

Welcome to the March edition of *The Procurement Pipeline*, a monthly newsletter designed to provide updates on doing business with the Great Lakes Water Authority (GLWA).

Procurement Tip of the Month: Providing Proof of Insurance in a Timely Manner to Ensure Efficient Contract Execution

Timely execution of contracts relies on several parties securing final documents. One final key task is the submittal of the appropriate insurance documents after contract award. Providing proof of the required levels of insurance coverage in a timely manner not only ensures efficient contract execution but enables work on, and payment for, a contract or purchase order (PO) to proceed much faster. Key points about GLWA's requirements and how to fulfill them are listed below.

- ✓ Contractors should proactively engage with the correct individuals within their organizations as well as insurance agents to secure the appropriate coverages ***in advance of contract award***. This helps to ensure that work may proceed in a timely and efficient manner.
- ✓ Insurance requirements are always identified in the solicitation request. It is presumed that the insurance criteria can be met when bids/proposals are submitted. Concerns about insurance requirements may be raised during the Question and Answer phase.
- ✓ The key document that contractors must provide is a "certificate of insurance" (COI). This standard document, issued by an insurance company, provides proof of an insurance policy and coverage levels.
- ✓ Required insurance coverage and amounts must be maintained for the entire term of the PO or contract.
- ✓ Renewal COIs must be provided on an annual basis until all work is completed and the contract can be closed out.

We appreciate the Vendor Community's cooperation with GLWA's insurance requirements.

Any additional questions about submitting your insurance requirements in a timely manner may be directed to the GLWA buyer of record.

Virtual Vendor Introduction Meetings

If you are interested in learning more about doing business with GLWA, contact us at GLWAVendorOutreach@glwater.org to schedule a virtual vendor introduction meeting. Topics include information on submitting a competitive bid or proposal to any GLWA solicitation.

Where to Meet GLWA

GLWA attends vendor outreach events throughout southeastern Michigan. We welcome you to visit us at the following upcoming events.

- Wayne State Procurement Technical Assistance Center (PTAC) Meet the Buyers. March 29 at Lift Detroit. 9am-12pm. Registration details [here](#).
- Michigan Public Purchasing Officers Association (MPPOA) Reverse Trade Fair. April 28. The Lansing Center, Lansing MI. 10:30am-3pm. Registration details [here](#).

Keeping up with GLWA

Our Chief Executive Officer (CEO) Monthly Report provides a wealth of information and news about important initiatives within GLWA's service territory that impact GLWA, its member partners, and the public. To read the February 2023 Monthly Report, please [click here](#).

What's Coming Down the Pipe?

Current Solicitations: Register in GLWA's [Bonfire Procurement Portal](#) for new solicitations and contract award information.

Upcoming Procurements: Next Three to Nine Months—See newsletter page 2.

Visit GLWA online!

To see the GLWA Vendor homepage, please visit www.glwater.org or contact us via email at procurement@glwater.org.

Upcoming Solicitations March 2023

Category	CIP #	Description/Project Title	Budget Estimate
Water System (next four to nine months)			
N/A			
Wastewater Systems (next four to nine months)			
Construction	211005.2	WRRF Pump Station 2 VFD Replacements	\$7,000,000
Construction	232002	Freud & Connor Creek Pump Station Improvements	\$75,000,000
Design-Bid-Build	261001	WRRF Rehabilitation of Secondary Clarifiers	\$6,000,000
Construction	211007	Pump Station No.2 Bar Racks Replacement and Grit Collection System Improvements	\$82,000,000
Water System (next three months)			
Construction	170802	Reservoir Rehabilitation Construction Services Phase II at Waterworks Park, Northeast, and Booster Stations.	\$35,972,000
Wastewater (next three months)			
Construction	260209	Emergency and Urgent Sewer Repair II	\$12,400,000
Construction	211005.3	WRRF Pump Station 2 Mag Meter Replacements	\$1,000,000
Construction	260802	WRRF Roofing Improvements	\$4,300,000
Projects moved to Procurement Team (Preparing for solicitation on Bonfire)			
Professional Services	O&M	CSO Facility Accusonic Meter Maintenance	\$3,000,000
Professional Services	O&M	Engineering Staff Augmentation	\$7,000,000
Construction	260510	CSO Outfalls Rehab Phase V	\$15,200,000
Professional Services	O&M	Service- All Pumps for CSO Facilities Three Year Contract with Two - One Year Renewals	\$2,200,000
Professional Services	O&M	Property and Casualty Insurance Brokerage and Ancillary Services	\$1,250,000
Professional Services	O&M	Grounds Maintenance Services	\$4,600,000
Professional Services	O&M	Electrical Services Contract	\$6,600,800
Professional Services	O&M	Motor Repair Contract	\$1,800,000
Professional Services	O&M	Pump Repair Contract	\$1,650,000
Professional Services	O&M	Instrumentation and Controls Contract	\$3,011,840
Professional Services	O&M	Electrical Maintenance Services	\$4,127,300.00
Construction	122004	96-inch Water Transmission Main Relocation-Phase II	\$130,000,000.00

Vendors should continue to monitor [Bonfire](#) for solicitation updates.

Acronyms		
WRRF: Water Resource Recovery Facility	CSO: Combined Sewer Overflow	WTP: Water Treatment Plant