



February 2018 Member Outreach Requests

| <u>Item #</u> | <u>Group</u> | <u>Member</u> | <u>Request</u> | <u>Response</u> |
|---------------|---------------------------------|---------------|---|---|
| 2018.02.16 | Water Management Best Practices | All | GLWA Leadership to review the training needs white paper and consider addressing the training needs throughout the region via a regional training center. | GLWA will solicit member feedback on the training white paper at the March One Water Partnership and initiate a financial analysis on the proposed plan. Completed March 15, 2018. |

Item # Naming Convention: YYYY.MM.## Where '#' is a sequential numbering of all action items for the month.



EXECUTIVE SUMMARY

GROUP NAME: Public Education Work Group

ATTENDEES: 20 Participants

MEETING DATE: February 1, 2018

MEETING TOPICS:

- Bridgeport staff introduction
- Operation Clean Water/Outreach FAQs
- Regional Water Campaign Update
- Work Group Plan for 2018
- Collaboration Topics
- SWIPP Activities Update
- Meeting Locations

REQUESTS TO GLWA ADMINISTRATION:

- None

ACTION ITEMS:

- Complete 2017 Retention Treatment Basin (RTB) Performance Annual Report and Protecting Our Waterways – Trude Noble.



EXECUTIVE SUMMARY

GROUP NAME: Wastewater Analytical Task Force

ATTENDEES: 24 Participants

MEETING DATE: February 2, 2018

MEETING TOPICS:

- Strategic/GLWA initiatives
 - Customer Outreach
 - Status of On-going Initiatives
 - Good Metering Practices RFP status
- WATF Program Management
 - Project Task Confirmation
 - 2018 Schedule
- Review D+ Metering Options
- Perry St. Diversion Update
- Dye Test at DT-S-3

REQUESTS TO GLWA ADMINISTRATION:

ACTION ITEMS:

- Sherri Gee to complete input received on WATF 2018 Planning Schedule and send out for review. Schedule to include Charges Symposium as a standing agenda item for time being.
- Meeting to be extended to end to 2:00 p.m. to provide adequate time for discussion.
- Chandan Sood to provide report-out on meter replacement plan.
- Review existing levels and report out on what exists (through-out system and at existing GDRSS meters), and what might be needed for existing full-pipe meters that currently do not have level sensors.
- Determine how peaking and storage might relate to SHARES.
- GLWA to or clarify what is included in the leased assets (especially as relates to outfalls and regulators).
- GLWA to provide a foundational map of leased system and connections of leased assets to provide foundation or basis of design level information for GLWA leased facilities prior to the symposium.
- GLWA to ensure Part 41 permits for construction/rehab projects are submitted to MDEQ and shared with appropriate groups for input/updates to models.
- Project #4 (WRRF/CSOs) to include permit status, compliance status, and updates on process optimization efforts and remove Zaps sensors from the list.
- GLWA to provide timeline for meeting Sewer SHARES deadline.
- GLWA to provide update at next meeting on who is being invited as peer utilities to WW Symposium.
- Tim Minor to provide IDM of water/sewer used in SHARES to Sam Smalley.
- GLWA to schedule a follow-up meeting for review of D+ Metering – how might Option 3 be further improved. Chandan to reach out to Vyto for Wayne County input.



EXECUTIVE SUMMARY

GROUP NAME: Water Management Best Practices

ATTENDEES: 10 Participants

MEETING DATE: February 7, 2018

MEETING TOPICS:

- Bridgeport introduction and workgroup transition plan
- Training needs white paper
- Consideration of AWG Work Group's request to WMBP's regarding best practices for storage to reduce exceedances & merit of monitory peak season programs real time.
- Support and assistance offered by Jeff Castro in dealing with the Drinking Water Advisory Board (ABE)
- Ideas for workgroup's 2018 focus.

REQUESTS TO GLWA ADMINISTRATION:

- GLWA Leadership to review the training needs white paper and consider addressing the training needs throughout the region via a regional training center.

ACTION ITEMS:

- Brigitte Johnson to request meeting with Terri Conerway, Madison Ziems, Jim Taylor and Brittany Galisdorfer to discuss solution to regional training needs where GLWA takes on the role of regional training provider/coordinator.
- JT to distribute the final training needs paper to work group members.
- Madison Ziems to determine release date and process for storage video developed by Public Education Work Group.
- Jim Taylor to notify the Water Analytical Work Group that WMBP will create seminar on Storage Best Practices.
- Jim Taylor to notify the Water Analytical Work Group that monitoring peak season programs real time is outside the workgroup's focus.
- Subgroup formed to develop seminar on Best Storage Practices. Draft ready by April 4.
- Work group members to review brainstormed ideas and establish workgroup's 2018 focus at the April 4 meeting.



EXECUTIVE SUMMARY

GROUP NAME: Asset Management/CIP Work Group

ATTENDEES: 39 Participants

MEETING DATE: February 8, 2018

MEETING TOPICS:

- Overview of 2019 – 2023 CIP Version #2
- Overview of Selected Water Projects
- Overview of Financial Alignment 2019 – 2023 CIP Version #2

REQUESTS TO GLWA ADMINISTRATION:

- None

ACTION ITEMS:

- None



EXECUTIVE SUMMARY

GROUP NAME: Communications Work Group

ATTENDEES: 22 Participants

MEETING DATE: February 8, 2018

MEETING TOPICS:

- Introduce Bridgeport Consulting Team
- Review August 24, 2017 Meeting Summary
- Review 14 Mile Rd. Main Break Event
- Discuss Water Process Table Rollout
- Review GLWA Communication Updates

REQUESTS TO GLWA ADMINISTRATION:

- None

ACTION ITEMS:

- Water Main Break Process Table Updates:
 - Add a footnote regarding GLWA issuing the BWA.
 - Add Local Health Dept. to Community communication responsibilities.
- Methods for Distribution of Communication Process Tables:
 - Promote through MI-AWWA
 - Distribute to Local and County Emergency Management
 - Request that communities include it in their Emergency Plan
 - Update Emergency Contact List and share it with regularly with customers
- Add Mark Kibby to the Communications WG Planning Committee distribution as Member Sponsor.
- GLWA Water Operations to create a process to update members when work is completed in the field.
- Hold Communication WG Meeting Quarterly prior to the One Water Partnership Meetings.



EXECUTIVE SUMMARY

GROUP NAME: Water Quality Work Group

ATTENDEES: 39 Participants

MEETING DATE: February 27, 2018

MEETING TOPICS:

- Lead and Copper Rule Revisions
- Modified Consecutive Sampling Rule Changes
 - Lead and Copper Rule
 - Total Coliform Rule
- Water Quality Distribution Monitoring System

REQUESTS TO GLWA ADMINISTRATION:

- None

ACTION ITEMS:

- GLWA send out packet of meeting materials as background information to understand MDEQ Draft Lead and Copper Rule (LCR) and EPA LCR comment areas.
- Members complete LCR replacement costs survey undertaken for coalition by SEMCOG by March 8, 2018.
- Members use coalition messaging when commenting on LCR issues in their community.
- GLWA to conduct survey to obtain member feedback on sampling options under modified consecutive system changes for LCR and Total Coliform Rule as well as interest in water quality distribution monitoring system. GLWA will then meet with Water Quality Work Group to debrief survey results.