



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors Workshop Meeting

Wednesday, June 12, 2019

1:00 PM

Water Board Building 5th Floor

1. Call to Order

Chairman Baker called the meeting to order at 1:00 p.m.

2. Quorum Call

Present: 6 - Chairman Brian Baker, Vice Chairman Abe Munfakh, Secretary Robert Daddow, Director Gary Brown, Director Freman Hendrix, and Director Craig Hupy

3. Approval of Agenda

Chairman Baker requested a Motion to approve the Agenda.

Motion By: Freman Hendrix

Support By: Abe Munfakh

Action: Approved

The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2019-225](#) May 22, 2019 Board of Directors Meeting Minutes.Draft

Sponsors: Rechanda Willis

Attachments: [May 22, 2019 Board of Directors Meeting Minutes](#)

Chairman Baker requested a Motion to approve the May 22, 2019 Board of Directors Meeting Minutes.

Motion By: Abe Munfakh

Support By: Robert Daddow

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Communications

A. [2019-237](#) **Receipt of Correspondence**

Attachments: [May 20, 2019 Letter from Alex Green IV](#)

Motion By: Robert Daddow
Support By: Craig Hupy
Action: Received and Filed
The motion carried by a unanimous vote.

7. Old Business

None

8. New Business

A. [2019-235](#) **Award Presentation**

Sponsors: Sue F. McCormick

Indexes: Office of the Executive

No Action Taken

Sue F. McCormick, Chief Executive Officer, joined by Steve Miller, Biosolids Dryer Facility Manager - NEFCO, presented an award to Wastewater Operating Services team members: Majid Khan, Director of Operations; Phil Kora, Construction Engineering Manager; Sanjay Patel, Team Leader; and Navid Mehram, Chief Operating Officer - Wastewater Operating Services, which GLWA received from the National Council for Public-Private Partnerships for recognition of GLWA's Biosolids Dryer Facility as the Infrastructure Project Award winner for the 2019 National Public-Private Partnership Award.

The Award was received on May 15, 2019 in Denver, Colorado, and Steve Miller, NEFCO, received the Award on behalf of both NEFCO and GLWA.

B. [2019-228](#) **1900933 External Auditor Services**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Procurement Report - External Auditor.pdf](#)
[External Auditor Evaluation Tabulation and Fees 6.12.2019.pdf](#)
[Vendor Response - External Auditor.pdf](#)

Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

C. [2019-229](#) **Proposed Agreement related to FY2017 Shared Services and Transition Costs True-up between the Detroit Water and Sewerage Department and the Great Lakes Water Authority**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [FY 2017 True Up Cover Memo 6.6.2019.pdf](#)

[2 - FY17 Shared Services and Transition Costs True-Up Agreement 6.6.2019.docx](#)

Motion By: Abe Munfakh

Support By: Craig Hupy

Action: Approved

The motion carried by a unanimous vote.

D. [2019-230](#) **Proposed Amendment to GLWA Contract CS-195 effective July 1, 2019 with The Foster Group for Annual Financial Management Consulting at a not-to-exceed amount of \$1,000,000 for a two-year contract, and for SRF Bond Transaction support at \$15,000 per transaction until such time as an RFP for Market Bond Transaction Services is secured, in addition to a quarterly update to the Audit Committee on the attached Transition Plan presented to the Board on June 12, 2019**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [CS-195 Work Plan Transition Summary.pdf](#)

[CS195 Status Report Proposal 051319.pdf](#)

Director Brown made a Motion, Supported by Chairman Baker, to Amend the Motion to Resolution 2019-230 to: "Proposed Amendment to GLWA Contract CS-195 effective July 1, 2019 with The Foster Group for Annual Financial Management Consulting at a not-to-exceed amount of \$1,000,000 for a two-year contract, and for SRF Bond Transaction support at \$15,000 per transaction until such time as an RFP for Market Bond Transaction Services is secured, in addition to a quarterly update to the Audit Committee on the attached Transition Plan presented to the Board on June 12, 2019."

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved as Amended

The motion carried by a unanimous vote.

E. [2019-226](#) Rouge River Outfall (RRO) and Hypo Building

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [RRO and Hypo Building-Majid-rev. 3.4](#)

Motion By: Robert Daddow

Support By: Abe Munfakh

Action: Received and Filed

The motion carried by a unanimous vote.

F. [2019-231](#) CEO's KPI Report

Sponsors: Sue F. McCormick and William Wolfson

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard_190612_FINAL](#)

[6-19 Red, Yellow, Green Report](#)

[Reso 2019- 231 Explanation of CEO Red and Yellow Report](#)

Motion By: Abe Munfakh

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

Chairman Baker requested a presentation to the Board sometime in the future regarding untreated outfalls.

B. Board Members' Remarks

Director Hendrix stated his interest in the opportunity to see the value added services for the external auditor contract, which is to be included within the contract.

11. Closed Session

A. [2019-233](#) **Closed Session Request - Security Measures**

Sponsors: Randal Brown and W. Barnett Jones

Indexes: General Counsel; Security and Integrity

Randal Brown, General Counsel, informed the public that the Board may take action following today's Closed Session.

Chairman Baker requested a Motion and Roll Call Vote to enter into Closed Session at 3:00 p.m.

Motion By: Abe Munfakh

Support By: Gary Brown

Action: Approved

The motion carried by the following vote:

Aye: 6 - Chairman Baker, Vice Chairman Munfakh, Secretary Daddow, Director Brown, Director Hendrix, and Director Hupy

B. [2019-232](#) **Closed Session Request - Personnel Evaluation**

Sponsors: Randal Brown and William Wolfson

Indexes: Office of the Executive; Administration & Compliance; General Counsel

Attachments: [CEO Closed Session Request](#)

Motion By: Abe Munfakh

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

Entered Closed Session at 3:02 p.m.

Note: Secretary Daddow was excused from the remainder of the meeting at 3:48 p.m.

Returned from Closed Session at 3:54 p.m.

The only matters discussed were security measures and a personnel evaluation.

12. Adjournment

Chairman Baker requested a Motion to Adjourn.

Motion By: Abe Munfakh

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 3:54 p.m.