



Financial Services Group
Procurement
735 Randolph Street, Suite 1508
Detroit, Michigan 48226
Phone: 313-964-9157

Procurement Report

Date: April 2, 2018
To: Sue McCormick, Chief Executive Officer
From: Sonya Collins, Procurement Manager
Re: Procurement Report

Contract Number: GLWA-CS-239
Title: Good Sewer Metering Practice Analysis & Support Services
Recommended Vendor: Smith Michigan, Inc.
Recommended Amount: \$4,034,843.34

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached document labeled cost tabulation.

Procurement Method

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	01/03/2018	Addendums released:	1
Distributed to:	193	Downloaded by:	6
Response due date:	02/16/2018	Responses received:	3

Evaluation and Scores

Evaluation Committee: (Designation – Organization)
A – Great Lakes Water Authority
B – Great Lakes Water Authority
C – Oakland County
D – Macomb County
E – Detroit Water and Sewage Department

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.

Maximum Score Possible: 500		
Vendor (Highest to lowest score)	Score	Proposed Cost before Negotiations
CDM Smith Michigan, Inc.	454.67	\$2,220,906.00
Wade Trim	406.00	\$2,584,675.00
Orchard Hiltz & McCliment Inc.	374.42	\$1,820,396.00

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Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): No

Detroit Based Business (DBB): No

Small Business Enterprise (SBE): No

Sub-Contractor(s) List: Not Applicable

Vendor Response Survey: Not applicable

Negotiated Cost Schedule

Tasks	CDM Smith Michigan, Inc.	
	Original Proposal	Negotiated
Task 1 - Meter Verification and Maintenance Support	\$707,814.00	\$707,814.00
Task 2- Wastewater Analysis and Operation Support	\$701,973.00	\$701,973.00
Task 3 - Sewer Shares Input and Support	\$330,971.00	\$ 330,971.00
Task 4- GDRSS Data Analysis Task Force Support	\$230,148.00	\$230,148.00
Task 5 - Provisionary Allowance - Engineering Services	\$250,000.00	\$450,000.00
Totals	\$2,220,906.00	\$2,420,906.00

Provisionary Allowance is an amount included in the Contract Price to reimburse the Consultant for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Consultant.

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.