



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Agenda

### Board of Directors Workshop Meeting

---

Wednesday, December 13, 2023

1:00 PM

Water Board Building 5th Floor  
and  
Zoom

Join Zoom Meeting:

[https://glwater.zoom.us/j/89594290220?](https://glwater.zoom.us/j/89594290220?pwd=SjNXQVI4WGFyZnpDbzRKSVppTGRmdz09)

pwd=SjNXQVI4WGFyZnpDbzRKSVppTGRmdz09

Join By Telephone

Toll-Free:

877 853 5247; or

888 788 0099

Meeting ID: 895 9429 0220

Passcode: 269018

---

Water Board Building 5th Floor  
(subject to available capacity)  
and  
Zoom Telephonic

1. Call to Order

2. Quorum Call

3. Consent Matters

A. Approval of Minutes (Item for Consent)

- i. [2023-459](#) November 16, 2023 Board of Directors Workshop Meeting Minutes  
(Draft)

Sponsors: Rechanda Willis

Attachments: [Minutes - November 16, 2023 Board of Directors Workshop Meeting](#)

B. Communications (Items for Consent)

- i. [2023-458](#) Receipt of Correspondence

ii. [2023-432](#) **CEO's KPI Report**

**Sponsors:** Suzanne Coffey and William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [EUM Key Metrics Dashboard 231108 FINAL \(002\).pptx](#)  
[11-23 Red Yellow Green Report.xlsx](#)  
[Reso 23-432- Explanation of CEO Red and Yellow Report.docx](#)

**C. New Business (Items for Consent)**

i. [2023-466](#) **Public Hearings on Proposed FY 2025 Schedule of Revenues and Charges and FY 2025 & FY 2026 Biennial Budget Request**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7C1 AC Memo FY 2025-26 Budget & Charges Hearing Request](#)  
[7C3 Notice of Public Hearing for GLWA FY 2025](#)  
[7C4 Notice of Public Hearing for GLWA Proposed Biennial Budget](#)

**Legislative History**

12/8/23

Audit Committee

Recommended for Approval to the Board of  
Directors Workshop Meeting

**4. Approval of Agenda**

**5. Approval of Consent Matters (Items 3A.i., 3B. i. - ii., and 3C. i. -**

**6. Public Comment**

*Public Comment (3 minutes per speaker)*

**7. Old Business**

*None*

**8. New Business (Items for Discussion)**

A. [2023-476](#) **Update on GLWA's *Tap In* Campaign**

**Sponsors:** Michelle Zdrodowski

**Indexes:** Public Affairs

**Attachments:** [TAP IN Presentation Board Meeting 231213.pdf](#)

- B. [2023-467](#) Resolution to Approve the FY 2024 First Quarter Budget Amendments**
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [7B0 FY 2024 1st Quarter Budget Amendment Report](#)  
[7B FY 2024 1st Quarter Budget Amendment Report](#)  
[7B7 FY 2024 First Quarter Budget Amendment Resolution](#)
- Legislative History**
- |         |                 |   |
|---------|-----------------|---|
| 12/8/23 | Audit Committee | Recommended for Approval to the Board of Directors Workshop Meeting |
|---------|-----------------|---|
- C. [2023-472](#) Approval of Audit and Related Draft Financial Reports Pertaining to the Fiscal Year Ended June 30, 2023**
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [7A 1 FY 2023 Annual Financial Audit Update Dec 8 2023](#)  
[7A 1.6 GLWA FY 2023 Annual Financial Results - DRAFT](#)  
[7A 1.7 One Pager Series FY 2023 Audit & Financial Results v2 option](#)  
[7A 8 GLWA FY 2023 - ACFR - DRAFT 12.4.23](#)
- Legislative History**
- |         |                 |  |
|---------|-----------------|--|
| 12/8/23 | Audit Committee | Recommended to Receive and File to the Board of Directors Workshop Meeting |
|---------|-----------------|--|
- D. [2023-438](#) Discussion of Resolution 2017-214 Regarding Board Officers**
- Sponsors:** William Wolfson
- Indexes:** Board of Directors
- Attachments:** [Reso. 2017-214 Board rotation.docx](#)
- E. [2023-433](#) Review of Committee Assignments**
- Sponsors:** William Wolfson
- Indexes:** Board of Directors
- Attachments:** [Resolution 2017-214 RE Board Officers](#)  
[2023 GLWA Board of Directors Committee Assignments.10.25.23](#)
- F. [2023-434](#) Election of Board Chairperson**
- Sponsors:** William Wolfson
- Indexes:** Board of Directors
- Attachments:** [Resolution 2017-214 RE Board Officers](#)

- G.     [2023-435](#)            Election of Board Vice-Chairperson**
- Sponsors:        William Wolfson
- Indexes:         Board of Directors
- Attachments:    [Resolution 2017-214 RE Board Officers](#)
- 
- H.     [2023-436](#)            Election of Board Secretary**
- Sponsors:        William Wolfson
- Indexes:         Board of Directors
- Attachments:    [Resolution 2017-214 RE Board Officers](#)
- 
- I.     [2023-437](#)            Update of Annual Conflict of Interest Disclosure**
- Sponsors:        William Wolfson and Nicolette Bateson
- Indexes:         Administration & Compliance; Finance
- 
- J.     [2023-469](#)            Proposed Change Order No. 2**  
                                 **Contract No. 1902224**  
                                 **Design Build Contract for the CSO Structural Improvements**  
                                 **CIP # 260614 / BCE # 53.4**
- Sponsors:        Navid Mehram
- Indexes:         Wastewater Operations
- 
- K.     [2023-462](#)            Proposed Change Order No. 2**  
                                 **Contract No. 2004456**  
                                 **14 Mile Road Transmission Main Loop Phase II**  
                                 **CIP #122013 / BCE Score: 58.4**
- Sponsors:        Cheryl Porter
- Indexes:         Water Operations
- 
- L.     [2023-463](#)            Proposed Amendment No. 4**  
                                 **Contract No. 1802448**  
                                 **Engineering Services for the 14 Mile Transmission Main Loop**  
                                 **CIP #122013 / BCE Score: 58.4**
- Sponsors:        Cheryl Porter
- Indexes:         Water Operations
- 
- M.     [2023-439](#)            Proposed Amendment No. 2**  
                                 **Contract No. 2002946**  
                                 **Environmental Health and Safety Compliance Services**  
                                 **O & M**
- Sponsors:        William Wolfson
- Indexes:         Administration & Compliance

N.     [2023-452](#)     **Amendment to Lease between GLWA and East Lake Baptist Church  
of 1001 Clairpointe and 12400 East Jefferson**

**Sponsors:**     William Wolfson  
**Indexes:**       General Counsel

O.     [2023-464](#)     **Request to Sell 67650 Van Dyke Road, Washington Township,  
Michigan 48095**

**Sponsors:**     William Wolfson  
**Indexes:**       General Counsel

P.     [2023-465](#)     **Request to Approve Submission of Petition to Combine Parcels at  
the Leib CSO Facility**

**Sponsors:**     William Wolfson  
**Indexes:**       General Counsel

Q.     [2023-475](#)     **Easement Agreement between GLWA and the Charter Township of  
Shelby, Property Owner of Shelby Township Parkland East Side of  
Dequindre Road, Shelby Township, Michigan 48317 (Part of Tax  
Parcel No. 23-07-19-100-013)**

**Sponsors:**     William Wolfson  
**Indexes:**       General Counsel

R.     [2023-477](#)     **Permanent Easement with East Jefferson Development Corporation  
for the north 20' of the property located at 14701 East Jefferson  
Avenue, Detroit, MI 48215 (Tax Parcel No. 21000607)**

**Sponsors:**     William Wolfson  
**Indexes:**       General Counsel

S.     [2023-478](#)     **Purchase of Real Property by GLWA from Holmes Holding Group,  
LLC, located at 14727-29 East Jefferson, Detroit, MI 48215 (Tax  
Parcel No. 21-000608)**

**Sponsors:**     William Wolfson  
**Indexes:**       General Counsel

**The Board will also discuss such other matters.**

**9. Reports**

**10. Remarks**

A. Chairperson's Remarks

B. Board Members' Remarks

## 11. CEO's Report

### A. [2023-479](#) CEO Report - December 13, 2023

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - December 13, 2023 and Office of General Counsel Report](#)

## 12. Other Matters

## 13. Closed Session

### A. [2023-471](#) Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB

**Sponsors:** William Wolfson

**Indexes:** General Counsel

## 14. Adjournment