



## **December 2018 Member Outreach Requests**

There were no requests to the GLWA Administration for the month of December. Attached is the executive summary from each work group meeting held in the month of December that highlight the topics covered and the action items that stemmed from the meeting.

# EXECUTIVE SUMMARY



**GROUP NAME:** Water Management Best Practices

**ATTENDEES:** 10 Participants

**MEETING DATE:** December 5, 2018

## MEETING TOPIC:

- Updated related to the December One Water Partnership meeting:
  - One Water Institute
  - Scorecard 2.0 results.
- 2019 planning.

## REQUESTS TO GLWA ADMINISTRATION:

- None.

## DECISIONS:

- Theme for 2019: continuous improvement.
- 2019 focus areas:
  - Emergency preparedness
  - Collecting information on succession planning to be shared with members' human resources staff and elected officials
  - Retail customer charges.
- In the first half of the year, likely May, the WMBP Work Group will host a workshop on non-revenue water benchmarking.

## ACTION ITEMS:

- Brittany and Madison will work with Chandan and Black & Veatch to prepare a draft agenda to review at the February 27, 2019 WMBP Work Group meeting; they will see whether Black & Veatch can attend the meeting.
- Bob will ask Birmingham/Benesch to attend, given that we would like them to share their water audit experience as a case study.
- Madison will identify a workshop date, and vet it with the group.
- Brittany will add to the February agenda a review of the Scorecard results.

# EXECUTIVE SUMMARY



**GROUP NAME:** Public Education Work Group

**ATTENDEES:** 13 Participants

**MEETING DATE:** December 6, 2018

## MEETING TOPIC:

- Regional One Water Campaign update.
- Review completed public education materials.
- Communications updates, Public Affairs updates.
- Brainstorm public education campaign ideas for lead issues.
- Review draft 2019 Public Education Work Group Plan.

## REQUESTS TO GLWA ADMINISTRATION:

- None.

## DECISIONS:

- None.

## ACTION ITEMS:

- Anyone who is experiencing issues receiving GovDelivery communications should contact [outreach@glwater.org](mailto:outreach@glwater.org).
- GLWA to advise members when it receives a decision from MDEQ on the Authority's proposal to form a single water advisory council to meet the new Lead & Copper Rule requirements.

# EXECUTIVE SUMMARY



**GROUP NAME:** Water Analytical Work Group

**ATTENDEES:** 29 Participants

**MEETING DATE:** December 11, 2018

## MEETING TOPIC:

- To receive and respond to member feedback on the Phase 2 Units of Service report from Black & Veatch.
- To seek consensus on the technical recommendations regarding Units of Service to be used in non-master metered communities (Detroit, Highland Park, and Dearborn).

## REQUESTS TO GLWA ADMINISTRATION:

- None.

## DECISIONS:

- The group reached consensus to accept the recommendation of Black & Veatch regarding the Phase 2 values published in the November 30, 2019 report for:
  - Dearborn
  - Highland Park
- The group reached consensus to accept the following 3 items for Detroit:
  - To modify the calculation to use data from the 3 flow tests. Black and Veatch also accepted this request.
  - To exclude Phase 1 Northwest DMA data from the Phase 2 numbers
  - To replace main break repair time with the numbers provided by Detroit
- Cancel December 17 meeting

## ACTION ITEMS:

- Add “water meter audits” to the list of priority topics for work group consideration.
- Suzanne Coffey to follow up with Jon Wheatley to respond to request for max day charts for all communities.
- GLWA to discuss projects with DWSD that could incorporate installation of master meters in parts of the City undergoing GLWA infrastructure work.
- Black & Veatch to amend the Phase 2 report pursuant to suggestions at this meeting:
  - Recalculate Detroit’s Units of Service with modifications recommended by consensus and share the results with AWG.
  - Update: values for all communities’ Units of Service were distributed on December 13<sup>th</sup> and have been appended to this document for reference.
  - Note in the report what was originally in scope to be addressed but that will not be included in the Phase 2 report.
  - Water Treatment Plant testing.
  - Confirm that the information on Waterworks Park and Lake Huron is included in the Phase 2 report (it was included in the Phase 1 report).

# EXECUTIVE SUMMARY



**GROUP NAME:** One Water Partnership

**ATTENDEES:** 80 Participants

**MEETING DATE:** December 13, 2018

## MEETING TOPIC:

- One Water Institute.
- Co-Chair Elections.
- One Water Partnership Bylaws.
- Updates and Announcements
  - Wastewater Charges: Charges Methodology and Sewer SHAREs Work Groups
  - New Member Outreach Portal
  - Water main break claims process
  - 2019 One Water Partnership dates
  - GLWA lawsuit regarding Michigan's new Lead & Copper rule
  - MDEQ electronic filing requirements.
- Units of Service Status and Next Steps.
- Scorecard 2.0.

## REQUESTS TO GLWA ADMINISTRATION:

- None.

## DECISIONS:

- Consensus was reached by show of hands to elect TAC Co-Chairs: Carrie Cox and Bill Turner to fill open positions and incumbents Kevin Johnson, Jeff McKeen, and Don Rohraff to continue as Co-Chairs.

## ACTION ITEMS:

- Terri Conerway and team to investigate options for member partner employees who do not have "official" work email addresses for registering for the One Water Institute.

# EXECUTIVE SUMMARY



**GROUP NAME:** Asset Management/CIP Work Group

**ATTENDEES:** 39 Participants

**MEETING DATE:** December 18, 2018

## MEETING TOPIC:

- Solicit feedback on 11/27/18 AMCIP meeting.
- Review CIP FY 2020 Preliminary Draft #2.
- Review CIP Financial Plan.
- Review Construction Work in Progress (CWIP) Update.

## REQUESTS TO GLWA ADMINISTRATION:

- None.

## DECISIONS:

- None.

## ACTION ITEMS:

- Finance Team to distribute an informational piece on the CIP project numbering system in Bonfire.
- Lori Bryon to add how delivery methods are determined for CIP projects at a topic for a future meeting.