



**DWSD & GLWA  
Reconciliation Committee  
October 18, 2019 at 10:30 a.m.**

Water Board Building  
735 Randolph, Ste. 1606, Detroit, MI 48226

**Summary**

- 1) Chairman Brian Baker represented the GLWA Board at the meeting. At the time of the meeting there was no appointed representative from the GLWA Board due to recent vacancies on the Board.
- 2) **Status Report: Financial Highlights**
  - a. Cash Held for the Benefit of DWSD and other related accounts were reconciled as of June 30, 2019. Both DWSD and GLWA financial teams meet weekly and are on target to be reconciled for the first quarter of FY 2020 by the end of October.
  - b. Shortfall Notes payments are up to date and on schedule as of October 1, 2019.
  - c. FY 2019 Audit is on schedule. GLWA target date for presentation to the Board for December 20, 2019.
  - d. Standard Operating Procedures (SOPs) development status was handed out. Nickie Bateson and Tom Naughton sign off on the SOPs as they are completed for Financial matters.
  - e. Upcoming: Potential Taxable Refunding (Next 3 – 6 months)
    - i. Borrowing rates are at an all time historic low. They are almost 100 basis points less than a year ago.
- 3) **Status Report: Current Arbitrations**
  - a. Chlor/Dechlor Facility and Watermain Transmission Mains
    - i. This arbitration was stayed as parties worked together.
    - ii. DWSD reported that there is a preliminary map from the technical group that shows the preliminary list of lines that should stay with GLWA.
    - iii. Next phase is to look at lines that should be decommissioned.
    - iv. DWSD requested that the OHM Technical Team work together with the Black & Veatch team to come up with a master plan for the lines in question.
    - v. DWSD and GLWA teams will be meeting to discuss the preliminary list.
  - b. Water Utility Billing
    - i. GLWA has submitted requests to DWSD for routine administrative review of account billing matters. No final decision from DWSD at the time of the meeting. DWSD was responding with questions regarding the initial submissions.
    - ii. Debra Pospiech and Randal Brown to follow up to determine if there were any final decisions.
- 4) **Status Report: Information Technology Shared Services Update**
  - a. Terminated Services
    - i. ITS-001 Retail Automatic Meter Reading Technology Suite as of June 30, 2019

- ii. ITS-002 Customer Service Technology Suite as of October 1, 2018
  - iii. ITS-003 See Click Fix as of January 1, 2019
  - iv. ITS-006 GIS as of July 1, 2019
  - v. ITS-009 IT Infrastructure (partial) as of March 1, 2019
- b. There are three IT Shared Services that are affected by discussions with Oracle.
  - i. ITS-004 (WAM)
  - ii. ITS-005 (Mobile Workforce Management)
  - iii. ITS-008 (Tibco)
- c. Although ITS-009 has had several areas separated that DWSD has assumed responsibility for these areas, there are additional areas that will be separated by June 30, 2020.
  - i. Services that will continue with GLWA
    - 1. Print Shop
    - 2. Security networking and badging access
    - 3. Security cameras
- d. FY 2018 and FY 2019 Timeline
  - i. The GLWA Shared Services goal was to get all FY 2018 Shared Services charges finalized and to DWSD by October 31, 2019.
  - ii. After FY 2018 is completed, the team will focus on completing the FY 2019 Shared Services true-up.

**5) Scheduled Meetings:** January 17, 2020  
10:30 a.m. – 12 p.m.

#### **Reconciliation Committee**

Linda D. Forte, Board of Water Commissioners

Brian Baker, Great Lakes Water Authority Board of Directors (temporary designee)

#### **Reconciliation Committee Participants**

Gary Brown, Director, Detroit Water & Sewerage Department

Sue McCormick, Chief Executive Officer, Great Lakes Water Authority

Tom Naughton, Chief Financial Officer, Detroit Water & Sewerage Department

Nickie Bateson, Chief Financial Officer & Treasurer, Great Lakes Water Authority

Debra Pospiech, Chief Administrative Officer and General Counsel

Randal Brown, General Counsel, Great Lakes Water Authority