



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Draft

### Board of Directors

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Wednesday, March 23, 2022

2:00 PM

Water Board Building - 5th Floor Board Room  
(Subject to Capacity)

and

Zoom Telephonic

[https://glwater.zoom.us/j/88447619334?](https://glwater.zoom.us/j/88447619334?pwd=bWFIQ2U1dForUWRyYHVlQzgvbnVTUT09)

pwd=bWFIQ2U1dForUWRyYHVlQzgvbnVTUT09

877 853 5247

888 788 0099

Meeting ID: 884 4761 9334

Passcode: 320506

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Meeting will be held in the 5th Floor Board Room - Water Board Building

(Subject to Capacity)

735 Randolph, Detroit, MI 48226

and

Zoom Telephonic

#### 1. Call to Order

Chairperson Quadrozzi called the meeting to order at 2:00 p.m.

#### 2. Quorum Call

**Present:** 5 - Chairperson Jaye Quadrozzi, Vice-Chairperson Freman Hendrix, Secretary Brian Baker, Director Gary Brown, and Director Beverly Walker-Griffea

**Excused:** 1 - Director John J. Zech

#### 3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today, and the Committee is requesting that New Business items 9M. (2022-112) and 9N. (2022-115) be moved to item 3. Consent Matters, which would be items 3C. ii. and 3C. iii., respectively.

The Board agreed to move the requested items from New Business (Items for Discussion) to 3. Consent Matters.

#### A. Approval of Minutes (Item for Consent)

i. [2022-108](#) February 23, 2022 Board of Directors Meeting Minutes.Draft

**Sponsors:** Rechanda Willis

**Attachments:** [February 23, 2022 Board of Directors Meeting Minutes](#)

**Motion By:** Freman Hendrix  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

**B. Communications (Item for Consent)**

i. [2022-106](#) Receipt of Correspondence

No Action Taken

**C. New Business (Items for Consent)**

i. [2022-082](#) Scheduling of Public Hearings for the FY 2023 Clean Water State Revolving Fund (CWSRF)

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7C3 CWSRF Public Hearing Notice](#)

**Motion By:** Freman Hendrix  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

ii. [2022-112](#) Purchase of Vacant Land from Roneel Investment Company, LLC (New Ypsilanti Pump Station)

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Freman Hendrix  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

iii. [2022-115](#) **Easement Agreements between GLWA and Waterfront Terminal Holdings, LLC and Waterfront Terminal Holdings II, LLC**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Freman Hendrix  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

**4. Approval of Agenda**

Chairperson Quadrozzi requested a Motion to Approve the Agenda as Amended.

**Motion By:** Beverly Walker-Griffea  
**Support By:** Freman Hendrix  
**Action:** Approved as Amended  
The motion carried by a unanimous vote.

**5. Approval of Consent Matters (3A.i., 3B.i., and 3C. i. - iii.)**

Chairperson Quadrozzi requested a Motion to Approve the Consent Matters.

A motion was made by Vice-Chairperson Hendrix, seconded by Director Brown, to approve the Consent Matters. The motion carried unanimously.

**6. Public Comment**

There were no public comments.

**7. Communications**

A. [2022-107](#) **Receipt of Correspondence**

No Action Taken

B. [2022-109](#) **Interim CEO's KPI Report**

**Sponsors:** Suzanne Coffey and William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [EUM Key Metrics Dashboard\\_220309\\_FINAL](#)  
[3-22 Red, Yellow Green Report](#)  
[Reso 22-109- Explanation of CEO Red and Yellow report \(1\)](#)

**Motion By:** Gary Brown  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**8. Old Business**

None

**9. New Business (Items for Discussion)**

**A. [2022-103](#) I-94 Modernization Project**

**Sponsors:** Jody Caldwell

**Indexes:** Planning Services

**Attachments:** [I-94 Modernization Summary](#)

**Motion By: Brian Baker**  
**Support By: Gary Brown**  
**Action: Received and Filed**  
The motion carried by a unanimous vote.

**B. [2022-113](#) Memorandum of Agreement between MDOT, GLWA and Detroit  
Regarding I-94 Modernization Project, Package 1 Drainage**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By: Gary Brown**  
**Support By: Freman Hendrix**  
**Action: Approved**  
The motion carried by a 4/1 vote.

**C. [2022-092](#) Proposed Change Order No. 1  
Contract No. 1900516  
Energy Management: Freeze Protection Pump Installation at Imlay  
Pump Station  
CIP #132007 / BCE Score: 37.6**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By: Beverly Walker-Griffea**  
**Support By: Freman Hendrix**  
**Action: Approved**  
The motion carried by a unanimous vote.

- D. [2022-093](#) **Proposed Amendment No. 1**  
**Contract No. 2002655**  
**Study and Design for Northwest Interceptor Relief Sewer to Oakwood CSO Facility**  
**CIP #222001 / BCE Score: 53.6**

**Sponsors:** Cheryl Porter and Todd King

**Indexes:** Water Operations

**Motion By:** Freman Hendrix  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.

- E. [2022-095](#) **RFP 2101926**  
**Liquid Chlorine Delivery**  
**Vendor: JCI Jones Chemicals, Inc**

**Sponsors:** Navid Mehram and Daniel Alford

**Indexes:** Wastewater Operations

**Attachments:** [Cost Tabulation - Notice of Respondents 2101926.docx](#)  
[Financial Impact Contract 2101926 JCI Liquide Chlorine. impact](#)  
[Procurement Report RFP 2101926](#)  
[Vendor Response Follow-up RFB 2101926 Liquid Chlorine Delivery](#)

**Motion By:** Gary Brown  
**Support By:** Beverly Walker-Griffea  
**Action:** Approved  
The motion carried by a unanimous vote.

- F. [2022-096](#) **Contract No. 2102618**  
**Baby Creek CSO Facility Screen Rehabilitation**  
**Vendor: Commercial Contracting Corporation**

**Sponsors:** Navid Mehram and Daniel Alford

**Indexes:** Wastewater Operations

**Attachments:** [2102618.Cost Tabulation - Notice of Respondents](#)  
[2102618.Procurement Board Report-RFB](#)

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

- G. [2022-097](#) **Contract No. 2101879**  
**Renovation of the Fourth Floor at the Water Resource Recovery Facility (WRRF) - New Administration Building (NAB)**  
**Vendor: Allied Building Services Company of Detroit**

**Sponsors:** Navid Mehram and Daniel Alford

**Indexes:** Wastewater Operations

**Attachments:** [2101879.Procurement Board Report-RFB](#)  
[2101879.Cost Tabulation rev021522 \(1\)](#)

**Motion By:** Freman Hendrix  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

- H. [2022-101](#) **Contract No. 2102834**  
**Facilities Maintenance Services**  
**Vendor: LGC Global, Inc.**

**Sponsors:** Navid Mehram and Daniel Alford

**Indexes:** Wastewater Operations

**Attachments:** [2102834.Cost Tabulation](#)  
[2102834.Procurement Board Report-RFB](#)

**Motion By:** Freman Hendrix  
**Support By:** Beverly Walker-Griffea  
**Action:** Approved  
The motion carried by a unanimous vote.

- I. [2022-099](#) **Proposed Amendment No. 2**  
**Contract No. GLWA-CS-300**  
**Financial Automation Solution Services**  
**O&M**

**Sponsors:** Jeffrey Small

**Indexes:** Information Technology

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

- J.**      [2022-100](#)      **Contract No. 2200346  
VMware Cloud Disaster Recovery as a Service Solution  
O&M and I&E**
- Sponsors:** Jeffrey Small
- Indexes:** Information Technology
- Attachments:** [2200346.ProcurementBoardReportSpecializedProcurement  
G2G.CooperativePurchasingLetter - Access Interactive](#)
- Motion By:** Freman Hendrix  
                          **Support By:** Beverly Walker-Griffea  
                          **Action:** Approved  
                          The motion carried by a unanimous vote.
- K.**      [2022-098](#)      **Proposed Change Order No. 4  
Contract No. GLWA-CS-006  
Third Party Claims Administrator  
O&M**
- Sponsors:** William Wolfson
- Indexes:** Administration & Compliance
- Motion By:** Gary Brown  
                          **Support By:** Brian Baker  
                          **Action:** Approved  
                          The motion carried by a unanimous vote.
- L.**      [2022-081](#)      **Resolution Regarding Approval of Series Ordinance Authorizing  
Issuance and Sale of Water Supply System Revenue Bonds in an  
Amount Not to Exceed \$13,000,000 (Ordinance 2022-01)**
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [7B2 Resolution Approving 2022 SRF-1 Ordinance \(DWRF\)](#)  
[7B3 Series Ordinance \(2022 SRF-1 2.5 Quarter DWRF\)](#)
- Chairperson Quadrozzi requested a Motion and Roll Call Vote regarding  
                          **Resolution Regarding Approval of Series Ordinance Authorizing Issuance and  
Sale of Water Supply System Revenue Bonds in an Amount Not to Exceed  
\$13,000,000 (Ordinance 2022-01).**
- Motion By:** Gary Brown  
                          **Support By:** Freman Hendrix  
                          **Action:** Approved  
                          The motion carried by the following vote:
- Aye:** 5 - Chairperson Quadrozzi, Vice-Chairperson Hendrix, Secretary Baker, Director  
  Brown, and Director Walker-Griffea

**Excused:** 1 - Director Zech

**The Board will also discuss such other matters.**

## 10. Reports

None

## 11. Remarks

### A. Chairperson's Remarks

There were no Chairperson's remarks.

### B. Board Members' Remarks

Director Baker congratulated Suzanne Coffey (Interim CEO) and the Authority on the \$2 Million Federal earmark for the DRI (Detroit River Interceptor) and made inquiries regarding plans for other common to all projects.

## 12. CEO's Report

### A. [2022-111](#) Interim CEO Report - March 23, 2022

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [ICEO Report - March 23, 2022 and General Counsel Report](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

## 13. Other Matters

William M. Wolfson, Chief Administrative and Compliance Officer, gave an update regarding the CDC (Centers for Disease Control and Prevention) recently revised guidance regarding face coverings, which the Authority has been looking at and watching for the last few weeks. Mr. Wolfson stated that the Authority is looking at revising procedures for its team members, and will update the Board as those procedures are revised.

Mr. Wolfson advised the Board that a request for a Special Meeting (Board of Directors) in April may be forthcoming and will keep the Board updated as that request develops.

Mr. Wolfson also advised the public that there is no anticipated action by the Board following today's Closed Session, other than adjournment.

**14. Closed Session**

**A. [2022-114](#) Closed Session Request - Attorney Client Communications**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Chairperson Quadrozzi requested a Motion and Roll Call Vote to enter into Closed Session at 3:31 p.m.**

**Motion By: Freman Hendrix**

**Support By: Gary Brown**

**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Quadrozzi, Vice-Chairperson Hendrix, Secretary Baker, Director Brown, and Director Walker-Griffea

**Excused:** 1 - Director Zech

**Entered Closed Session at 3:32 p.m.**

**Returned from Closed Session at 4:30 p.m.**

**The only matters discussed were attorney-client communications.**

**15. Adjournment**

**Chairperson Quadrozzi requested a Motion to Adjourn.**

**Motion By: Brian Baker**

**Support By: Freman Hendrix**

**Action: Approved**

**The motion carried by a unanimous vote.**

**There being no further business, the meeting was adjourned at 4:32 p.m.**