



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors

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Wednesday, January 24, 2024

2:00 PM

Water Board Building 5th Floor  
and  
Zoom Telephonic

Join Zoom Meeting:  
[https://glwater.zoom.us/j/82199155969?  
pwd=OVdLVEJIRW1OQjBPQlJMVG9sU011Zz09](https://glwater.zoom.us/j/82199155969?pwd=OVdLVEJIRW1OQjBPQlJMVG9sU011Zz09)

Join By Telephone  
888 788 0099; or 877 853 5247  
Meeting ID: 821 9915 5969  
Passcode: 790990

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Water Board Building 5th Floor  
and  
Zoom Telephonic

#### 1. Call to Order

Chairperson Baker called the meeting to order at 2:00 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairperson Brian Baker, Vice-Chairperson Mark Miller, Secretary John J. Zech, Director Gary Brown, Director Freman Hendrix, and Director Jaye Quadrozzi

#### 3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today and has requested to move New Business (Items for Discussion) 8. E. - G. to 3. C. New Business (Items for Consent), which would then be items 3. C. vi. - viii.

There being no objections, the requested items were moved to 3. C. New Business (Items for Consent).

#### A. Approval of Minutes (Item for Consent)

i. [2024-015](#) **December 13, 2023 Board of Directors Workshop Meeting Minutes (Draft)**

**Sponsors:** Rechanda Willis

**Attachments:** [Minutes - December 13, 2023 Board of Directors Workshop Meeting](#)

**Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

**B. Communications (Item for Consent)**

i. [2024-013](#) **Receipt of Correspondence**

**Attachments:** [Fourth Quarter 2023 Member Outreach Requests Packet\\_Updated](#)

**Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**C. New Business (Items for Consent)**

i. [2023-493](#) **Contract No. 2304319  
Drinking Water Monitoring Network Equipment Maintenance & Data  
Management  
O&M**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

- ii. [2023-492](#) **Contract No. 2302652  
Emergency and Urgent Sewer Evaluation, Repair and  
Rehabilitation II  
CIP #260211 / BCE Score: 60.2**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Attachments:** [2302652 Procurement Board Report-RFP](#)  
[2302652 Cost Tabulation.docx](#)  
[2302652 - Vendor Response Follow-up](#)

**Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

- iii. [2023-494](#) **Proposed Change Order No. 5  
Contract No. GLWA-CS-060  
Study/Design of the Upgraded Sludge Conveyance System and  
Lighting Improvements at the Detroit Wastewater Treatment Plant  
CIP #213007/BCE Score: 96.2**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

- iv. [2023-495](#) **Proposed Change Order No. 3  
Contract No. 2103206  
Emergency Replacement of Effluent Butterfly Valves Actuators at  
Seven Mile and Puritan-Fenkell CSO Facilities  
I&E**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

- v. [2024-007](#) **Proposed Amendment No. 2  
Contract No. 2000970  
Rehabilitation of Screened Final Effluent (SFE) Pump Station  
CIP #216008/BCE Score: 63.2**
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.
- vi. [2024-003](#) **Easement Agreement between GLWA and Nabil K. Siblani, Property  
Owner of Vacant Parcel, NW Corner of School and Dequindre  
Roads, Rochester Hills, Michigan 48307 (Part of Tax Parcel No.  
70-15-24-426-001)**
- Sponsors:** William Wolfson
- Indexes:** General Counsel
- Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.
- vii. [2024-010](#) **Purchase Agreement between GLWA and Marathon Petroleum  
Company, LP, property owner of the property located at 12814  
Ormond St., Detroit, MI 48217, and eight properties located on S.  
Bayside St, Detroit, MI 48217**
- Sponsors:** William Wolfson
- Indexes:** General Counsel
- Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.
- viii. [2024-008](#) **Proposed Amendment No. 2 to Legal Services Contract LS-1900107  
(Kopka Pinkus Dolin, PC)**
- Sponsors:** William Wolfson
- Indexes:** General Counsel
- Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

#### 4. Approval of Agenda

Chairperson Baker requested a Motion to Approve the Agenda as Amended.

Motion By: Jaye Quadrozzi

Support By: Freman Hendrix

Action: Approved as Amended

The motion carried by a unanimous vote.

#### 5. Approval of Consent Matters (Items 3A.i., 3B.i., and 3C. i. - viii.)

Chairperson Baker requested a Motion to Approve the Consent Matters.

A motion was made by Director Brown, seconded by Director Hendrix, to approve the Consent Matters. The motion carried unanimously.

#### 6. Public Comment

There were no public comments.

#### 7. Old Business

##### A. [2023-467](#) Resolution to Approve the FY 2024 First Quarter Budget Amendments

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7B0 FY 2024 1st Quarter Budget Amendment Report](#)  
[7B FY 2024 1st Quarter Budget Amendment Report](#)  
[7B7 FY 2024 First Quarter Budget Amendment Resolution](#)

Motion By: John J. Zech

Support By: Mark Miller

Action: Approved

The motion carried by a unanimous vote.

#### 8. New Business (Items for Discussion)

**A. [2024-025](#) PRESENTATION: PROPOSED FY 2025 AND FY 2026 BIENNIAL BUDGET REQUEST**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

- Attachments:** [2.0 GLWA Board of Directors 1.24.2024 Meeting Budget and Charges](#)  
[3.0 Proposed Operating Budget One pager 12.15.2023](#)  
[4.0 Proposed Water & Sewer Service Charges One Pager 12.15.2023](#)  
[5.1 FY 2025 Budget Infographic Water System](#)  
[5.2 FY 2025 Budget Infographic Wastewater System](#)  
[5.3 FY 2025 Budget Infographic Combined Water and Wastewater](#)  
[6.0 2025-025 Resolution.Legistar-Budget with support](#)

**Motion By: Gary Brown**

**Support By: Jaye Quadrozzi**

**Action: Received and Filed**

**Referred back to the Audit Committee**

**The motion carried by a unanimous vote.**

**B. [2024-026](#) Presentation: Proposed FY 2025 Schedule of Service Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

- Attachments:** [2.0 2025-026 Resolution.Legistar-Charges](#)  
[2.1 FY 2025 Water Charge Schedule 12.15.2023](#)  
[2.2 FY 2025 Sewer Charge Schedule 12.15.2023](#)  
[2.3 FY 2025 Industrial Charge Schedule 12.15.2023](#)

**Motion By: Gary Brown**

**Support By: Jaye Quadrozzi**

**Action: Received and Filed**

**Referred back to the Audit Committee**

**The motion carried by a unanimous vote.**

**C. [2024-011](#) FY 2025-2029 Capital Improvement Plan**

**Sponsors:** Jody Caldwell and Dima El-Gamal

**Indexes:** Planning Services

**Attachments:** [Proposed FY 25-29 CIP Board Presentation.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Mark Miller

**Action:** Received and Filed

The motion carried by a unanimous vote.

**Note:** Vice-Chairperson Miller excused himself from the meeting at 3:00 p.m. and rejoined the meeting at 3:12 p.m.

**D. [2024-012](#) Resolution Regarding Approval of FY 2025 through FY 2029 Capital Improvement Plan**

**Sponsors:** Jody Caldwell and Dima El-Gamal

**Indexes:** Planning Services

**Attachments:** [FY 2025-2029 CIP Resolution.pdf](#)  
[Proposed Capitol Improvement Plan FY 25-29.pdf](#)  
[Appendix A Water Business Case Evaluation.pdf](#)  
[Appendix B Wastewater Business Case Evaluation.pdf](#)  
[Appendix C Centralized Services Business Case Eval.pdf](#)  
[Appendix D System Background Information.pdf](#)  
[Appendix E Scoring Equation Tech Memo.pdf](#)  
[Appendix F How to Navigate the CIP.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** John J. Zech

**Action:** Postponed to February 28, 2024 Board of Directors Meeting

The motion carried by a unanimous vote.

**NOTE: New Business (Items for Discussion) May Continue After 13. C. Closed Session**

The Board will also discuss such other matters.

**9. Reports**

None

**10. Remarks**

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

There were no Board Members' remarks.

11. CEO's Report

A. [2024-017](#) **CEO Report - January 24, 2024**

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - January 24, 2024 and Office of the General Counsel Report](#)

**Motion By:** John J. Zech

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

12. Other Matters

Chairperson Baker reminded the public that the Board may take action following today's Closed Session.

13. Closed Session

A. [2024-014](#) **Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB**

**Sponsors:** William Wolfson

**Indexes:** Administration & Compliance; General Counsel

Chairperson Baker requested a Motion and Roll Call Vote to enter into Closed Session at 3:28 p.m.

**Motion By:** Freman Hendrix

**Support By:** Mark Miller

**Action:** Approved

The motion carried by the following vote:

**Aye:** 6 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, Director Hendrix, and Director Quadrozzi



**B. [2024-023](#) Closed Session Request - Attorney-Client Communication(s)**

**Sponsors:** William Wolfson

**Indexes:** Administration & Compliance; General Counsel

**Motion By: John J. Zech**  
**Support By: Jaye Quadrozzi**  
**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 6 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, Director Hendrix, and Director Quadrozzi

**C. [2024-024](#) Closed Session - Labor Negotiation Strategy**

**Sponsors:** William Wolfson

**Indexes:** Administration & Compliance; General Counsel

**Motion By: Jaye Quadrozzi**  
**Support By: Mark Miller**  
**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 6 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, Director Hendrix, and Director Quadrozzi

**Entered Closed Session at 3:33 p.m.**

**Returned from Closed Session at 4:01 p.m.**

**The only matters discussed were Pending Litigation - DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB; Attorney-Client Communications; and Labor Negotiation Strategy.**

**8. New Business (Items for Discussion) Continued**

**No Action Taken**

**14. Adjournment**

**Chairperson Baker requested a Motion to Adjourn.**

**Motion By: Mark Miller**  
**Support By: Jaye Quadrozzi**  
**Action: Approved**

**The motion carried by a unanimous vote.**

**There being no further business, the meeting was adjourned at 4:02 p.m.**