



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors

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Wednesday, February 28, 2024

2:00 PM

Water Board Building 5th Floor  
and

Join Zoom Meeting:

[https://glwater.zoom.us/j/85483462197?  
pwd=UUhpaFg2aTdoMkZHZDdQN051b01Qdz09](https://glwater.zoom.us/j/85483462197?pwd=UUhpaFg2aTdoMkZHZDdQN051b01Qdz09)

US Toll-Free:

888 788 0099; or

877 853 5247

Meeting ID: 854 8346 2197

Passcode: 349880

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**Board of Directors Meeting  
and  
Public Hearings Regarding:  
Proposed FY 2025 and FY 2026 Biennial Budget  
and  
Proposed FY 2025 Water and Sewerage Service Charges**

#### 1. Call to Order

Chairperson Baker called the meeting to order at 2:00 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairperson Brian Baker, Vice-Chairperson Mark Miller, Secretary John J. Zech, Director Gary Brown, Director Freman Hendrix, and Director Jaye Quadrozzi

#### 3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today, and the Committee has requested to move New Business items 9. H. - K. to the Consent Matters, which would then be items 3.C. viii. - xi.

There being no objections, the requested items were moved to 3.C. Consent Matters.

#### A. Approval of Minutes (Item for Consent)

i. [2024-067](#) **February 14, 2024 Board of Directors Workshop Meeting Minutes (Draft)**

**Sponsors:** Rechanda Willis

**Attachments:** [February 14, 2024 Board of Directors Workshop Meeting Minutes](#)

**Motion By:** Gary Brown  
**Support By:** Mark Miller  
**Action:** Approved  
The motion carried by a unanimous vote.

**B. Communications (Item for Consent)**

i. [2024-066](#) **Receipt of Correspondence**

No Action Taken

**C. New Business (Items for Consent)**

i. [2024-038](#) **Contract No. 2303968  
96-Inch Water Transmission Main Relocation Project - 84-Inch Triple  
Offset Ball Valve Material Procurement  
CIP #122004 / BCE Score: 77.5**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [2303968 Procurement Board Report](#)

**Motion By:** Gary Brown  
**Support By:** Mark Miller  
**Action:** Approved  
The motion carried by a unanimous vote.

ii. [2024-039](#) **Proposed Change Order No. 2  
Contract No. GLWA-CON-252  
Springwells Water Treatment Plant Steam, Condensate Return, and  
Compressed Air Improvements  
CIP #114011 / BCE Score: 77.0**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By:** Gary Brown  
**Support By:** Mark Miller  
**Action:** Approved  
The motion carried by a unanimous vote.

- iii. [2024-040](#) **Proposed Change Order No. 4**  
**Contract No. 1900516**  
**Energy Management: Imlay Pump Station Freeze Protection Pump Installation**  
**CIP #132007 / BCE Score: 35.1**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By: Gary Brown**  
**Support By: Mark Miller**  
**Action: Approved**  
The motion carried by a unanimous vote.

- iv. [2024-041](#) **Proposed Change Order No. 4**  
**Contract No. GLWA-CON-170**  
**Sludge Removal and Disposal Services at Northeast, Southwest and Springwells Water Treatment Plants**  
**O&M**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By: Gary Brown**  
**Support By: Mark Miller**  
**Action: Approved**  
The motion carried by a unanimous vote.

- v. [2024-036](#) **Contract No. 2204605**  
**Freud Pump Station Improvements**  
**CIP #232002/BCE Score: 94.1**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Attachments:** [2204605.ProcurementBoardReport](#)  
[2204605.CostTabulation](#)  
[2204605 Phase II\\_CIP 232002 Plan.pdf](#)

**Motion By: Gary Brown**  
**Support By: Mark Miller**  
**Action: Approved**  
The motion carried by a unanimous vote.

vi. [2024-042](#) **Contract No. 2102926  
Design Build Contract Aeration Decks 1 and 2 Improvements  
CIP #212008/BCE Score: 76.3**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Attachments:** [2102926.Procurement Board Report-RFP](#)  
[2102926.Cost Tabulation - Notice of Respondents](#)  
[2102926 - Costing Summary](#)

**Motion By: Gary Brown  
Support By: Mark Miller  
Action: Approved  
The motion carried by a unanimous vote.**

vii. [2024-022](#) **Scheduling of Public Hearing for the GLWA FY 2025 Clean Water  
State Revolving Fund (CWSRF) Program Project Plan Submittals**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7B1 AC Memo - Request to Schedule FY 2025 CWSRF Public  
Hearing](#)  
[7B3 FY 2025 CWSRF Public Hearing Notice](#)

**Motion By: Gary Brown  
Support By: Mark Miller  
Action: Approved  
The motion carried by a unanimous vote.**

viii. [2024-034](#) **Proposed Amendment No. 5 to Water Service Contract with Village  
of Grosse Pointe Shores, a Michigan City**

**Sponsors:** David W. Jones

**Indexes:** General Counsel

**Attachments:** [Grosse Pointe Shores Water Contract Amendment No 5 Exhibit B  
2023](#)

**Motion By: Gary Brown  
Support By: Mark Miller  
Action: Approved  
The motion carried by a unanimous vote.**

ix. [2024-035](#) **Proposed Amendment No. 5 to Water Service Contract with Village of Romeo**

**Sponsors:** David W. Jones

**Indexes:** General Counsel

**Attachments:** [Romeo Water Contract Am 5 Ex B 2023](#)

**Motion By:** Gary Brown  
**Support By:** Mark Miller  
**Action:** Approved  
The motion carried by a unanimous vote.

x. [2024-062](#) **Easement Agreement between GLWA and DTE regarding 12400 East Jefferson, Detroit, Michigan 48215**

**Sponsors:** William Wolfson and David W. Jones

**Indexes:** General Counsel

**Motion By:** Gary Brown  
**Support By:** Mark Miller  
**Action:** Approved  
The motion carried by a unanimous vote.

xi. [2024-065](#) **Easement Agreement between GLWA and Hamlin Dequindre Storage, LLC, Property Owner of Vacant Land along the Northwest Corner of Hamlin and Dequindre Roads, Rochester Hills, Michigan 48307 (Part of Tax Parcel No. 70-15-24-401-041)**

**Sponsors:** William Wolfson and David W. Jones

**Indexes:** General Counsel

**Motion By:** Gary Brown  
**Support By:** Mark Miller  
**Action:** Approved  
The motion carried by a unanimous vote.

**4. Approval of Agenda**

William M. Wolfson, Chief Administrative and Compliance Officer, requested to withdraw from the Agenda item 9.C., 2024-021 (Resolution Regarding Approval of Series Ordinance Authorizing Issuance and Sale of Sewer Disposal System Revenue Bonds in an Aggregate Amount Not to Exceed \$243,980,000 (Ordinance No. 2024-01)).

Chairperson Baker requested a Motion to Approve the Agenda as Amended.

**Motion By:** Jaye Quadrozzi  
**Support By:** John J. Zech  
**Action:** Approved as Amended  
The motion carried by a unanimous vote.

**5. Approval of Consent Matters (Items 3Ai., 3Bi., and 3C. i. - xi.)**

Chairperson Baker requested a Motion to Approve the Consent Matters.

A motion was made by Director Brown, seconded by Vice-Chairperson Miller, to approve the Consent Matters. The motion carried unanimously.

**6. Public Comment**

There were no public comments.

**7. Public Hearings**

Chairperson Baker called to order the Public Hearings on the Proposed Biennial Budget for the Two-Year Period ended June 30, 2026 (FY 2025 and FY 2026), and Proposed FY 2025 Water and Sewerage Service Charges at 2:06 p.m., with a presentation of the proposed Biennial Budget and Proposed Service Charges by Nicolette Bateson, Chief Financial Officer/Treasurer, followed by a presentation of the FY 2025 through FY 2029 Capital Improvement Plan by Jody Caldwell, Chief Planning Officer.

**A. [2024-060](#) Public Hearing on the Proposed Biennial Budget for the Two-Year Period ended June 30, 2026 (FY 2025 and FY 2026)**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [2 - 2024-060 FY 2025+ Public Hearing Budget & Charges 2.28.2024](#)

[3 - Summary of FY 2025 & FY 2026 Biennial Budget and FY 2025 Schedule of Charges](#)

**B. [2024-061](#) Public Hearing on the Proposed FY 2025 Water and Sewerage Service Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

Following presentation of the Proposed FY 2025 and FY 2026 Biennial Budget, Proposed FY 2025 Water and Sewerage Service Charges, and the FY 2025 through FY 2029 Capital Improvement Plan, Chairperson Baker asked if there were any members of the public that would like to make comments regarding the Budget, Charges, or Capital Improvement Plan.

There being no comments by the public, Chairperson Baker adjourned the Public Hearings at 2:23 p.m., and stated that if the Proposed Biennial Budget and Charges are not approved today, the Public Hearings will remain open, and members of the public may submit written comments regarding the Proposed Budget, Charges, or Capital Improvement Plan while they remain under deliberation by this Board.

**8. Old Business**

**A. [2024-012](#) Resolution Regarding Approval of FY 2025 through FY 2029 Capital Improvement Plan**

**Sponsors:** Jody Caldwell and Dima El-Gamal

**Indexes:** Planning Services

**Attachments:** [FY 2025-2029 CIP Resolution.pdf](#)  
[Proposed Capitol Improvement Plan FY 25-29.pdf](#)  
[Appendix A Water Business Case Evaluation.pdf](#)  
[Appendix B Wastewater Business Case Evaluation.pdf](#)  
[Appendix C Centralized Services Business Case Eval.pdf](#)  
[Appendix D System Background Information.pdf](#)  
[Appendix E Scoring Equation Tech Memo.pdf](#)  
[Appendix F How to Navigate the CIP.pdf](#)

Chairperson Baker requested a Motion regarding Approval of the FY 2025 through FY 2029 Capital Improvement Plan.

Motion By: John J. Zech  
Support By: Jaye Quadrozzi  
Action: Approved  
The motion carried by a unanimous vote.

**9. New Business (Items for Discussion)**

**A. [2024-043](#) Resolution Adopting the FY 2025 & FY 2026 Biennial Budget**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6B3 2024-043 Budget Resolution with support](#)

Chairperson Baker requested a Motion regarding Adoption of the FY 2025 and FY 2026 Biennial Budget.

Motion By: Mark Miller  
Support By: Jaye Quadrozzi  
Action: Adopted  
The motion carried by a unanimous vote.

**B. [2024-044](#) Resolution Regarding Approval of the FY 2025 Schedule of Service Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6C3 2024-044 Charges Resolution](#)  
[6C4 FY 2025 Water Charge Schedule](#)  
[6C5 FY 2025 Sewer Charge Schedule](#)  
[6C6 FY 2025 Sewer Industrial Charge Schedule](#)

Chairperson Baker requested a Motion regarding Approval of the FY 2025 Schedule of Service Charges.

**Motion By:** Jaye Quadrozzi

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

**C. [2024-021](#) Resolution Regarding Approval of Series Ordinance Authorizing Issuance and Sale of Sewer Disposal System Revenue Bonds in an Aggregate Amount Not to Exceed \$331,980,000 (Ordinance 2024-01)**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A2a Attachment 1 - Series Ordinance Board Letter.docx](#)  
[7A3 4869-4192-1180 Series Ordinance \(2024 SRF 1-2 2.5th Qtr\) rev 2-29-24.docx](#)  
[7A4 4881-4909-4044 Resolution Approving 2024 SRF-1-2 Ordinance rev 2-29-24.docx](#)

**NOTE:** Item 2024-021 was withdrawn from the Agenda and will be brought back for consideration by the Board at a later date.

**D. [2024-070](#) Proposed Appointment of 2024 Bond Transaction Syndicate and Advisors and Related Fees**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A1 Proposed 2024 Bond Transaction Syndicate and Advisors](#)  
[7A3 Underwriting Syndicate Memo for GLWA 2-6-2024vF2](#)

**Motion By:** Mark Miller

**Support By:** Jaye Quadrozzi

**Action:** Approved

The motion carried by a unanimous vote.



**E. [2024-064](#) Presentation: Corrosion Control Study Updates and Draft Recommendations**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [2024.01.24 CCT Draft Plan - Board Update - ELT presentation](#)

**Motion By:** Freman Hendrix  
**Support By:** Jaye Quadrozzi  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**F. [2024-057](#) Presentation: Orthophosphate Impacts on Wastewater**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Attachments:** [24 02 Orthophosphate Impacts on Water - Board Update - February](#)

**Motion By:** Freman Hendrix  
**Support By:** Jaye Quadrozzi  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**G. [2024-072](#) Resiliency Team Progress GLWA Board of Directors Update (2024 Q1)**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Attachments:** [24 02 Resiliency Board Update - February \(02\)](#)

**Motion By:** John J. Zech  
**Support By:** Gary Brown  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

**10. Reports**

None

**11. Remarks**

A. Chairperson's Remarks

There were no Chairperson's Remarks.

## B. Board Members' Remarks

There were no Board Members' remarks.

**12. CEO's Report****A. [2024-083](#) CEO Report - February 28, 2024**

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - February 28, 2024](#)

**Motion By:** Mark Miller

**Support By:** Freman Hendrix

**Action:** Received and Filed

The motion carried by a unanimous vote.

**13. Other Matters**

Chairperson Baker declared that the Public Hearings regarding the Proposed FY 2025 and FY 2026 Biennial Budget, and the FY 2025 Water and Sewerage Service Charges are closed.

William M. Wolfson, Chief Administrative and Compliance Officer, advised the public that there is no anticipated action by the Board following today's Closed Sessions.

Mr. Wolfson also stated that the NFL Draft (April 25-27, 2024) being held in the Campus Martius area will require street and parking lot closures, which will impact operations in this building (Water Board Building). Therefore, the April 24, 2024, 2:00 p.m., Board of Directors Meeting will be held at the Michigan DNR Outdoor Adventure Center (1801 Atwater Street, Detroit, MI 48207).

**14. Closed Session****A. [2024-068](#) Closed Session Request - Pending Litigation  
DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK;  
GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB**

**Sponsors:** William Wolfson and David W. Jones

**Indexes:** General Counsel

Chairperson Baker requested a Motion and Roll Call Vote to enter into Closed Session at 4:07 p.m.

**Motion By:** Jaye Quadrozzi

**Support By:** Mark Miller

**Action:** Approved

The motion carried by the following vote:

**Aye:** 6 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, Director Hendrix, and Director Quadrozzi

**B. [2024-069](#) Closed Session Request - Attorney-Client Communication(s)**

**Sponsors:** William Wolfson and David W. Jones

**Indexes:** General Counsel

**Motion By:** Mark Miller

**Support By:** Jaye Quadrozzi

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, and Director Quadrozzi

**Excused:** 1 - Director Hendrix

**NOTE: Director Hendrix excused himself momentarily during the Roll Call Vote for item 2024-069, Closed Session Request Attorney-Client Communication(s), and returned prior to the Board entering into the Closed Sessions.**

**Entered Closed Session at 4:09 p.m.**

**Returned from Closed Session at 4:40 p.m.**

**The only matters discussed were Pending Litigation - DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB; and Attorney-Client Communications.**

**15. Adjournment**

**Chairperson Bake requested a Motion to Adjourn.**

**Motion By:** Gary Brown

**Support By:** John J. Zech

**Action:** Approved

**The motion carried by a unanimous vote.**

**There being no further business, the meeting was adjourned at 4:42 p.m.**