

**Great Lakes Water Authority**  
**Operations and Resources Committee**  
**Procurement Transmittal Checklist**

For Procurements that Meet the Criteria of GLWA Procurement Policy Section 7 – Approvals  
(All Section References are to the GLWA Procurement Policy)

For the Committee meeting date of: November 8, 2017

**Part 1 - Proposed Procurement Information** (See also attached Board Letter)

Project Name: Water Works Park Water Treatment Plant Chlorine Disinfection System Replacement and Improvements

Contract Number: GLWA-CON-208

Project Owner: Cheryl Porter – Chief Operating Officer – Water Supply Operations

Recommended Vendor: Detroit Contracting, Inc.

Operations & Maintenance Budgeted: ☐ Yes ☒ No      Authorized Capital Project: ☒ Yes ☐ No

**Part 2 – Compliance with Procurement Policy**

Proposed Contract Length (Section 3.5) 2 Years + 3 Months

Type of Procurement (Section 3)

☐ Emergency Procurement      ☐ Cooperative Purchase      ☐ Single Source      ☐ Sole Source

Competitively Bid (Section 3): ☒ Yes ☐ No

Financial viability of vendor evaluated (Section 3.1)?: ☒ Yes ☐ No

Project milestones provided (Section 3.1)?: ☒ Yes ☐ No

Risk Management, Insurance, Bonding Evaluated? (Sections 5.3 to 5.5): ☒ Yes ☐ No

Evaluation Team Members (Section 6.1) : Construction Contract – No Evaluation Team

Does Vendor have prior suspension/disbarment (Section 9): ☐ Yes ☒ No

Any exceptions to bidding process or vendor performance considerations not noted in GLWA Board letter?

☐ Yes ☒ No

Legal Disclosure: ☐ Yes ☒ No

**Part 3 – Legal Review**

Contract Status: ☒ Negotiated      ☐ In negotiations      ☐ To be negotiated

Material Proposed Contract Exceptions: ☐ Yes ☒ No

**Part 4 – Committee Action**

Recommend to GLWA Board for Approval? ☐ Yes ☐ No

Not recommended for approval at this time (staff to provide further information)

Not recommended – staff may present to GLWA Board