

Financial Services Audit Committee Communication

Date: February 15, 2019

To: Great Lakes Water Authority Audit Committee

From: Nicolette N. Bateson, CPA

Chief Financial Officer & Treasurer

Re: Contractual Services and Initiatives Planning

Background: The Great Lakes Water Authority's (GLWA) began operations on January 1, 2016 with many of the financial related contractual services based on three-year terms for those agreements.

Highlights/Analysis: The concurrent expiration and/or transition of key contracts places risk in the progress of financial and process improvement matters, potential disruption in member partner matters, and significant workload imbalances. For this reason, a plan for overlapping contractual service terms, scopes, and initiatives has been drafted and is attached for discussion with the Audit Committee. It is intended that a second draft of this plan will be reviewed the Audit Committee in March 2019.

Proposed Action: Receive and file report.

Great Lakes Water Authority

Discussion - Coordination of Financial Consulting Agreements For Discussion with Audit Committee on February 15, 2019

For Discussion with Audit Committee on February 15, 2019 Category Firm Expires / 9 / 9 / 9 / 9 / 9 / 9 / 9 / 9 / 9 /																									
Category	Firm	Expires	48	10.79 M	at.19 At	31.79 M2	1,19 / N	m.19 .	M1.29 M	18,79	19 O	3:19 NO	N. 19 D	,	an.20 kg	10.30 M	ar.20 A	31.30 M2	M-20 N	un.20	Jul-20 A	J8:20 S	20,20	ct.20 NO	70 De
Category 1 - Audito	ors																								
External Auditors	Rehmann	Expired for Auditing (extension in process for	RFP Planning, Solicitation, Selection, Contract			On-ramp, start work																			
Internal &	Multiple	8/1/2019	RFP Pla					anning, Solicitation, Selection,				On-ramp, start work													
Construction Audit Services				Contra					ct																
Category 2 - Financ	ing Team					•										•			•	•					
Bond Counsel	Dickinson Wright	3/31/2021 (in same contract with lease counsel)	RFP Planning, Solicitation					on, Selection, On-ramp, start				work													
Financial Advisor	PFM Financial Advisors LLC	3/31/2019		(Request extension to June 30, 2								RFP Plai		olicitati	on, Sele	ection, On-ramp, start work									
Underwriting Team	Various	N/A													RFP Pla	_	Solicitatio	on, Selec	tion,	On-ramp, start work					
Category 3 - Combined Strategic Financial Management, Feasibility Consultant, & Charges Redistributed																									
Strategic Financial		6/30/2019 (End		-																					
Management, Feasibility Consultant, &	Group	present scope)																							
Charges	Dracanthy	n/2	1					Cnosis	lized Dra	- Curomo	nt Ctart											<u> </u>	 	 	
Strategic Financial Management	combined	n/a						-	alized Pro Foster G		ent Start														
Charges	Presently	n/a		RFP Pla	nning So	<u>l</u> olicitatio	n Selec				work												+	 	
Consultant	combined	117 G	RFP Planning, Solicitation, Selection, Contract								WOIK														
Feasibility Consultant (SRF)	Presently	n/a										Work (F	rk (FY 2020) - The Foster Group												
Feasibility Consultant (non-SRF)	Presently combined	Hold pending transaction timing/scope																							
Category 4 - Invest	ment Managem	ent																							
Investment Manager	PFM Asset Management LLC	12/31/2019	RFP Planning, Solicitation, S Contract							ion, Sele	ection,	On-ramp, start work													
Category 5 - Other																	_								
Implementation - Financial Automation Software System																									\coprod
Implementation - Ceridian Reimplementation Implementation - E-payables																	1		-			1	 	<u> </u>	H
Procurement Policies & Procedures																						1			
Enterprise Asset Management Selection																									
Enterprise Resource Planning (ERP) specifications, selec				plement	ation																				
Capital Program Management																								<u> </u>	
Strategic Asset Mai	nagement Plan																		<u> </u>				<u> </u>	<u> </u>	
Captures Rollout	<u> </u>							<u> </u>	<u> </u>		ļ														
Water/Sewer Trans																								 	
Wastewater Master Plan Financial Analysis														<u> </u>								-			-
Sewer Charges Methodology Water Charges Methodology																									+
water Charges Me																									