



# Memo

**To:** Jeff Small, Chief Information Officer, GLWA  
Sue M. McCormick, Chief Executive Officer, GLWA

**From:** Dan Rainey, Chief Information Officer, DWSD

**CC:** Gary Brown, Director, DWSD  
Palencia Mobley, PE, Deputy Director  
Debra N. Pospiech, Chief Administrative Officer and General Counsel  
Paul Fulton, Applications Delivery Manager  
Daniella Okike, Service Delivery Manager

**Date:** December 12, 2018

**Re:** Extension of Services Request No.2

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Pursuant to the agreement documenting the process to extend an IT shared service beyond a Revised Scheduled Termination Date, this Extension of Services Request is hereby requested for the following IT Shared Services with a Revised Scheduled Termination Date of January 1, 2019:

- ITS-001 Retail Automatic Meter Reading Technology Suite

The expected duration of Extension of Services Request No. 2 is now revised to June 30, 2019.

Please let me know if you have any questions or concerns regarding this action.

Regards,

A handwritten signature in purple ink that reads "Dan Rainey".

Dan Rainey, Chief Information Officer, DWSD