

Date: September 27, 2019

To: The GLWA Board of Directors

From: Members of the Units of Service & System Water Audit Scope Development Team  
(Vyto Kaunelis, Dearborn; Jeff McKeen, SOCWA; Jim Murray, Dearborn; Jacob Rushlow, Livonia; Sam Smalley, DWSD)

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The purpose of this letter is to recommend that the GLWA Board of Directors approve the Black & Veatch contract amendment #2 based on the Units of Service & System Water Audit Phase 3 Scope endorsed by the Water Analytical Work Group (AWG) on September 24, 2019.

The GLWA Board reviewed a previous draft of this Black & Veatch contract amendment #2 at their meeting on April 24, 2019. Prior to the meeting, several Member Partners expressed reservations about the amendment; ultimately, the Board did not approve the proposed amendment.

In response to the concerns expressed by members, GLWA invited participation from the member community in collaboratively developing a work scope that would be mutually acceptable to both GLWA and members. Following the June 4<sup>th</sup> meeting of the Water Analytical Work Group (AWG), the above-named community representatives (plus Carrie Cox, who is presently on leave) volunteered to work on this important task. GLWA team members Suzanne Coffey, Todd King, Chandan Sood and Madison Merzlyakov participated as part of the Scope Development Team, and the group was ably facilitated by Kerry Sheldon of Bridgeport Consulting.

Beginning on June 18, 2019, the Scope Development Team met a total of five times in order to develop a Draft Scope for Phase 3 of the Units of Service & System Water Audit. We reached consensus on September 19<sup>th</sup> regarding the scope, which was endorsed by the Water Analytical Work Group (AWG) on September 24<sup>th</sup>. We urge the Board approve the Black & Veatch contract amendment #2 to execute this scope of work at the earliest opportunity.

On behalf of the entire member community, the Scope Development Team would like to thank GLWA for requesting our assistance with this important project, and for their willingness to discuss and debate every aspect of the proposed contract amendment so thoroughly and thoughtfully. Not only does this level of collaborative effort align with the spirit and intent of the One Water Partnership, but also, a much better work product has been created as a result. We are confident that the outcome of the work to be done via this contract amendment will more fairly allocate costs among member communities.



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