



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, January 23, 2019

6:00 PM

Allen Park City Hall
City Council Chambers
15195 Southfield Road
Allen Park, Michigan 48101

Evening Community Meeting

1. Call to Order

Chairman Baker called the meeting to order at 6:00 p.m.

2. Quorum Call

Present: 6 - Chairman Brian Baker, Vice Chairman Abe Munfakh, Secretary Robert Daddow, Director Gary Brown, Director Freman Hendrix, and Director Craig Hupy

3. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, requested to change the order of the day so that Item 7A is presented after Item 8F.

Chairman Baker requested a Motion to approve the Agenda.

Motion By: Freman Hendrix

Support By: Abe Munfakh

Action: Approve

The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2019-013](#) January 9, 2019 Board of Directors Workshop Meeting Minutes.Draft

Attachments: [January 9, 2019 Board of Directors Workshop Meeting Minutes](#)

Chairman Baker requested a Motion to approve the January 9, 2019 Board of Directors Workshop Meeting Minutes.

Motion By: Robert Daddow

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

Susan Ryan, GLWA employee, addressed the Board regarding contract negotiations.

Cindy Darrah addressed the Board regarding bacteria and lead testing in the City of Detroit.

Saulius Simoliunas addressed the Board regarding proposed water analysis symposium.

6. Communications

A. [2019-014](#) Receipt of Correspondence

Attachments: [November 2018 Outreach Requests Packet](#)
[December 2018 Outreach Requests Packet](#)
[S.Simoliunas on Jan. 23, 2019](#)

Motion By: Freman Hendrix
Support By: Abe Munfakh
Action: Received and Filed
The motion carried by a unanimous vote.

7. Old Business

A. [2018-992](#) Proposed Change Order No. 1 Contract No. DWS-891 Pressure Reducing Valve Vault Improvements

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [Overview of Water & Field Services Change Orders](#)

Motion By: Craig Hupy
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

8. New Business

A. [2019-018](#) **PROPOSED FY 2020 SCHEDULE OF SERVICE CHARGES**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Audit Committee Briefing 011918.pdf](#)
[Preliminary Charges 011619.pdf](#)

Motion By: Craig Hupy
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

B. [2018-1062](#) **2020-2024 Capital Improvement Plan Final Draft**

Sponsors: Suzanne Coffey

Indexes: Planning Services

Attachments: [2019-01-23 2020-2024 CIP Board Presentation v3 + prog mgt slide](#)
[GLWA 2020-2024 CIP - 20181216](#)
[2020CIP AppA_BCEs for Water Projects 20190116](#)
[2020CIP AppB_BCEs for Wastewater Projects 20190116](#)
[2020CIP AppC_BCEs for Centralized Services Projects 20190116](#)

Motion By: Abe Munfakh
Support By: Gary Brown
Action: Received and Filed
Referred to the Capital Planning Committee
The motion carried by a unanimous vote.

C. [2019-006](#) **Enterprise Risk Management: 2018 Year End Update**

Sponsors: Michael Tilley and William Wolfson

Indexes: Administration & Compliance

Attachments: [Presentation Enterprise Risk Management: Year End 2018](#)

Motion By: Abe Munfakh
Support By: Freman Hendrix
Action: Received and Filed
The motion carried by a unanimous vote.

D. [2019-007](#) Discussion of 2019 Communications Plan

Sponsors: Michelle Zdrodowski

Indexes: Public Affairs

Attachments: [GLWA 2019 Communications Plan Board Update FINAL190104](#)

Motion By: Craig Hupy
Support By: Abe Munfakh
Action: Received and Filed
The motion carried by a unanimous vote.

**E. [2019-022](#) WATER RESIDENTIAL ASSISTANCE PROGRAM PRESENTATION
REGARDING PROGRAM CHANGES PROPOSED BY THE BOARD
OF DIRECTORS**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [WRAP Presentation for GLWA Board 1.23.19 .pdf](#)
[WRAP Presentation Tables v2 1.23.19.pdf](#)
[2019-022 Appendix A.pdf](#)

Chairman Baker made a Motion, Supported by Director Brown, to receive, file, and implement the recommendations by Wayne Metro.

Motion By: Brian Baker
Support By: Gary Brown
Action: Received and Filed
Implement Recommendations
The motion carried by a unanimous vote.

**F. [2019-003](#) Discussion of Proposed Policy Regarding Implementation of the
Procurement Policy with Regard to Retroactive Contracts on Which
Work has been Performed Without Prior Authorization**

Sponsors: William Wolfson

Indexes: Administration & Compliance; Finance

Attachments: [Retroactive Contract Policy](#)

Motion By: Robert Daddow
Support By: Craig Hupy
Action: Approved
The motion carried by a unanimous vote.

- G. [2018-1067](#) **Contract No. GLWA-CS-282
Design and Construction Assistance Services for the Springwells
Administrative Building, Office Build-Out, & Underground Fire
Protection Loop Replacement
(CIP# 114005)**

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [GLWA-CS-282 Procurement Report](#)
[GLWA-CS-282 Bid Tab](#)

Motion By: Freman Hendrix
Support By: Craig Hupy
Action: Approved
The motion carried by a unanimous vote.

- H. [2018-1068](#) **Contract No. 1802775
Park-Merriman Road 24-Inch Water Main
(CIP# 122011)**

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [RFB 1802775 Procurement Board Summary](#)
[RFB-1802775 Bid Tab \(1 of 3\)](#)
[RFB-1802775 Bid Tab \(2 of 3\)](#)
[RFB-1802775 Bid Tab \(3 of 3\)](#)

Motion By: Freman Hendrix
Support By: Craig Hupy
Action: Approved
The motion carried by the following vote:

Aye: 4 - Vice Chairman Munfakh, Director Brown, Director Hendrix, and Director Hupy

Nay: 2 - Chairman Baker, and Secretary Daddow

- I. [2018-1070](#) **Proposed Change Order No. 4**
Contract No. DWS-858
Wick Road Pumping Station Improvements
(CIP# 132001)
- Sponsors:** Cheryl Porter
- Indexes:** Water Operations
- Attachments:** [Overview of Water & Field Services Change Orders](#)
- Motion By: Abe Munfakh
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.
- J. [2018-1065](#) **Proposed Change Order No. 1**
Contract No. GLWA-CON-280
Relocation of the Industrial Waste Control Division to the GLWA
Water Resource Recovery Facility (WRRF)
Contractor/Vendor: Tooles Contracting Group, LLC
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Motion By: Abe Munfakh
Support By: Craig Hupy
Action: Approved
The motion carried by a unanimous vote.
- K. [2018-1088](#) **Contract No. RFB-1802179**
Polymer Flocculant
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Attachments:** [RFB 1802179 Bid Tab](#)
[Vendor Response Form RFB 1802179](#)
[GLWA-1802179 Polymer Flocculant Procurement Board Summary 1319f](#)
[Polydyne Price Increase 2018f](#)
[Response to O&R Questions regarding Polymer Flocculant](#)
- Motion By: Craig Hupy
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

Chairman Baker thanked the City of Allen Park for hosting tonight's GLWA Board of Directors Meeting.

B. Board Members' Remarks

Vice Chairman Munfakh thanked the City of Allen Park for hosting tonight's meetings.

11. CEO's Report

A. [2019-017](#) CEO's Report - January 2019

Sponsors: Sue F. McCormick

Indexes: Office of the Executive

Attachments: [CEO Report - January 23, 2019 and General Counsel Report](#)

Motion By: Abe Munfakh
Support By: Robert Daddow
Action: Received and Filed
The motion carried by a unanimous vote.

12. Other Matters

There were no other matters.

13. Adjournment

Chairman Baker requested a Motion to Adjourn.

Motion By: Abe Munfakh
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 9:53 p.m.