



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Draft

### Board of Directors

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Wednesday, September 1, 2021

1:00 PM

Zoom Telephonic Meeting

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#### Zoom Meeting

#### Join Meeting

<https://glwater.zoom.us/j/83263788668?pwd=Z3FTT2lvWTlwT3hZaW1XRCTxcckdWdz09>

#### Join by phone

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 832 6378 8668

Passcode: 325278

#### 1. Call to Order

Chairperson Zech called the meeting to order at 1:00 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairperson John J. Zech, Vice-Chairperson Jaye Quadrozzi, Secretary Freman Hendrix, Director Brian Baker, Director Gary Brown, and Director Beverly Walker-Griffea

#### Board Members' Zoom Meeting Location:

Chairperson Zech (Canton Township, Michigan)

Vice-Chairperson Quadrozzi (Beverly Hills, Michigan)

Secretary Hendrix (Detroit, Michigan)

Director Baker (Clinton Township, Michigan)

Director Brown (Detroit, Michigan)

Director Walker-Griffea (Flint, Michigan)

**Note:** Secretary Hendrix joined the meeting at 1:05 p.m. under Item 5.  
Approval of Consent Matters.

**3. Consent Matters**

**A. Approval of Minutes**

i. [2021-331](#) **August 11, 2021 Board of Directors Workshop Meeting Minutes.Draft**

**Sponsors:** Rechanda Willis

**Attachments:** [August 11, 2021 Board of Directors Workshop Meeting Minutes](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.

**B. Communications**

i. [2021-332](#) **Receipt of Correspondence**

**Attachments:** [July 2021 Member Outreach Requests Packet](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**C. New Business (Items for Consent)**

i. [2021-324](#) **Enterprise Risk Management: Fiscal Year End Update**

**Sponsors:** Michael Tilley and William Wolfson

**Indexes:** Administration & Compliance

**Attachments:** [Board Presentation Fiscal Year Ending June 30 2021](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

- ii. [2021-315](#) **Proposed Amendment No. 2**  
**Contract No. 1802575**  
**GLWA Conveyance System Engineering Services**  
**CIP# 260204**

**Sponsors:** Cheryl Porter and Todd King

**Indexes:** Water Operations

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.

- iii. [2021-317](#) **Proposed Amendment No. 1**  
**Contract No. GLWA-CS-151A**  
**Reservoir Inspection, Design and Construction Project at Imlay Station, Lake Huron WTP, Springwells WTP, and Southwest WTP**  
**CIP# 170801**

**Sponsors:** Cheryl Porter and Grant Gartrell

**Indexes:** Water Operations

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.

- iv. [2021-318](#) **Proposed Amendment No. 2**  
**Contract No. 1802448**  
**Engineering Services for the 14 Mile Transmission Main Loop**  
**CIP# 122013 / BCE Score: 58.4**

**Sponsors:** Cheryl Porter and Grant Gartrell

**Indexes:** Water Operations

**Attachments:** [Response to Board regarding 1802448 Proposed Amendment 2](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.

- v.        [2021-319](#)        **Proposed Change Order No. 2**  
**Contract No. 1803621**  
**Wick Road 48-Inch Water Transmission Main**  
**CIP# 122006 / BCE Score: 54.2**

**Sponsors:** Cheryl Porter and Grant Gartrell

**Indexes:** Water Operations

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.
  
- vi.        [2021-320](#)        **Contract No. 2102187**  
**Gaseous and Liquid Oxygen Supply, Liquid Nitrogen Supply,**  
**Oxygen Supply and Storage System Maintenance**  
**Vendor: Linde Inc.**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Attachments:** [2102187 Procurement Board Report](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.
  
- vii.        [2021-326](#)        **Proposed Change Order No. 3**  
**Contract No. GLWA-CS-006**  
**Third Party Claims Administrator**  
**CIP#:**

**Sponsors:** William Wolfson

**Indexes:** Administration & Compliance

**Attachments:** [Response to O&R Committee RE CS-006 Change Order No. 3](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.

#### 4. Approval of Agenda

Chairperson Zech requested a Motion to approve the Agenda.

**Motion By:** Brian Baker  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.

## 5. Approval of Consent Matters (Items 3Ai., 3Bi., and 3C. i. - vii.)

A motion was made by Vice-Chairperson Quadrozzi, seconded by Director Baker, to approve the Consent Matters. The motion carried unanimously.

## 6. Public Comment

Michelle George addressed the Board regarding claim forms that were distributed to City of Detroit residents and the Chairmanship of the GLWA Board.

M. L. Elrick addressed the Board regarding Fox Creek gate, and the OHM report that was submitted to Detroit Water and Sewerage Department in January 2017, following the July and August flooding.

Linda Wheeler, a member of the Highland Park Human Rights Coalition, addressed the Board regarding the mailers that were sent to Detroit residents, which was not sent to Highland Park residents.

William M. Wolfson, Chief Administrative and Compliance Officer, read comments submitted from Ms. Deblon Jackson to Linda Wheeler, as well as comments from Cindy Darrah, which are attached under Item 7A. Communications.

## 7. Communications

### A. [2021-345](#) Receipt of Correspondence

**Attachments:** [CindyDarrah](#)

[L. Wheeler.GLWA Board of Directors meeting Sept. 1, 2021, 1pm\\_3pm](#)  
[Richard J Bosler Communication..September 1 2021](#)

Motion By: Freman Hendrix  
Support By: Jaye Quadrozzi  
Action: Received and Filed  
The motion carried by a unanimous vote.

## 8. Old Business

### A. [2021-344](#) Continued Discussion Regarding June 25-26, 2021 Rain Event

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [June 25-26, 2021 Rain Event Update Presentation](#)

No Action Taken

## 9. New Business (Items for Discussion)

**A. [2021-338](#) New Enterprise Asset Management (EAM) System Presentation**

**Sponsors:** Jeffrey Small

**Indexes:** Information Technology

**Attachments:** [EAM Board Presentation - 09-01-2021](#)

**No Action Taken**

**B. [2021-316](#) Proposed Change Order No. 3  
GLWA-CON-149  
Sewer Transmission Line Repair**

**Sponsors:** Cheryl Porter and Todd King

**Indexes:** Water Operations

**Attachments:** [Response to Board regarding GLWA-CON-149 Proposed Change Order 3](#)

**Motion By:** Freman Hendrix

**Support By:** Beverly Walker-Griffea

**Action:** Approved

The motion carried by a unanimous vote.

**NOTE: New Business May Continue After Closed Session**

The Board will also discuss such other matters.

**10. Reports**

None

**11. Remarks**

A. Chairperson's Remarks

Chairperson Zech thanked the Board for delaying the Board meeting from last Wednesday (August 25) to today.

B. Board Members' Remarks

Director Baker asked if the WRAP program changes would be going to the Board at the next meeting, to which Nicolette Bateson, Chief Financial Officer/Treasurer, responded that the WRAP Program changes will go to the Board at its second meeting in September (September 22, 2021).

Director Baker also made an inquiry regarding the status of the final report for the power issues at Northeast Water Treatment Plant, to which William M. Wolfson, Chief Administrative and Compliance Officer, responded that the report will be sent to the Board as quickly as possible.

**12. CEO's Report**

**A. [2021-346](#) Interim CEO Report - September, 2021**

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [ICEO Report - September 1, 2021 and General Counsel Report](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Freman Hendrix

**Action:** Received and Filed

The motion carried by a unanimous vote.

**13 Other Matters**

William M. Wolfson, Chief Administrative and Compliance Officer, reminded the public that the Board may take action following today's Closed Session.

**14. Closed Session**

**A. [2021-337](#) Closed Session Request - Attorney Client Communications**

Chairperson Zech requested a Motion and Roll Call Vote to enter into Closed Session at 2:57 p.m.

**Motion By:** Freman Hendrix

**Support By:** Gary Brown

**Action:** Approved

The motion carried by the following vote:

**Aye:** 6 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, Director Baker, Director Brown, and Director Walker-Griffea

Entered Closed Session at 3:00 p.m.

Returned from Closed Session at 3:55 p.m.

The only matter discussed was attorney-client communications.

**Note:** Vice-Chairperson Quadrozzi excused herself from the remainder of the meeting at 3:27 p.m. during Closed Session.

**Note:** Director Walker-Griffea excused herself from the remainder of the meeting at 3:55 p.m. at the end of Closed Session.

**9. New Business (Cont'd)**

**C. [2021-347](#) PA 152 Election for 2022 Plan Year**

**Sponsors:** William Wolfson

**Indexes:** General Counsel; Organizational Development

**Motion By: Brian Baker**

**Support By: Gary Brown**

**Action: Approved**

**The motion carried by a unanimous vote.**

**D. Search for the Successor Chief Executive Officer**

Secretary Hendrix made a Motion, Supported by Director Baker, to allow outside counsel to retain an Executive Search Firm, and after approval by the Board, to have the Board's Legal Committee conduct interviews of perspective search firms, and the three search firms to be interviewed are Cabot Global Alliance, Polihire, and Baker Tilly. The motion carried by a unanimous vote.

**15. Adjournment**

Chairperson Zech requested a Motion to Adjourn.

**Motion By: Gary Brown**

**Support By: Brian Baker**

**Action: Approved**

**The motion carried by a unanimous vote.**

**There being no further business, the meeting was adjourned at 4:01 p.m.**