February 26, 2020](#)
[Letter from Dearborn Mayor O'Reilly.February 26 2020 GLWA Board Meeting](#)
[S. Simoliunas Public Comment to GLWA Board.Feb. 26, 2020](#)
[WrapBreakdown](#)
[1905101 - Memo to Board - 3-5-2020](#)

Motion By: Gary Brown
Support By: Jaye Quadrozzi
Action: Received and Filed
The motion carried by a unanimous vote.

7. Presentations

A. [2020-088](#) Presentation of Awards

Sponsors: Sue F. McCormick

Indexes: Office of the Executive; Public Affairs; Finance; Organizational Development

CEO Sue F. McCormick stated that GLWA was honored with two awards for Work Force Development and for Public Information and Education at NACWA'S winter conference in Atlanta.

The Work Force Development honor recognized GLWA's apprenticeship program, which has launched three apprenticeships that are closing the gap in the availability of highly trained talent to adequately fill skilled trade rolls that is imperative to the Authority's operation. Congratulation to Terri Conerway, Adino May, Renethia Daniel and Jetaun Coleman for their hard work in developing the program.

The second award was for Public Information and Education honor for the regional one water public education campaign. Congratulations to Michelle Zdrodowski and Curtis Burris-White of Public Affairs who led the charge for GLWA, working hand-in-hand with SEMCOG and Cranbrook Freshwater Institute.

Also, Nicolette Bateson, Chief Financial Officer/Treasurer, and her Team were recognized by the Government Finance Officers Association with its Distinguished Budget Presentation Award, for GLWA's Fiscal Year 2020 and Fiscal Year 2021 Budget and Five-Year Financial Plan. This award reflects GLWA's commitment to meeting the highest principals of transparency and communication in our budgeting documents. Congratulations to Lisa Mancini, Phyllis Walsh, Sondra Hunsinger, Jay Oswald, Robert Arbaugh, Katrina Ingram, Guy Belew, and Ashlee Gravley.

8. Old Business**A. [2020-037](#) Resolution 2020-037 to Increase Water Residential Assistance Program Funding and Expand Program Eligibility Criteria**

Attachments: [Governor Whitmer Letter to GLWA Board of Directors.February 26, 2020](#)
[WRAP Reallocation Request Program Change presentation BOARD](#)

No action taken - This item will be addressed after Item 15. Closed Session.

9. Public Hearings

A. [2020-086](#) Continued Public Hearing on the Proposed Biennial Budget for the Two-Year Period ended June 30, 2022 (FY 2021 and FY 2022)

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Notice of Public Hearing on FY 21 and 22 Biennial Budget](#)
[10A2 2020-082 Resolution Adopting the FY 2021 FY 2022 Biennial Budget 2.26.2020](#)
[FY 2021+ Budget and Charges Public Hearing PresentationFINAL](#)
[WrapBreakdown](#)

Chairperson Munfakh requested a Motion to open the Public Hearing on the Proposed Biennial Budget for the Two-Year Period ended June 30, 2022 (FY 2021 and FY 2022).

Motion By: Jaye Quadrozzi

Support By: Abe Munfakh

Action: Approved

The motion carried by a unanimous vote.

B. [2020-087](#) Continued Public Hearing on the Proposed FY 2021 Water and Sewerage Service Charges

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Notice of Public Hearing on FY 21 Charges](#)

[Letter from Dearborn Mayor O'Reilly, February 26 2020 GLWA Board Meeting](#)

Chairperson Munfakh requested a Motion to open the Public Hearing on the Proposed FY 2021 Water and Sewerage Service Charges.

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

Chairperson Munfakh opened the Public Hearings regarding the Proposed Biennial Budget for the Two-Year Period ended June 30, 2022 (FY 2021 and FY 2022) and the Proposed FY 2021 Water and Sewerage Service Charges at 3:25 p.m., with a presentation by Nicolette Bateson, Chief Financial Officer/Treasurer.

Following the presentation, Chairperson Munfakh asked if there was anyone in the audience that would like to make comments regarding the Budget or Charges.

Public Comments:

Damon Garrett, Director of the City of Highland Park Water Department, came before the Board to read a statement from Mayor Hubert Yopp, City of Highland Park, regarding proposed sewer charges.

Chairperson Munfakh asked if there was anyone else in the audience that would like to make any comments.

There being no further comments, Chairperson Munfakh adjourned the Public Hearings at 3:49 p.m. to the call of the Chair.

10. New Business

A. [2020-082](#) Resolution Adopting the FY 2021 & FY 2022 Biennial Budget

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [2020-082 FY 2021 & FY 2022 Biennial Budget Resolution](#)

[Proposed FY 2021 FY 2022 Biennial Budget and FY 2021 Water and Sewerage Service Charges](#)

Motion By: Beverly Walker-Griffea

Support By: Gary Brown

Action: Postponed to the Board of Directors Workshop Meeting

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The motion carried by a unanimous vote.

B. [2020-083](#) Resolution Regarding Approval of FY 2021 Schedule of Service Charges

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Proposed FY 2021 Water and Sewer Charges](#)

Motion By: Beverly Walker-Griffea

Support By: Gary Brown

Action: Postponed to the Board of Directors Workshop Meeting

Agenda of March 11, 2020

The motion carried by a unanimous vote.

C. [2020-056](#) Resolution Regarding Approval of FY 2021 through FY 2025 Capital Improvement Plan

Sponsors: Suzanne Coffey

Indexes: Planning Services

Attachments: [Resolution 2020-056 CIP](#)

[2020-02-25_FinalCIP](#)

[GLWA 2021-2025 CIP Final](#)

[GLWA 2021-2025 CIP - Appendix A - Water Projects \(2\)](#)

[GLWA 2021-2025 CIP - Appendix B - Wastewater Projects](#)

[GLWA 2021-2025 CIP - Appendix C - Centralized Services Projects](#)

Motion By: Freman Hendrix

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by a unanimous vote.

D. [2020-065](#) **Presentation of GLWA Member Outreach Program Third Party Facilitator’s Update, 2020**

Sponsors: Suzanne Coffey

Attachments: [Bridgeport 2020 GLWA Board Workshop](#)

Motion By: Brian Baker
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

E. [2020-067](#) **Resolution Authorizing Publication of Notice of Intent to Issue Sewage Disposal System Revenue Bonds**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A3 Resolution Regarding Publication of Notice of Intent to Issue Bonds \(Sewer\) 2020](#)

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

F. [2020-068](#) **Resolution Authorizing Publication of Notice of Intent to Issue Water Supply System Revenue Bonds**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B3 Resolution Regarding Publication of Notice of Intent to Issue Bonds \(Water\) 2020](#)

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

G. [2020-066](#) Water Residential Assistance Program Reallocation Request for Uncommitted FY 2019 Funds

Sponsors: Nicolette Bateson

Indexes: Finance

- Attachments:** [6A2 2020-066 Attachment 1](#)
[6A2 2020-066 Attachment 2](#)
[6A2 2020-066 Attachment 3](#)
[6A2 2020-066 Attachment 4](#)
[6A3 Wayne Metro Reallocation Req. Letter 1.10.20v2](#)
[WRAP Reallocation Request Program Change presentation BOARD](#)

Director Baker made a Motion to postpone this item until the next Board of Directors Meeting, which failed for lack of a Support.

Director Brown made a Motion, Supported by Secretary Quadrozzi to call the question.

Motion By: Gary Brown
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

Chairperson Munfakh requested a Motion to approve Resolution 2020-066.

Motion By: Beverly Walker-Griffea
Support By: Gary Brown
Action: Approved
The motion carried by the following vote:

Aye: 5 - Chairperson Munfakh, Vice-Chairperson Walker-Griffea, Secretary Quadrozzi, Director Brown, and Director Hendrix

Nay: 1 - Director Baker

H. [2020-044](#) RFP-49412 HVAC Building & Mechanical Systems Program Management & On-Demand Repair Services

Sponsors: Cheryl Porter and Navid Mehram

Indexes: Water Operations; Wastewater Operations

Motion By: Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

I. [2020-040](#) **Contract No. 2000068
Landfill Service for Lime Stabilized Dewatered Sludge
CIP # / BCE Score: O&M Project**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [Procurement Report #2000068 REV2 2.4.2020](#)

Motion By: Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

J. [2020-036](#) **Proposed Change Order No. 1
Contract No. GLWA-CON-197
Modifications to Incineration Sludge Feed Systems in Complex II at
the Water Resource Recovery Facility (WRRF)
CIP #213007**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

K. [2020-038](#) **Contract No. 1902433 and Contract No. 1903043
Standby Generator Preventative Maintenance and Repair Services
BCE Score: O&M Project**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [1902433 - Procurement Board Report](#)
[Cost Tabulation - Notice of Respondents](#)
[Vendor Response Survey](#)

Motion By: Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

L. [2020-017](#) **Contract No. 1901592**
GIS Strategic Support Services
BCE Score: O&M Project

Sponsors: Jeffrey Small

Indexes: Information Technology

Attachments: [Bid table 1901592](#)
[Procurement Board Summary-RFP 11320-v.2 4.2018](#)

Motion By: Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

11. Reports

None

12. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

There were no Board Members' remarks.

13. CEO's Report

A. [2020-093](#) **CEO Report - February, 2020**

Sponsors: Sue F. McCormick

Indexes: Office of the Executive

Attachments: [CEO Report -February 26, 2020](#)

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Received and Filed
The motion carried by a unanimous vote.

14. Other Matters

There were no other matters.

15. Closed Session

A. [2020-084](#) Closed Session Request- Attorney Client Communication

Sponsors: Randal Brown

Indexes: General Counsel

Chairperson Munfakh stated the Board will return after Closed Session to consider Item 2020-037.

Chairperson Munfakh requested a Motion and Roll Call Vote to enter into Closed Session at 5:17 p.m.

Motion By: Jaye Quadrozzi

Support By: Beverly Walker-Griffea

Action: Approved

The motion carried by a unanimous vote.

Aye: 6 - Chairperson Munfakh, Vice-Chairperson Walker-Griffea, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

B. [2020-085](#) Closed Session Request - Security Measures

Sponsors: Randal Brown, W. Barnett Jones and Jeffrey Small

Indexes: General Counsel; Security and Integrity; Information Technology

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Postponed to the Board of Directors Workshop Meeting

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The motion carried by a unanimous vote.

Entered Closed Session at 5:20 p.m.

Returned from Closed Session at 5:50 p.m.

The only matter discussed was attorney-client communication.

8. Old Business (Cont'd)

A. [2020-037](#) Resolution 2020-037 to Increase Water Residential Assistance Program Funding and Expand Program Eligibility Criteria

Attachments: [Governor Whitmer Letter to GLWA Board of Directors February 26, 2020](#)
[WRAP Reallocation Request Program Change presentation BOARD](#)

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Postponed to the Board of Directors Workshop Meeting

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The motion carried by a unanimous vote.

16. Adjournment

Chairperson Munfakh requested a Motion to Adjourn.

Motion By: Jaye Quadrozzi

Support: Beverly Walker-Griffea

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 5:50 p.m.