



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
<https://glwater.legistar.com>

## Meeting Minutes - Final

### Board of Directors Workshop Meeting

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Wednesday, September 13, 2017

1:00 PM

Water Board Building 5th Floor

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#### 1. Call to Order

Chairman Daddow called the meeting to order at 1:00 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairman Robert Daddow, Vice Chairman Freman Hendrix, Secretary Brian Baker, Director Gary Brown, Director Craig Hupy, and Director Abe Munfakh

#### 3. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Agenda has been amended to add Closed Session, Resolution 2017-388, which will be Item 11, and that there will be no action taken by the Board following Closed Session.

**Motion By:** Freman Hendrix, **Support By:** Abe Munfakh  
**Action:** Approved as Amended  
The motion carried by a unanimous vote.

#### 4. Approval of Minutes

##### A. [2017-363](#) August 23, 2017 Board of Directors Meeting Minutes.Draft

**Attachments:** [August 23, 2017 Board of Directors Meeting Minutes.Draft](#)

Chairman Daddow requested a Motion to approve the August 23, 2017 Board of Directors Meeting Minutes.

**Motion By:** Brian Baker, **Support By:** Craig Hupy  
**Action:** Approved  
The motion carried by a unanimous vote.

#### 5. Public Comment

There were no public comments.

#### 6. Communications

##### A. [2017-385](#) Receipt of Correspondence

William M. Wolfson, Chief Administrative and Compliance Officer, stated that there were no written communications received.

**B. [2017-386](#) Board of Directors 2018 Proposed Schedule of Meetings**

**Attachments:** [2018 Proposed Schedule of Meetings](#)

**Motion By: Brian Baker, Support By: Gary Brown**  
**Action: Received and Filed**  
The motion carried by a unanimous vote.

**7. Old Business**

None

**8. New Business**

**A. [2017-378](#) Draft Sewer Shares Sampling Work Plan**

**Indexes:** Wastewater Operations

**Attachments:** [2017 Sampling Work Plan Draft](#)

**Motion By: Abe Munfakh, Support By: Gary Brown**  
**Action: Received and Filed**  
The motion carried by a unanimous vote.

**B. [2017-374](#) GLWA Contract No. PC-798A  
Proposed Change Order No. 1  
"Facilities Maintenance Requirement Contract"  
Contractor: Lakeshore Global Corporation**

**Indexes:** Wastewater Operations

**Attachments:** [Addendum - Contract PC-798A Change Order 1 Budget Impact](#)

**Motion By: Freman Hendrix, Support By: Craig Hupy**  
**Action: Approved**  
The motion carried by a unanimous vote.

**C. [2017-379](#) Contract No.: GLWA-CS-132, Change Order No. 1, External Auditor  
Services**

**Indexes:** Finance

**Motion By: Abe Munfakh, Support By: Gary Brown**  
**Action: Approved**  
The motion carried by a unanimous vote.

**D. [2017-383](#) FY 2016 Auditor Report Review**

**Indexes:** Finance

**Attachments:** [Key Takeawys GLWA's Inaugural Audit 8.4.2017](#)  
[Audit Presentation](#)

Motion By: Brian Baker, Support By: Abe Munfakh  
Action: Received and Filed  
The motion carried by a unanimous vote.

E. [2017-380](#) **Water Residential Assistance Program - FY 2017 Update**

**Indexes:** Office of the Executive

**Attachments:** [7B2 WRAP Member Community Letter Audit Committee 9.1.2017 Final](#)

Motion By: Freman Hendrix, Support By: Brian Baker  
Action: Received and Filed  
The motion carried by a unanimous vote.

F. [2017-381](#) **Request for Public Hearing on the Proposed Non-contract Wholesale Water Service Charges for the City of Highland Park**

**Indexes:** Office of the Executive

**Attachments:** [FY 2018 HP Public Hearing Notice](#)

Motion By: Craig Hupy, Support By: Brian Baker  
Action: Approved  
The motion carried by a unanimous vote.

G. [2017-358](#) **Change Order No.1 to CEO Employment Agreement**

**Attachments:** [GLWA\\_CEO Contract Amendment 1 Aug 18 2017 w RJD Comments](#)

Motion By: Gary Brown, Support By: Abe Munfakh  
Action: Approved  
The motion carried by a 5/1 vote.

H. [2017-384](#) **CEO's KPI Report**

**Attachments:** [Copy of Copy of CEO 9-17 KPIs as Red Yellow green Report NB proposed format](#)  
[Reso 2017 -384 Explanation of CEO Red and Yellow report September 2017](#)  
[Key Metrics Dashboard for GLWA Board 09.13.17 FINAL](#)

Motion By: Brian Baker, Support By: Abe Munfakh  
Action: Received and Filed  
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

Director Munfakh made inquiries regarding a securities discussion.

## 11. Closed Session

A. [2017-388](#) **Closed Session Pending Litigation - City of Highland Park V City of Detroit; et al.**

Chairman Daddow requested a Motion and Roll Call Vote to enter into Closed Session at 2:37 p.m., followed by a short recess.

**Motion By: Abe Munfakh, Support By: Freman Hendrix**

**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 6 - Chairman Daddow, Vice Chairman Hendrix, Secretary Baker, Director Brown, Director Hupy, and Director Munfakh

Entered Closed Session at 2:40 p.m.

Chairman Daddow requested a Motion to return from Closed Session.

**Motion By: Craig Hupy, Support By: Gary Brown**

**Action: Approved**

**The motion carried by a unanimous vote.**

Returned from Closed Session at 2:52 p.m.

The only matter discussed was City of Highland Park V City of Detroit; et al.

## 12. Adjournment

Chairman Daddow requested a Motion to Adjourn.

**Motion By: Brian Baker, Support By: Gary Brown**

**Action: Approved**

**The motion carried by a unanimous vote.**

There being no further business, the meeting was adjourned at 2:52 p.m.