



Memo

To: Jeff Small, Chief Information Officer, GLWA
Sue M. McCormick, Chief Executive Officer, GLWA

From: Dan Rainey, Chief Information Officer, DWSD

CC: Gary Brown, Director, DWSD
Palencia Mobley, PE, Deputy Director
Debra N. Pospiech, Chief Administrative Officer and General Counsel
Paul Fulton, Applications Delivery Manager
Daniella Okike, Service Delivery Manager

Date: September 13, 2018

Re: Extension of Services Request No.1

Pursuant to the September 13th memo documenting the agreement around the process to extend an IT shared service beyond a scheduled termination date, this Extension of Services Request is hereby requested for the following IT Shared Services, with an original scheduled Termination Date of October 1, 2018:

- ITS-001 Retail Automatic Meter Reading Technology Suite
- ITS-003 See Click Fix (Improve Detroit) – The Element titled “Third party support for See Click Fix (HP staff)”

The expected duration of Extension of Services Request No. 1 is until January 1, 2019.

Please let me know if you have any questions or concerns regarding this action.

Regards,

A handwritten signature in purple ink that reads "Dan Rainey".

Dan Rainey, Chief Information Officer, DWSD