



Financial Services Audit Committee Communication

Date: December 6, 2019

To: Great Lakes Water Authority Audit Committee

From: Alicia Haskin, Management Professional – Intergovernmental Relations

Re: October Reconciliation Committee

Background: The 2018 Memorandum of Understanding between the Detroit Water and Sewerage Department (DWSD) and Great Lakes Water Authority (GLWA) states that the Reconciliation Committee defined by the Water and Sewer Services Agreement shall meet quarterly, at a minimum. The last meeting was on October 18, 2019.

The purpose of the quarterly meetings is to ensure there is communication between the two entities related to financial, operational, legal, capital planning, and other matters.

Analysis: The attached documents from the October 18th Reconciliation Committee Meeting include the following.

- Reconciliation Committee Meeting Summary
 - Summarizes the items discussed and the action items from the meeting.
- GLWA-DWSD Quarterly Reconciliation thru June 30, 2019
 - Illustrates the Cash Held for the Benefit of DWSD and other related accounts that are reconciled thru June 30, 2019.
- DWSD-GLWA Standard Operating Procedures Tracking
 - Tracks the Standard Operating Procedures that are completed, in Review and in Development to document the operational interactions of DWSD and GLWA.
- Information Technology Shared Services Status
 - Lists the IT Shared Services with termination dates as currently anticipated by both entities.

Proposed Action: Receive and file this report.