



Financial Services Group
Procurement
 735 Randolph Street, Suite 1508
 Detroit, Michigan 48226
 Phone: 313-964-9157

Procurement Report

Date: June 29, 2018
To: Sue McCormick, Chief Executive Officer
From: Ron Davis, Procurement Manager
Re: Procurement Report

| General Information | | | |
|---------------------|---|----------------|-------------------------|
| Contract Number: | RFB -1105 | Project Owner: | Logistics and Materials |
| Contract Title: | Just in Time Maintenance, Repair and Operations | | |
| Vendor: | W. W. Grainger, Inc. | | |
| Budget: | Operations and Maintenance | | |
| Contract Length: | Two Years with two-(1) year renewal options | | |

Procurement Method

| | | | |
|--|------------|---------------------|-----|
| Competitively bid – Request for Bid (RFB) Lowest responsive and responsible vendor | | | |
| Advertised: | 4/17/2018 | Addendums released: | 2 |
| Distributed to: | 1,389 | Downloaded by: | 438 |
| Response due date: | 05/08/2018 | Responses received: | 4 |

Estimated Contract Cost

| W. W. Grainger, Inc. | |
|--|----------------|
| Description | Cost |
| Maintenance, Repair and Operations and Janitorial Supplies | \$3,665,407.44 |
| Total | \$3,665,407.44 |

Estimated annual spend for this supply contract per year is \$916,351.86.

Benchmarking was completed by comparing the bids for this project. This analysis confirmed that rates are in competitive range. The proposed award is to the lowest bidder.

Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): N/A
 Detroit Based Business (DBB): N/A
 Small Business Enterprise (SBE): N/A

Sub-Contractor(s) List: N/A

Vendor Response Survey: N/A



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Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: W.W. Grainger, Inc.

The previous contracts, 2919846 and 2919170, Just in Time Maintenance, Repair and Operations (MRO), and Janitorial supplies, was for the period of 7/16/2016 through 7/15/2018, for \$975,000.00 each for a total of \$1,950,000.00.

The combined expenditures for GLWA for MRO supplies are as follows:

| <i>Previous MRO & Janitorial Supplies Contract Information</i> | | | | | |
|--|-------------|----------------|------------------------|---|-------------------|
| Contract No. | Term | Renewal | Contract Totals | Contract Spend from 7/1/16 – 6/30/18 | Difference |
| 2919170/2919846 | 2016-2017 | 1 | \$ 975,000.00 | \$ 725,284.60 | \$ 249,715.40 |
| 2919170/2919846 | 2017-2018 | 2 | \$ 975,000.00 | \$ 916,351.86 | \$ 58,648.14 |
| | | | \$ 1,950,000.00 | \$ 1,641,636.46 | \$ 308,363.54 |