



Financial Services
Procurement
735 Randolph Street, Suite 1508
Detroit, Michigan 48226
Phone: 313-964-9157

Procurement Report

Date: August 27, 2019
To: Sue McCormick, Chief Executive Officer
From: Dan Edwards, Procurement Manager
Re: Procurement Report

General Information			
Contract Number:	GLWA-CS-267	Project Owner:	Grant Gartrell
Contract Title:	Ypsilanti Pumping Station Improvements		
Vendor:	Brown and Caldwell, LLC		
Budget:	Capital Project		
Contract Length:	68 Months		

Procurement Method

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	July 8, 2018	Addendums released:	3
Distributed to:	97	Downloaded by:	97
Response due date:	March 21, 2019	Responses received:	4

Evaluation and Scores

Evaluation Committee: (Designation – Organization)
A – Manager, GLWA
B – Engineer, GLWA
C – Team Leader, GLWA

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.

Maximum Score Possible:		
Vendor (Highest to lowest score)	Score	Proposed Cost before Negotiations
Brown and Caldwell, LLC	79.66	\$ 3,399,945.00
Arcadis of Michigan LLC	71.19	\$ 2,347,453.01
Mott MacDonald Michigan, LLC	61.14	\$ 4,470,105.00
GHD	45.83	\$ 1,996,010.00



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Negotiated Cost Schedule

Brown and Caldwell, LLC		
Description	Original Proposal	Negotiated
Task 1 - Project Kickoff Meeting	15,927.00	14,675.00
Task 2 - Project Management	150,682.00	146,698.00
Task 3 - Preliminary Design	498,896.00	457,714.00
Task 4 - Final Design	940,423.00	868,889.00
Task 5 - Bidding Assistance	54,039.00	42,036.00
Task 6 – Construction Administration	784,402.00	704,104.00
Task 7 – Resident Project Representative	819,957.00	819,957.00
Task 8 – O & M, SOP's and Training	135,619.00	129,613.00
*Task 9 – DWRF Provisional Allowance	0.00	50,000.00
*Task 10 – Real Estate Provisional Allowance	0.00	200,000.00
*Task 11 – Provisional Allowance	0.00	250,000.00
Totals	\$3,399,945.00	\$3,683,686.00

*Not included in RFP

Provisionary Allowance is an amount included in the Contract Price to reimburse the Consultant for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Consultant.



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Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): No

Detroit Based Business (DBB): No

Small Business Enterprise (SBE): No

Sub-Contractor(s) List:

Tetra Tech of Michigan PC

Benesch

Vendor Response Survey: N/A

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract: N/A