



Financial Services Group
Procurement
735 Randolph Street, Suite 1508
Detroit, Michigan 48226
Phone: 313-964-9157

Procurement Report

Date: May 22, 2019
To: Sue McCormick, Chief Executive Officer
From: Dan Edwards, Procurement Manager
Re: Procurement Report

General Information			
Contract Number:	1802575	Project Owner:	Biren Saparia
Contract Title:	GLWA Conveyance System Engineering Services		
Vendor:	Brown & Caldwell, LLC		
Budget:	Capital Project		
Contract Length:	36 Months		

Procurement Method

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	November 8, 2018	Addendums released:	1
Distributed to:	60	Downloaded by:	60
Response due date:	January 11, 2019	Responses received:	3

Evaluation Team and Scores

Evaluation Committee: (Designation – Organization)	
A – GLWA, Systems Control Center Manager	
B – GLWA, Engineer	
C – GLWA, Management Professional	
D – GLWA, Team Leader	
E – GLWA, Engineer	

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.



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Maximum Score Possible: 100		
Vendor (Highest to lowest score)	Score	Proposed Cost before Negotiations
Brown and Caldwell, LLC	89.04	3,149,897.00
FK Engineering	85.6	3,738,488.00
GHD	74.4	1,321,704.00

***Detailed Cost Schedule**

Description	Proposal
Task 1 – Project Kickoff Meeting	27,598.00
Task 2 – Project Management	239,746.00
Task 3 - Document Review with Focused Geotechnical, Hydraulic, and Structural Investigation	130,439.00
Task 4 - Alternatives Array Development and Workshops	240,144.00
Task 5 - Preliminary Design and Basis of Design Report	439,343.00
Task 6- Final Design	723,903.00
Task 7- Bid and Negotiation	89,964.00
Task 8 – Construction Administration	332,183.00
Task 9- Resident Project Representation	776,577.00
Task 10 - Contingency Allowance	100,000.00
Task 11- Permit Allowance	50,000.00
Totals	3,149,897.00

*Reason for no negotiation, proposal was below budget and Project Manager confirmed rates were competitive.

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached document labeled cost tabulation.



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Provisionary Allowance is an amount included in the Contract Price to reimburse the Consultant for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Consultant.

Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): No

Detroit Based Business (DBB): No

Small Business Enterprise (SBE): No

Sub-Contractor(s) List:

NTH Consultants, Ltd.

Wade Trim Associates, Inc.

Vendor Response Survey: N/A

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.