



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors

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Wednesday, May 28, 2025

2:00 PM

Water Board Building 5th Floor  
and  
Zoom Telephonic Meeting

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Water Board Building 5th Floor  
and  
Zoom Telephonic

Join Zoom Meeting:

<https://glwater.zoom.us/j/89090484391?pwd=Nymj4fSg6yLbsbvY4yAVDCrzOW1Ax0.1>

Join by Telephone:

888 788 0099; or 877 853 5247

Meeting ID: 890 9048 4391

Passcode: 424234

#### 1. Call to Order

Chairperson Miller called the meeting to order at 2:00 p.m.

#### 2. Quorum Call

**Present:** 4 - Chairperson Mark Miller, Vice-Chairperson John J. Zech, Director Brian Baker, and Director Freman Hendrix

**Excused:** 2 - Secretary Jaye Quadrozzi, and Director Gary Brown

#### 3. Consent Matters

William M. Wolfson, Deputy CEO, stated that the Legal Committee met today, and the Committee has requested to move New Business item 8A. 2025-170 (Proposed Amendment No. 2 to Consultant Services Contract CS-2102200 (Wade Trim Associates, Inc.) to 3C. Consent Matters, which would then be item 3C. xii.

There being no objections, the requested item was moved to 3C. Consent Matters.

#### A. Approval of Minutes (Item for Consent)

i. [2025-173](#) **April 23, 2025 Board of Directors Meeting Minutes (Draft)**

**Sponsors:** Rechanda Willis

**Attachments:** [Minutes - April 23, 2025 Board of Directors Meeting.pdf](#)

Motion By: Brian Baker

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

**B. Communications (Item for Consent)**

i. [2025-172](#) **Receipt of Correspondence**

No Action Taken

**C. New Business (Items for Consent)**

i. [2025-121](#) **Requisition No. REQ-0003045  
Facilities Maintenance, Repair and Operations (MRO) and Industrial  
Supplies**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [Requisition REQ-0003045 Procurement Report.docx](#)

Motion By: Brian Baker

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

ii. [2025-137](#) **Resolution to Adopt the City of Detroit Water and Sewerage  
Department (DWSD) Water System Improvements Project Plan for  
Fiscal Year (FY) 2026 Drinking Water State Revolving Fund (DWSRF)  
Funding Consideration**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A1 AC Memo - Approval of DWSD FY2026 DWSRF Project Plan.pdf](#)

[7A3 GLWA Resolution to Adopt DWSD FY2026 DWSRF Project  
Plan.docx](#)

[7A4 DWSD - FY 2026 DWSRF Project Plan Summary and  
Resolution.pdf](#)

Motion By: Brian Baker

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

- iii.     [2025-138](#)     **Proposed Contract Amendment No. 1  
Contract No. 2204949/SCN-0000428  
Municipal Advisory Services**
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [7B1 AC Memo - Amendment of Municipal Advisor Contract.pdf](#)  
                              [7B3 Board Letter Attachment 1 - Tables.pdf](#)
- Motion By: Brian Baker  
          Support By: John J. Zech  
          Action: Approved  
          The motion carried by a unanimous vote.
- iv.     [2025-142](#)     **Proposed Change Order No. 4 - Extension of Time Only  
SCN-0000189  
Investment Advisor Services PFM Asset Management, LLC Contract  
Extension**
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [7C1 PFM Asset Management Contract Extension.pdf](#)  
                              [7C3 Board Letter Attachment 1.pdf](#)
- Motion By: Brian Baker  
          Support By: John J. Zech  
          Action: Approved  
          The motion carried by a unanimous vote.
- v.     [2025-143](#)     **Water Residential Assistance Program (WRAP) Service Delivery  
Partner Funding Authorization for FY 2026 and Related Contract  
Amendments**
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [2 WRAP Funding Report May 2, 2025 Audit Committee Attachment  
1.pdf](#)  
                              [3 Board Letter Attachment 2.pdf](#)  
                              [4 FY 2026 WRAP Allocations Cover Memo Attachment 3.pdf](#)
- Motion By: Brian Baker  
          Support By: John J. Zech  
          Action: Approved  
          The motion carried by a unanimous vote.

- vi. [2025-148](#) **Proposed Change Order No. 7**  
**Contract No. 1903598/SCN-0000331**  
**Construction Manager at Risk for the Assessment and**  
**Rehabilitation of WRRF Yard Piping and Underground Utilities**  
**CIP #216006/BCE Score: 79.00**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By: Brian Baker**  
**Support By: John J. Zech**  
**Action: Approved**  
The motion carried by a unanimous vote.

- vii. [2025-146](#) **Proposed Change Order No. 1**  
**Contract No. 2100239/SCN-0000417**  
**WRRF Facilities Structural Evaluation and Repairs**  
**CIP #216011/BCE Score: 64.40**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By: Brian Baker**  
**Support By: John J. Zech**  
**Action: Approved**  
The motion carried by a unanimous vote.

- viii. [2025-149](#) **Proposed Amendment No.1**  
**Contract No. GLWA-PC-792/SCN-0000449**  
**Biosolids Dryer Facility**  
**O&M**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By: Brian Baker**  
**Support By: John J. Zech**  
**Action: Approved**  
The motion carried by a unanimous vote.

- ix. [2025-147](#)      **Requisition No. REQ-0000057**  
**HVAC Improvements at Seven Mile and Puritan Fenkell CSO**  
**Facilities**  
**CIP #270010/BCE Score: 57.80**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Attachments:** [REQ-0000057.Procurement Board Report\(1\)](#)  
[REQ-0000057.Cost Summary](#)  
[REQ-0000057.Vendor Response Follow-up](#)

**Motion By:** Brian Baker  
**Support By:** John J. Zech  
**Action:** Approved  
The motion carried by a unanimous vote.

- x. [2025-161](#)      **Proposed Amendment No. 4**  
**Contract No. 2000274-1/SCN-0000531**  
**Enterprise Resource Planning (ERP) System Implementation**  
**Services**  
**O&M**

**Sponsors:** Jeffrey Small

**Indexes:** Information Technology

**Motion By:** Brian Baker  
**Support By:** John J. Zech  
**Action:** Approved  
The motion carried by a unanimous vote.

- xi. [2025-162](#)      **Proposed Amendment No. 3**  
**Contract No. 2000274-2/SCN-0000445**  
**Enterprise Resource Planning System Subscription Services**  
**O&M**

**Sponsors:** Jeffrey Small

**Indexes:** Information Technology

**Motion By:** Brian Baker  
**Support By:** John J. Zech  
**Action:** Approved  
The motion carried by a unanimous vote.

xii. [2025-170](#) **Proposed Amendment No. 2 to Consultant Services Contract  
CS-2102200 (Wade Trim Associates, Inc.)**

**Sponsors:** David W. Jones

**Indexes:** General Counsel

**Motion By:** Brian Baker

**Support By:** John J. Zech

**Action:** Approved

The motion carried by a unanimous vote.

**4. Approval of Agenda**

Chairperson Miller requested a Motion to Approve the Agenda as Amended.

**Motion By:** Freman Hendrix

**Support By:** John J. Zech

**Action:** Approved as Amended

The motion carried by a unanimous vote.

**5. Approval of Consent Matters (Items 3A.i., 3B.i., and 3C. i. - xii.)**

Chairperson Miller requested a Motion to Approve the Consent Matters.

A motion was made by Director Baker, seconded by Vice-Chairperson Zech, to approve the Consent Agenda. The motion carried unanimously.

**6. Public Comment**

There were no public comments.

**7. Old Business**

None

**8. New Business (Items for Discussion)**

None

**New Business (Items for Discussion) may continue after item 13B. Closed Session**

The Board will also discuss such other matters.

**9. Reports**

None

**10. Remarks**

## A. Chairperson's Remarks

There were no Chairperson's remarks.

## B. Board Members' Remarks

There were no Board Members' remarks.

**11. CEO's Report****A. [2025-175](#) CEO Report - May 28, 2025**

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - May 28, 2025 with attachment.pdf](#)

**Motion By:** John J. Zech

**Support By:** Brian Baker

**Action:** Received and Filed

The motion carried by a unanimous vote.

**12. Other Matters**

William M. Wolfson, Deputy CEO, advised the public that the Board may take action following today's Closed Session, and also advised the Board and public that the June 11, 2025, 1:00 p.m., Board of Directors Workshop Meeting will be canceled.

**13. Closed Session****A. [2025-176](#) Closed Session Request - Attorney-Client Communication(s)**

**Sponsors:** David W. Jones and William Wolfson

**Indexes:** General Counsel; Administration & Compliance

**Chairperson Miller requested a Motion and Roll Call Vote to enter into Closed Session at 2:23 p.m.**

**Motion By:** John J. Zech

**Support By:** Freman Hendrix

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 4 - Chairperson Miller, Vice-Chairperson Zech, Director Baker, and Director Hendrix

**Excused:** 2 - Secretary Quadrozzi, and Director Brown

**B. [2025-167](#) Closed Session Request - Personnel Evaluation**

**Sponsors:** David W. Jones and William Wolfson

**Indexes:** Office of the Executive; General Counsel

**Attachments:** [25-26 CEO evaluation](#)

**Motion By:** Brian Baker

**Support By:** Freman Hendrix

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 4 - Chairperson Miller, Vice-Chairperson Zech, Director Baker, and Director Hendrix

**Excused:** 2 - Secretary Quadrozzi, and Director Brown

Entered Closed Session at 2:25 p.m.

Returned from Closed Session at 3:29 p.m.

The only matters discussed were attorney-client communications and personnel evaluation.

**8. New Business (Items for Discussion) Continued****B. [2025-168](#) Evaluation of Chief Executive Officer's Performance for Fiscal Year 24-25**

Director Baker made a motion, supported by Director Hendrix, that the Chief Executive Officer's performance "exceeds" expectations for Fiscal Year 24-25.

**Motion By:** Brian Baker

**Support By:** Freman Hendrix

**Action:** Approved

**The motion carried by a unanimous vote.**

**14. Adjournment**

Chairperson Miller requested a Motion to Adjourn.

**Motion By:** John J. Zech

**Support By:** Brian Baker

**Action:** Approved

**The motion carried by a unanimous vote.**

There being no further business, the meeting was adjourned at 3:32 p.m.