



**Financial Services
Procurement**
735 Randolph Street, Suite 1508
Detroit, Michigan 48226
Phone: 313-964-9157

Procurement Report

Date: June 3, 2019
To: Robert J. Daddow, Audit Committee Chairman
From: Dan Edwards, Procurement Manager
Re: Procurement Report

General Information			
Contract Number:	1900933	Project Owner:	Nicolette N. Bateson, Chief Financial Officer & Treasurer
Contract Title:	External Auditor Services		
Vendor:	Baker Tilly Virchow Krause, LLP		
Budget:	Operations and Maintenance		
Contract Length:	Three (3) years		

Procurement Method

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	April 16, 2019	Addendums released:	Six (6)
Distributed to:	16	Downloaded by:	16
Response due date:	May 20, 2019		

Negotiated Cost Schedule

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached document labeled Summary of Fees and Hours.

Evaluation and Scores

Evaluation Committee: (Designation – Organization)
A – Board Director - GLWA
B – Board Director - GLWA
C – Board Director - GLWA

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.



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Maximum Score Possible:		
Vendor (Highest to lowest score)	Score	Proposed Cost
Baker Tilly Virchow Krause, LLP	80.52	\$585,888
RSM US, LLP	79.00	\$657,140
Rehmann Robson, LLC	74.18	\$641,270

Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): No
Detroit Based Business (DBB): No
Small Business Enterprise (SBE): No

Sub-Contractor(s) List: None

Vendor Response Survey: See attached

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: Rehmann Robson, LLC

The previous contract, GLWA-CS-132, External Auditor Services, was for the period of 2/1/2017 through 1/31/2020, at a cost of \$736,008.00. The contract amount differences between the two contracts are illustrated in the attached document labeled Contract Cost Comparison.