



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, September 28, 2022

2:00 PM

Water Board Building 5th Floor
(Subject to Capacity)

and

Zoom Telephonic:

[https://glwater.zoom.us/j/81724530707?](https://glwater.zoom.us/j/81724530707?pwd=QXB1eHhyOUN0RS9PTVIUY3ljV0dDdz09)
[pwd=QXB1eHhyOUN0RS9PTVIUY3ljV0dDdz09](https://glwater.zoom.us/j/81724530707?pwd=QXB1eHhyOUN0RS9PTVIUY3ljV0dDdz09)

US Toll-Free:

877 853 5247; or

888 788 0099

Meeting ID: 817 2453 0707

Passcode: 109477

Water Board Building 5th Floor
(Subject to Capacity)

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[https://glwater.zoom.us/j/81724530707?](https://glwater.zoom.us/j/81724530707?pwd=QXB1eHhyOUN0RS9PTVIUY3ljV0dDdz09)
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1. Call to Order

Chairperson Quadrozzi called the meeting to order at 2:01 p.m

2. Quorum Call

Present: 4 - Chairperson Jaye Quadrozzi, Vice-Chairperson Freman Hendrix, Director Gary Brown, and Director John J. Zech

Excused: 2 - Secretary Brian Baker, and Director Beverly Walker-Griffea

3. Consent Matters

A. Approval of Minutes

i. [2022-429](#) **August 24, 2022 Board of Directors Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [August 24, 2022 Board of Directors Meeting Minutes](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

B. Communications

i. [2022-427](#) **Receipt of Correspondence**

Attachments: [City of Gibraltar Resolution 22-018](#)
[August 2022 Member Outreach Requests Packet](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Received and Filed
The motion carried by a unanimous vote.

ii. [2022-441](#) **CEO's KPI Report**

Sponsors: Suzanne Coffey and William Wolfson

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard_220914_FINAL](#)
[9-22 Red Yellow Green Report](#)
[Reso 22-441- Explanation of CEO Red and Yellow report](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)

- i. [2022-394](#) **Contract No. 2202164
Screenings & Grit Transportation and Disposal from WRRF &
CSO Facilities
Vendor: Waste Management of Michigan**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2202164 Procurement Board Report-Specialized Procurement](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- ii. [2022-397](#) **Proposed Amendment No. 2
Contract No. 1903601
Yard Piping Engineering Services
Vendor: CDM Smith Michigan, Inc.**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- iii. [2022-388](#) **Contract No. 2203045
Microsoft Enterprise Licensing**

Sponsors: Jeffrey Small

Indexes: Information Technology

Attachments: [2203045 Procurement Board Report-RFP](#)
[Award Synopsis - Michigan Master Computing Program - Final](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

iv. [2022-389](#) **Contract No. 2203047
Dell Enterprise Equipment Purchasing Program
O&M**

Sponsors: Jeffrey Small

Indexes: Information Technology

Attachments: [2203047 Procurement Board Report-RFP](#)
[Award Synopsis - Michigan Master Computing Program - Final](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

v. [2022-403](#) **Contract No. 2203412
Consultant Services for Workday Project
O&M**

Sponsors: Jeffrey Small

Indexes: Information Technology

Attachments: [2203412.Procurement Board Report-Specialized Procurement](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

vi. [2022-395](#) **Proposed Amendment No. 2
Contract No. GLWA-CS-235
Property and Casualty Brokerage and Ancillary Services
O&M**

Sponsors: William Wolfson

Indexes: Administration & Compliance

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

vii. [2022-381](#) **Approval of the Water Residential Assistance Program (WRAP) Policy**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 AC Memo - WRAP Policy Approval](#)
[7A2 WRAP Policy Approval](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

viii. [2022-404](#) **Proposed Amendment No. 4 to Water Service Contract with City of Madison Heights**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Madison Heights Water Contract Am 4 2022 Ex B](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

ix. [2022-405](#) **Proposed Amendment No. 4 to Water Service Contract with City of Hazel Park**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Hazel Park Water Contract Am 4 2022 Ex B](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

x. [2022-406](#) **Proposed Amendment No. 1 to Water Service Contract with Grosse Ile Township**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Grosse Ile Twp Water Contract Am 1 2022 Ex B](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xi. [2022-407](#) **Proposed Amendment No. 4 to Water Service Contract with City of Ecorse**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Ecorse Water Contract Am 4 2022 Ex B](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xii. [2022-408](#) **Proposed Amendment No. 5 to Water Service Contract with Charter Township of Royal Oak**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Royal Oak Twp Water Contract Am 5 2022 Ex B](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xiii. [2022-409](#) **Proposed Amendment No. 5 to Water Service Contract with City of Romulus**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Romulus Water Contract Am 5 2022 Ex B](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xiv. [2022-410](#) **Proposed Amendment No. 1 to Water Service Contract with City of Grosse Pointe Park**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Grosse Pointe Park Water Contract Am 1 2022 Ex B](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xv. [2022-411](#) **Proposed Amendment No. 4 to Water Service Contract with City of Harper Woods**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Harper Woods Water Contract Am 4 2022 Ex B](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xvi. [2022-412](#) **Proposed Amendment No. 4 to Water Service Contract with City of Woodhaven**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Woodhaven Water Contract Am 4 2022 Ex B](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xvii. [2022-413](#) **Proposed Amendment No. 4 to Water Service Contract with North Oakland County Water Authority**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [NOCWA Water Contract Am 4 2022 Ex B](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xviii. [2022-437](#) **Fusion Center, Intrusion and Alarm Runs and Badging Shared Services Agreement**

Sponsors: W. Barnett Jones and Randal Brown

Indexes: Security and Integrity; General Counsel

Attachments: [Fusion Center Intrusion and Alarm Runs OPS-005A Final.docx.pdf](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xix. [2022-438](#) **Easement Agreement with Roman Avant (7740 Woodward)**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xx. [2022-439](#) **Easement and Parking Agreement with Metropolitan United Methodist Church (7702 and 7770 Woodward)**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xxi. [2022-440](#) **Access Agreement with Avanath North End Parcel Owner I, LLC (Various Parcels in the North End, Detroit, MI)**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xxii. [2022-443](#) **Easement Agreement with CD Lewis Estates, Inc. (415 Smith)**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xxiii. [2022-444](#) **Amendment No. 2 to Engineering Services Contract with AECOM Great Lakes, Inc. (Board Investigation into June 25-26 and July 16, 2021 rain events)-Time Only Extension**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today, and the Committee has requested that New Business items 9G. - 9V., which the Committee recommended approval to the Board, be moved to 3C. Consent Matters, which would be items 3C. viii. - xxiii.

Mr. Wolfson also requested to reverse New Business items 9A. (2022-433) and 9B. (2022-416), and take B. before A.

Chairperson Quadrozzi requested a Motion to Approve the Agenda as Amended.

Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved as Amended
The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3A. i., 3B. i. - ii., and 3C. i. - xxiii.)

A motion was made by Vice-Chairperson Hendrix, seconded by Director Zech, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Communications

A. [2022-428](#) Receipt of Correspondence

No Action Taken

8. Old Business

None

9. New Business (Items for Discussion)

B. [2022-416](#) Presentation: 2022 Bond Transaction Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6A1 Final Report - 2022 Bond Transaction](#)
[6A2 GLWA Board Presentation](#)
[6A3 2022 Ratings Agency Upgrades and Bond Sale Release](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Received and Filed
The motion carried by a unanimous vote.

A. [2022-433](#) Presentation: 2022 Resiliency Improvement Update

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [Resiliency Improvement Update](#)

Motion By: Freman Hendrix
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

C. [2022-414](#) Resolution to Approve the FY 2023 First Quarter Budget Amendments

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A FY 2023 First Quarter Budget Amendments binder](#)
[7A7 FY 2023 First Quarter Budget Amendment Resolution](#)

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Postponed
The motion carried by a unanimous vote.

D. [2022-417](#) Proposed Procurement Policy Amendment

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B3 Attachment 1 - Table of Proposed Procurement Policy Amendments](#)
[7B4 GLWA Procurement Policy WORKING Draft](#)
[7B5 GLWA Procurement Policy CLEAN Draft](#)

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Postponed
The motion carried by a unanimous vote.

E. [2022-393](#) PA 152 Election for 2023 Plan Year

Sponsors: William Wolfson and Randal Brown

Indexes: Administration & Compliance; General Counsel

Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

F. [2022-436](#) Discussion Regarding Proposed Schedule of GLWA Board Meetings for Calendar Year 2023

Sponsors: William Wolfson

Indexes: Administration & Compliance

Attachments: [Proposed Schedule of GLWA Board Meetings for Calendar Year 2023](#)

No Action Taken - Discussion Only

The Board will also discuss such other matters.

10. Reports

None

11. Remarks

A. Chairperson's Remarks

There were no Chairperson's Remarks.

B. Board Members' Remarks

Director Brown distributed a memo (attached below as item 2022-482) to Members of the Board and asked that the matter be referred to the Board's Operations and Resources Committee.

i. [2022-482](#) **Member Brown's Memo Regarding Water Main Breaks in Detroit**

Attachments: [Member Brown's Memo RE: Water Main Breaks in Detroit](#)

12. CEO's Report

A. [2022-432](#) **CEO Report - September 28, 2022**

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - September 28, 2022 and General Counsel Report](#)

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

13. Other Matters

There were no other matters.

14. Closed Session

A. [2022-442](#) **Closed Session Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB**

Sponsors: Randal Brown

Indexes: General Counsel

Chairperson Quadrozzi requested a Motion and Roll Call Vote to enter into Closed Session at 3:46 p.m.

Motion By: John J. Zech

Support By: Gary Brown

Action: Approved

The motion carried by the following vote:

Aye: 4 - Chairperson Quadrozzi, Vice-Chairperson Hendrix, Director Brown, and Director Zech

Excused: 2 - Secretary Baker, and Director Walker-Griffea

B. [2022-374](#) Closed Session Request - Personnel Evaluation

Sponsors: Randal Brown and William Wolfson

Indexes: Office of the Executive

Attachments: [glwa reso 2022-374 signed ceo letter](#)

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by the following vote:

Aye: 4 - Chairperson Quadrozzi, Vice-Chairperson Hendrix, Director Brown, and Director Zech

Excused: 2 - Secretary Baker, and Director Walker-Griffea

C. [2022-449](#) Closed Session Request - Attorney-Client Communications

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: John J. Zech

Support By: Gary Brown

Action: Approved

The motion carried by the following vote:

Aye: 4 - Chairperson Quadrozzi, Vice-Chairperson Hendrix, Director Brown, and Director Zech

Excused: 2 - Secretary Baker, and Director Walker-Griffea

Entered Closed Session at 3:48 p.m.

Returned from Closed Session at 4:39 p.m.

The only matters discussed were pending litigation regarding DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB; Attorney-Client Communications; and Personnel Evaluation.

15. Adjournment

Chairperson Quadrozzi requested a Motion to Adjourn.

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 4:41 p.m.