



**Financial Services Group**  
**Procurement**  
735 Randolph Street, Suite 1508  
Detroit, Michigan 48226  
Phone: 313-964-9157

## Procurement Report

**Date: April 23, 2019**  
**To: Sue McCormick, Chief Executive Officer**  
**From: Dan Edwards, Procurement Manager**  
**Re: Procurement Report**

General Information			
Contract Number:	GLWA-CS-299	Project Owner:	Christopher Nastally
Contract Title:	GLWA CSO Facilities Needs Assessment		
Vendor:	Jacobs		
Budget:	Operations and Maintenance		
Contract Length:	Twenty-Four (24) Months		

### Procurement Method

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	October 10, 2018	Addendums released:	2
Distributed to:	71	Downloaded by:	71
Response due date:	December 14, 2018	Responses received:	4

### Negotiated Cost Schedule

Jacobs		
Description	Original Proposal	Negotiated
Task A - An audit of all assets for all Combined Sewer Overflow (CSO) Facilities identified in Table 2 - CSO Facility Information Table	\$1,292,085	\$1,122,075
Task B - Criticality Assessment for all assets, and Condition Assessment for all assets for all CSO Facilities identified in Table 2 - CSO Facility Information Table	1,601,146	862,412
Task C - Develop a 20-year Capital Improvements Plan (CIP) with specific projects identified and prioritized to meet the requirements of facility operational & maintenance needs, Wastewater Master Plan requirements, and NPDES requirements. Contractor shall include a method of prioritizing these elements in Business Process.	251,939	251,748



**Financial Services Group**  
**Procurement**  
 735 Randolph Street, Suite 1508  
 Detroit, Michigan 48226  
 Phone: 313-964-9157

## Negotiated Cost Schedule (cont'd)

Jacobs		
Description	Original Proposal	Negotiated
The project prioritization table which aligns with <u>GLWA's Capital Business Process</u>		
Task D – Capital Improvements Plan – Developed to lay out budget and resources required to execute <u>projects to meet facility capital needs</u>	\$ 617,348	\$ 538,700
Task E – Multi-disciplinary needs assessment – to assess all needs of CSO Facilities with respect to Masterplan, NPDES Permit, O&M and other drivers	1,846,007	1,472,415
Task F – Reporting Tools – to have a systematic way of reporting progress on the CSO Program with high-level and low-level reports	296,042	268,603
*Provisional Allowance for Locating Buried Manholes/Structures	20,000	-----
Provisional Allowance for Manufacture Testing	250,000	250,000
*Provisional Allowance for Pipe / Manhole Inspection	833,698	-----
*Contractor Allowance – Condition Assessments	250,000	-----
*Contractor Allowance – Needs Assess Evals	250,000	-----
*Contractor Allowance – Other	-----	-----
*Contractor Allowance – Other	-----	-----
*Contractor Allowance – Other	-----	-----
**Contingency Allowance – Unforeseen/Urgent Issues	-----	650,000
Totals	\$7,508,265	\$5,415,953

\*Items deleted during negotiations.

\*\*Contingency Allowance added by GLWA.

*Provisionary Allowance is an amount included in the Contract Price to reimburse the Consultant for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Consultant.*

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached document labeled cost tabulation.

## Evaluation and Scores

Evaluation Committee: (Designation – Organization)
A – GLWA
B – GLWA
C – Oakland
D – GLWA

**Financial Services Group****Procurement**

735 Randolph Street, Suite 1508

Detroit, Michigan 48226

Phone: 313-964-9157

E – GLWA
F – DWSD
G – DWSD

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.

Maximum Score Possible: 600		
Vendor (Highest to lowest score)	Score	Proposed Cost before Negotiations
Jacobs	561.60	\$ 7,508,265
Arcadis	540.40	\$ 6,430,249
Wade Trim Associates	521.60	\$ 4,875,193
Hubbell, Roth & Clark, Inc.	502.00	\$ 4,620,000

**Other Data Requested by GLWA Board Members**

Minority Business Enterprise (MBE): No

Detroit Based Business (DBB): No

Small Business Enterprise (SBE): No

Sub-Contractor(s) List: Not Applicable

Vendor Response Survey: Not Applicable

**Litigation**

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

**Financials**

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.