



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Draft

### Board of Directors Workshop Meeting

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Wednesday, November 14, 2018

1:00 PM

Water Board Building 5th Floor

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#### 1. Call to Order

Chairman Hendrix called the meeting to order at 1:00 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairman Freman Hendrix, Vice Chairman Brian Baker, Secretary Abe Munfakh, Director Gary Brown, Director Robert Daddow, and Director Craig Hupy

#### 3. Approval of Agenda

Chairman Hendrix reminded the public that the Board may take action following today's Closed Session.

William M. Wolfson, Chief Administrative and Compliance Officer, requested to add a second Closed Session, Item 2018-1002, Closed Session Request - Attorney Client Communication, to the Agenda under Item No. 11.

Chairman Hendrix requested a Motion to approve the Agenda as Amended.

Motion By: Craig Hupy  
Support By: Abe Munfakh  
Action: Approved as Amended  
The motion carried by a unanimous vote.

#### 4. Approval of Minutes

##### A. [2018-1000](#) October 24, 2018 Board of Directors Meeting Minutes.Draft

**Attachments:** [October 24, 2018 Board of Directors Meeting Minutes](#)

Chairman Hendrix requested a Motion to approve the October 24, 2018 Board of Directors Meeting Minutes.

Motion By: Abe Munfakh  
Support By: Brian Baker  
Action: Approved  
The motion carried by a unanimous vote.

#### 5. Public Comment

There were no public comments.

#### 6. Communications

A. [2018-999](#) **Receipt of Correspondence**

**Attachments:** [Communication from Waste Management of Michigan](#)  
[2019 GLWA Board of Directors Proposed Meeting Schedule](#)  
[GLWA-CS-152 Change Order No. 1 - Scrivener's Error](#)

**Motion By:** Abe Munfakh  
**Support By:** Robert Daddow  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

7. Old Business

None

8. New Business

A. [2018-979](#) **Proposed Amendment No. 3 to Water Service Contract with Ash Township**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Ash Twp Water Contract Am 3 EX B 2018](#)

**Motion By:** Craig Hupy  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

B. [2018-980](#) **Proposed Amendment No. 3 to Water Service Contract with Berlin Township**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Berlin Twp Water Contract Am 3 EX B 2018](#)

**Motion By:** Craig Hupy  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

C. [2018-981](#) **Proposed Amendment No. 3 to Water Service Contract with Charter Township of Brownstown**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Brownstown Water Contract Am 3 EX B 2018](#)

Motion By: Abe Munfakh  
Support By: Robert Daddow  
Action: Approved  
The motion carried by a unanimous vote.

D. [2018-982](#) **Proposed Amendment No. 3 to Water Service Contract with City of Rockwood**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Rockwood Water Contract Am 3 EX B 2018](#)

Motion By: Abe Munfakh  
Support By: Robert Daddow  
Action: Approved  
The motion carried by a unanimous vote.

E. [2018-983](#) **Proposed Amendment No. 3 to Water Service Contract with Village of South Rockwood**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [South Rockwood Water Contract Am 3 EX B 2018](#)

Motion By: Abe Munfakh  
Support By: Robert Daddow  
Action: Approved  
The motion carried by a unanimous vote.

F. [2018-984](#) **Proposed Amendment No. 3 to Water Service Contract with Sumpter Township**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Sumpter Water Contract Am 3 EX B 2018](#)

Motion By: Abe Munfakh  
Support By: Robert Daddow  
Action: Approved  
The motion carried by a unanimous vote.

G. [2018-968](#) **Gordie Howe Bridge Easement Agreement between MDOT and GLWA**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [GLWA Reso. 2018-968 Gordie Howe Easement Agreement.](#)

**Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

H. [2018-969](#) **Merriman Water Main Maintenance Agreement between Wayne County and GLWA**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [GLWA Reso 2018-969 2018-10-15 CON-268 Maintenance Agreement](#)

**Motion By:** Robert Daddow  
**Support By:** Craig Hupy  
**Action:** Approved  
The motion carried by a unanimous vote.

I. [2018-996](#) **Introduction to Per - and Polyfluoroalkyl Substances**

**Sponsors:** Cheryl Porter and Navid Mehram

**Indexes:** Wastewater Operations; Water Operations

**Attachments:** [PFAS Presentation](#)

**Motion By:** Craig Hupy  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

J. [2018-1001](#) **Discussion Regarding Budget Approval Process**

**Sponsors:** Nicolette Bateson and Randal Brown

**Indexes:** Finance

**Attachments:** [Budget Approval Process](#)

Secretary Munfakh made a Motion, Supported by Vice Chairman Baker, to approve the Budget Approval Process, as presented and to amend the 2019 Board of Directors Schedule of Meetings, which was Received and Filed today under Communications, to add weekly meetings of the Board of Directors for the Month of March, 2019.

**Motion By:** Abe Munfakh  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.

**Note:** The 2019 Board of Directors Schedule of Meetings will be amended to add weekly meetings of the Board of Directors for the Month of March 2019.

K. [2018-988](#) **GLWA Procurement Policy**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [Blackline Version of Procurement Policy for Board 11.14.2018.pdf](#)

[GLWA Procurement Policy for Board 11.14.18.pdf](#)

[GLWA-Procurement-Policy-FINAL11.14.18](#)

Director Daddow made a Motion, Supported by Vice Chairman Baker, to amend Section 1.8 Definitions to add Economically Feasible, defined as the benefit of a course of action outweighs the cost of that action.

Chairman Hendrix requested a Motion to approve the GLWA Procurement Policy, as Amended.

Motion By: Robert Daddow

Support By: Brian Baker

Action: Approved as Amended

The motion carried by a unanimous vote.

L. [2018-997](#) **CEO's KPI Report**

**Sponsors:** Sue F. McCormick and William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [EUM Key Metrics Dashboard\\_181114-FINAL](#)

[11-18 Red, Yellow Green Report](#)

[Reso 2018\\_997 Explanation of CEO Red and Yellow report](#)

Motion By: Gary Brown

Support By: Abe Munfakh

Action: Received and Filed

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

## 9. Reports

None

## 10. Remarks

### A. Chairperson's Remarks

There were no Chairperson's remarks.

### B. Board Members' Remarks

Secretary Munfakh congratulated Cheryl Porter, Chief Operating Officer - Water and Field Services, regarding the Crain's Detroit article that featured Ms. Porter's career in water.

## 11. Closed Session

### A. [2018-1002](#) Closed Session Request- Attorney Client Communication

**Sponsors:** Randal Brown

**Indexes:** General Counsel

William M. Wolfson, Chief Administrative and Compliance Officer, reminded the public that there will likely be continued New Business, as reflected on the Agenda, following today's Closed Session.

Chairman Hendrix requested a Motion and Roll Call Vote to enter into Closed Session at 2:30 p.m., followed by a short recess.

**Motion By:** Abe Munfakh

**Support By:** Brian Baker

**Action:** Approved

The motion carried by the following vote:

**Aye:** 6 - Chairman Hendrix, Vice Chairman Baker, Secretary Munfakh, Director Brown, Director Daddow, and Director Hupy

### B. [2018-998](#) Closed Session Request - Personnel Evaluation

**Sponsors:** Randal Brown

**Indexes:** General Counsel; Office of the Executive

**Attachments:** [2018 CEO closed session letter](#)

**Motion By:** Abe Munfakh

**Support By:** Brian Baker

**Action:** Approved

The motion carried by the following vote:

**Aye:** 6 - Chairman Hendrix, Vice Chairman Baker, Secretary Munfakh, Director Brown, Director Daddow, and Director Hupy

Entered Closed Session at 2:40 p.m.

Chairman Hendrix requested a Motion to return from Closed Session.

**Motion By:** Gary Brown

**Support By:** Robert Daddow

**Action:** Approved

The motion carried by a unanimous vote.

Returned from Closed Session at 3:22 p.m.

The only matters discussed were an Attorney-Client Communication and Personnel Evaluation.

**8. New Business (Cont'd)**

The Board of Directors determined by a 4/2 vote that CEO Sue McCormick's performance for Fiscal Year 2018 exceeded expectations.

**12. Adjournment**

There being no further business, Chairman Hendrix adjourned the meeting at 3:36 p.m.