



Financial Services Group
Procurement
735 Randolph Street, Suite 1508
Detroit, Michigan 48226
Phone: 313-964-9157

Procurement Report

Date: June 26, 2019
To: Sue McCormick, Chief Executive Officer
From: Dan Edwards, Procurement Manager
Re: Procurement Report

General Information			
Contract Number:	1900702	Project Owner:	Paula Anderson
Contract Title:	Grounds Maintenance		
Vendor:	Premier Group Associates, LC		
Budget:	Operations and Maintenance		
Contract Length:	Two (2) Years with Two (2) - One-Year renewal options		

Procurement Method

Competitively bid – Request for Bid (RFB) Lowest responsive and responsible vendor			
Advertised:	March 15, 2019	Addendums released:	5
Distributed to:	33	Downloaded by:	33
Response due date:	April 22, 2019	Responses received:	2

Cost Schedule

Grounds Maintenance Services	Cost
Premier Group	\$1,679,388.00
Payne Landscaping	\$1,785,302.00

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached document labeled cost tabulation.

Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): N/A
Detroit Based Business (DBB): N/A
Small Business Enterprise (SBE): NA

Sub-Contractor(s) List: N/A

Vendor Response Survey:

**Financial Services Group****Procurement**

735 Randolph Street, Suite 1508

Detroit, Michigan 48226

Phone: 313-964-9157

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: Premier Group Associates, LC

The previous Contract No. 2911106, Grounds Maintenance Services, was for two-(2) years with two (2) one year renewals. Total cost in the amount of \$2,627,226.66.

When the RFB was posted in 2015, there were three (3) respondents, Premier Group Associates, JE Jordan Landscaping and Lakeshore Global.

Lakeshore Global and JE Jordan Landscaping did not provide a response for this RFB.