



## Meeting Minutes - Final

### Audit Committee

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Friday, August 23, 2024

8:00 AM

Zoom Telephonic Meeting

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#### 1. Call To Order

Chairperson Baker called the meeting to order at 8:01 a.m.

#### 2. Quorum Call

**Present:** 3 - Chairperson Brian Baker, Director Gary Brown, and Director Jaye Quadrozzi

#### 3. Approval of Agenda

Nicolette Bateson, Chief Financial Officer/Treasurer, requested to move item 8.D. (Quarterly Investment Report through June 30, 2024) from 8.D. to 7.A.

Chairperson Baker requested a Motion to Approve the Agenda as Amended.

**Motion By:** Jaye Quadrozzi

**Support By:** Gary Brown

**Action:** Approved as Amended

The motion carried by a unanimous vote.

#### 4. Approval of Minutes

##### A. [2024-266](#) Minutes of June 17, 2024

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [4A Minutes - June 17, 2024 Audit Committee Meeting.pdf](#)

**Motion By:** Gary Brown

**Support By:** Jaye Quadrozzi

**Action:** Approved

The motion carried by a unanimous vote.

#### 5. Public Comment

There were no public comments.

#### 6. Old Business

[2024-156](#)**Revised FY 2025 WRAP Allocations**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6A1 Revised FY 2025 WRAP Allocations Cover Memo.pdf](#)  
[6A2 WRAP Funding Report August 23 2024 Audit Committee.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Gary Brown  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**7. New Business**

**8.D. [2024-273](#) Quarterly Investment Report through June 30, 2024  
(7.A.)**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8D1 Quarterly Investment Report Cover Memo August 2024.pdf](#)  
[8D2 GLWA Quarterly Investment Report June 2024 Final.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**A. [2024-264](#) Contract No. 2300826 effective September 1, 2024 with Willdan Financial Services for Water and Wastewater Service Charges Consultant Services for a cost not to exceed \$1,749,250 for an initial term of three (3) years with two optional one-year extensions of \$599,810 for year four and \$630,080 for year five.**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A2 Estimated Cost by Contract Term Willdan Financial Services.pdf](#)  
[2300826 Procurement Board Report.pdf](#)  
[2300826 - Combined Bid Tabulation 8-26-2024.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Gary Brown  
**Action:** Recommended for Approval to the Board of Directors  
Agenda of August 28, 2024  
The motion carried by a unanimous vote.

- B.**     [2024-265](#)     **Contract No. REQ-0000765 effective September 1, 2024 with Slalom for Finance Operations Assistance for a cost not to exceed \$1,000,000.00 for one year**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7B2 Finance Chief of Staff SPRO 8.8.24.pdf](#)

**Motion By: Gary Brown**

**Support By: Jaye Quadrozzi**

**Action: Recommended for Approval to the Board of Directors**

**Agenda of August 28, 2024**

**The motion carried by a unanimous vote.**

- C.**     [2024-267](#)     **FY 2024 Annual Financial Audit Update**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7C FY 2024 Annual Financial Audit Update 08232024.pdf](#)

**Motion By: Gary Brown**

**Support By: Jaye Quadrozzi**

**Action: Received and Filed**

**The motion carried by a unanimous vote.**

- D.**     [2024-268](#)     **Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7D GFOA Certificate of Achievement for Excellence in Financial Reporting Award – FY 2023 Financial Reporting.pdf](#)  
[7D1 5 - Certificate.pdf](#)

**Motion By: Jaye Quadrozzi**

**Support By: Gary Brown**

**Action: Received and Filed**

**The motion carried by a unanimous vote.**

E. [2024-269](#) Government Finance Officers Association Distinguished Budget Presentation Award

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7E1 GFOA Distinguished Budget Presentation Award – FY 2024 Budget.pdf](#)  
[7E2 - Result Letter - Awarded with Special Recognition.pdf](#)  
[7E3 - Budget Award.pdf](#)  
[7E3 - Certificate.pdf](#)  
[7E4 - Press Release.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Gary Brown  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

## 8. Reports

A. [2024-270](#) CFO Report

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8A1 CFO Report August 2024.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

B. [2024-271](#) Monthly Financial Report

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8B1 March 2024 Financial Report.pdf](#)  
[8B2 April 2024 Financial Report.pdf](#)  
[8B3 May 2024 Financial Report.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**C.**     [2024-272](#)     Gifts, Grants & Other Resources Report

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8C1 Grants Gifts and Other Resources Report 7.26.2024.pdf](#)  
[8C2 Grants Gifts and Other Resources Report 8.23.2024.pdf](#)

**Motion By:** Gary Brown  
**Support By:** Jaye Quadrozzi  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**E.**     [2024-274](#)     Affordability & Assistance Update

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8E1 Affordability & Assistance Update 7.26.2024.pdf](#)  
[8E2 Affordability & Assistance Update 8.23.2024.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Gary Brown  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**F.**     [2024-275](#)     Quarterly Construction Work in Progress Report through March 31, 2024

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8F Quarterly CWIP Report FY 2024 Q3.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**9. Communications****A.**     [2024-276](#)     The Procurement Pipeline for June 2024

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [9A Procurement Pipeline\\_June 2024.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Gary Brown  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**B.**      [2024-277](#)      The Procurement Pipeline for July 2024

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [9B The Procurement Pipeline for July 2024.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Gary Brown  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**C.**      [2024-278](#)      The Procurement Pipeline for August 2024

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [9C The Procurement Pipeline for August 2024.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Gary Brown  
**Action:** Received and File  
The motion carried by a unanimous vote.

**10. Look Ahead**

The next Audit Committee Meeting is scheduled to be held September 27, 2024, at 8:00 a.m.

**11. Other Matters**

There were no other matters.

**12. Adjournment**

Chairperson Baker requested a Motion to Adjourn.

**Motion By:** Gary Brown  
**Support:** Jaye Quadrozzi  
**Action:** Approved.  
The motion carried unanimously.

There being no further business, the meeting was adjourned at 9:24 a.m.