



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors Workshop Meeting

Wednesday, December 12, 2018

1:00 PM

Water Board Building 5th Floor

1. Call to Order

Chairman Hendrix called the meeting to order at 1:03 p.m.

2. Quorum Call

Present: 6 - Chairman Freman Hendrix, Vice Chairman Brian Baker, Secretary Abe Munfakh, Director Gary Brown, Director Robert Daddow, and Director Craig Hupy

Note: Director Brown excused himself from the meeting at 1:04 p.m.

3. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, requested to add an additional item, 8A.5 (Resolution 2018-1052), to the Agenda as the first item under New Business.

Chairman Hendrix requested a Motion to approve the Agenda, as Amended.

Motion By: Abe Munfakh
Support: Craig Hupy
Action: Approved as Amended
The motion carried unanimously.

4. Approval of Minutes

A. [2018-1030](#) November 28, 2018 Board of Directors Meeting Minutes.Draft

Attachments: [November 28, 2018 Board of Directors Meeting Minutes](#)

Chairman Hendrix requested a Motion to approve the November 28, 2018 Board of Directors Meeting Minutes.

Motion By: Abe Munfakh
Support By: Brian Baker
Action: Approved
The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Communications

A. [2018-1037](#) Receipt of Correspondence

Attachments: [Alex Green III & Associates - DWSD Storm Water Drainage Charge Billing](#)
[Response to Question from Vice Chair Baker RE: Amend No 3 Contract No CS-071](#)
[Overview-Water & Field Services Contracts Change Orders.Agenda of 12.12.18](#)
[Contract Corrective Action Plan.Final](#)

[GLWA Resolution 2018-994 Correction of Scrivener's Error in Ceridian Final](#)
[B&V Presentation.Units of Service for Non-Master Metered Customers.Phase 2 Report Summary](#)
[Units of Service Phase 2 Report](#)

[November 2018 Outreach Requests Packet](#)

Motion By: Craig Hupy
Support By: Abe Munfakh
Action: Received and Filed
The motion carried by a unanimous vote.

Director Daddow made a Motion, Supported by Director Hupy, to convert the Contract Corrective Action Plan, which was Received and Filed, into a policy for adoption by the Board at the next Board of Directors Meeting (January 9, 2019).
The motion carried by a unanimous vote.

7. Old Business

None

8. New Business

8A.5 [2018-1052](#) Temporary Extension of WRAP (Water Residential Assistance Program) Payment Assistance for Participants who have successfully completed two years of Program Participation

Attachments: [Wayne Metro Estimate for WRAP extension](#)

Motion By: Brian Baker
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

Note: Director Brown rejoined the meeting at 1:13 p.m.

- A.** [2018-1036](#) **GLWA-CS-102**
Professional Engineering Services for Rehabilitation of Pump Station No. 1 Improvements
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Attachments:** [Pricing Summary2 Bid Tab](#)
[GLWA-CS-102 RFP Cost Evaluation](#)
[GLWA-CS-102 Procurement Report rfp](#)
- Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.
- B.** [2018-1039](#) **RFB-1802410 (GLWA-CON-222A)**
Rehabilitation of Various Sampling Sites and Pump Station (PS) No. 2 Ferric Chloride System at Water Resource Recovery Facility (WRRF)
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Attachments:** [GLWA-CON-222A Procurement Board Summary-RFB 11337-v.1 4.2018](#)
[GLWA-CON-222A Bid Tab](#)
- Motion By: Craig Hupy
Support By: Brian Baker
Action: Approved
The motion carried by a unanimous vote.
- C.** [2018-1040](#) **Contract No. 1803594**
Maintenance Service Contract to Perform Conditional Assessments, Semi-Annual Preventative Maintenance and Calibration Services, Meter Repair Services and Upgrades on Accusonic Flow Meters at the Baby Creek, Conner Creek, Hubbell/Southfield, Lieb, Puritan/Fenkell, Seven Mile, St. Aubin CSO Facilities
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Motion By: Gary Brown
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

D. [2018-1042](#) **Proposed Change Order No. 2**
 SP-563
 1958 Filter Replacement and Facilities Rehabilitation at Springwells
 Water Treatment Plant

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Abe Munfakh
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.

E. [2018-1043](#) **Proposed Change Order No. 1**
 GLWA-CS-200
 Resident Project Representative and O & M Services

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

F. [2018-1044](#) **GLWA-CON-252**
 Springwells Water Treatment Plant Steam, Condensate Return, and
 Compressed Air Improvements

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [GLWA-CON-252 Procurement Report](#)

[GLWA-CON-252 Bid Summary](#)

[GLWA_CS166_CON252Assess](#)

Motion By: Gary Brown
Support By: Craig Hupy
Action: Approved
The motion carried by a unanimous vote.

- G. [2018-1045](#) **GLWA-CS-259
As-Needed Engineering Services for Concrete Testing,
Geotechnical Soil Borings and other Testing Services, and Related
Services**

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Abe Munfakh
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.

- H. [2018-1048](#) **Approving the Selection and Appointment of Members to GLWA's
Water System Advisory Council by the CEO**

Sponsors: Randal Brown and Cheryl Porter

Indexes: Water Operations; General Counsel

Motion By: Craig Hupy
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- I. [2018-1051](#) **Approval of Audit and Related Draft Financial Reports Pertaining to
the Fiscal Year Ended June 30, 2018**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [2018-1051.GLWA - SAS Ltr \(Draft\)](#)
[2018-1051.GLWA - SA \(Draft\)](#)
[2018-1051.GLWA - CAFR \(Draft\)](#)

Motion By: Robert Daddow
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

J. [2018-1046](#) **CEO's KPI Report**

Sponsors: Sue F. McCormick and William Wolfson

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard_181212_FINAL](#)
[12-18 Red, Yellow Green Report](#)
[Reso 2018_1046 Explanation of CEO Red and Yellow Report](#)

Motion By: Craig Hupy
Support By: Abe Munfakh
Action: Received and Filed
The motion carried by a unanimous vote.

K. [2018-1020](#) **Election of Board Chairperson**

Sponsors: William Wolfson

Attachments: [Resolution 2017-214](#)

Director Brown made a Motion, Supported by Secretary Munfakh, to nominate Vice Chairman Baker as Chairperson of the Great Lakes Water Authority Board of Directors effective January 1, 2019 through December 31, 2019.

Motion By: Gary Brown
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

L. [2018-1021](#) **Election of Board Vice-Chairperson**

Sponsors: William Wolfson

Attachments: [Resolution 2017-214](#)

Director Daddow made a Motion, Supported by Director Brown, to nominate Secretary Munfakh as Vice-Chairperson of the Great Lakes Water Authority Board of Directors, effective January 1, 2019 through December 31, 2019.

Motion By: Robert Daddow
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

M. [2018-1022](#) Election of Board Secretary

Sponsors: William Wolfson

Attachments: [Resolution 2017-214](#)

Chairman Hendrix made a Motion, Supported by Vice Chairman Baker, to nominate Director Daddow as Secretary of the Great Lakes Water Authority Board of Directors, effective January 1, 2019 through December 31, 2019.

Motion By: Freman Hendrix

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

N. [2018-1047](#) Discussion of 2019 Board Committee Assignments

Sponsors: William Wolfson

Indexes: Administration & Compliance

Attachments: [2018 GLWA Committee Assignments with Staff Assignments.121317](#)

Note: There were no changes to the 2019 Committee assignments; however, Member Daddow will serve as Chairperson of the Audit Committee, effective January 1, 2019.

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

Chairman Hendrix stated that it has been a pleasure serving as Chairperson of the Great Lakes Water Authority Board of Directors.

B. Board Members' Remarks

Director Daddow stated that he will be unable to attend the January 9, 2019, Board of Directors Workshop Meeting.

CEO McCormick stated that staff has been looking at the balance of items for the Board's consideration before the first Board of Directors Meeting in January, and there are no items with urgency that would require a second meeting this month (Dec 20, 2018), so if there are no objections by the Board, we propose cancellation of the December 20, 2018, 2:00 p.m., Board of Directors Meeting.

There being no objections, the December 20, 2018, 2:00 p.m., Board of Directors Meeting is cancelled.

11. Adjournment

There being no further business, Chairman Hendrix adjourned the meeting at 2:54 p.m.