



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors

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Wednesday, September 23, 2020

2:00 PM

Zoom Telephonic

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Zoom Telephonic

**Public Call-In Number:**

**877 853 5247 US Toll-Free; or 888 788 0099 US Toll-Free**

**Meeting ID: 865 1673 2579**

#### 1. Call to Order

Chairperson Walker-Griffea called the meeting to order at 2:05 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairperson Beverly Walker-Griffea, Vice-Chairperson John J. Zech, Secretary Jaye Quadrozzi, Director Brian Baker, Director Gary Brown, and Director Freman Hendrix

**Director Hendrix joined the meeting at 2:08 p.m., under Item 3. Approval of Agenda**

**Vice-Chairperson Zech joined the meeting at 2:23 p.m. during Item 13. Closed Session**

### 3. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, requested to make a few adjustments to the agenda as follows:

- 1) We would like to start the closed session (Item 13.) immediately following Communications (Item 6A). The Board will go into closed session and take care of a couple of matters, and then adjourn that closed session until the end;
- 2) Following the closed session, we would like to change the order of business to take up items 8L., M., and N., which would be the resolutions on the CEO's contract, CEO evaluation, and the deferral of charges; and
- 3) We would like to add Item 8O., which we would take up at the end of New Business, and that is a transfer of 24-inch main from GLWA to Chrysler.

NOTE: Director Hendrix joined the meeting at 2:08 p.m.

Chairperson Walker-Griffea requested a Motion to approve the Agenda as Amended.

Motion By: Gary Brown  
Support By: Jaye Quadrozzi  
Action: Approved as Amended  
The motion carried by a unanimous vote.

### 4. Approval of Minutes

A. [2020-326](#) August 26, 2020 Board of Directors Meeting Minutes.Draft

Sponsors: Rechanda Willis

Attachments: [August 26, 2020 Board of Directors Meeting Minutes](#)

Chairperson Walker-Griffea requested a Motion to approve the August 26, 2020 Board of Directors Meeting Minutes.

Motion By: Gary Brown  
Support By: Brian Baker  
Action: Approved  
The motion carried by a unanimous vote.

### 5. Public Comment

William M. Wolfson, Chief Administrative and Compliance Officer, read public comments submitted by Saulius Simoliunas and Cindy Darrah, which are both attached under Item 6A. Communications.

### 6. Communications

**A. [2020-325](#) Receipt of Correspondence**

**Attachments:** [August 2020 Member Outreach Requests Packet](#)  
[S. Simoliunas Public Comment to GLWA Board Mtg. on September 23, 2020](#)  
[C. Darrah Public Comment. September 23, 2020](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**13. Closed Session**

**A. [2020-323](#) Closed Session Request- Attorney Client Communication**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Chairperson Walker-Griffea requested a Motion and Roll Call Vote to enter into Closed Session at 2:13 p.m.**

**Motion By:** Gary Brown  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by the following vote:

**Aye:** 5 - Chairperson Walker-Griffea, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

**Excused:** 1 - Vice-Chairperson Zech

**B. [2020-324](#) Closed Session Request - Personnel Evaluation**

**Sponsors:** Randal Brown and William Wolfson

**Indexes:** Administration & Compliance; General Counsel

**Attachments:** [CEO Closed Session Request](#)

**Motion By:** Gary Brown  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by the following vote:

**Aye:** 5 - Chairperson Walker-Griffea, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

**Excused:** 1 - Vice-Chairperson Zech

Entered Closed Session at 2:15 p.m.

Note: Vice-Chairperson Zech joined the meeting and closed session at 2:23 p.m.

Returned from Closed Session at 3:17 p.m.

The only matter discussed was personnel evaluation.

**7. Old Business**

None

**8. New Business**

**L. [2020-321](#) Change Order No. 4 to CEO Employment Agreement**

**Sponsors:** William Wolfson

**Indexes:** Board of Directors

**Attachments:** [CEO Contract Amendment 4](#)

Director Baker made a motion, supported by Director Hendrix to amend Attachment C, Item II.B. from: "ensure that GLWA maintains at least an "A" credit rating" to: "ensure that GLWA maintains at least its current credit rating."

Chairperson Walker-Griffea requested a Roll Call Vote regarding approval of Change Order No. 4 to CEO Employment Agreement as Amended.

**Motion By:** Brian Baker

**Support By:** Freman Hendrix

**Action:** Approved as Amended

**The motion carried by the following vote:**

**Aye:** 6 - Chairperson Walker-Griffea, Vice-Chairperson Zech, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

**M. [2020-322](#) Evaluation of Chief Executive Officer’s Performance for Fiscal Year 19-20**

**Sponsors:** William Wolfson

**Indexes:** Board of Directors

**Director Baker made a motion, supported by Secretary Quadrozzi, to approve "exceeds" expectations for the CEO.**

**Chairperson Walker-Griffea requested a Roll Call Vote for the approval of "exceeds" expectations for the CEO's performance evaluation.**

**Motion By: Brian Baker**

**Support By: Jaye Quadrozzi**

**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 4 - Chairperson Walker-Griffea, Vice-Chairperson Zech, Secretary Quadrozzi, and Director Baker

**Nay:** 2 - Director Brown, and Director Hendrix

**N. [2020-331](#) Proposed Deferral of FY 2021 Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8A1 CFO Update 8.21.2020](#)

**Chairperson Walker-Griffea requested a Motion and Roll Call Vote regarding approval of Resolution 2020-331 (Proposed Deferral of FY 2021 Charges).**

**Motion By: Gary Brown**

**Support By: John J. Zech**

**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Walker-Griffea, Vice-Chairperson Zech, Secretary Quadrozzi, Director Brown, and Director Hendrix

**Nay:** 1 - Director Baker

**O. [2020-343](#) Request to Transfer a 24-Inch Watermain to FCA, US, LLC on Charlevoix Avenue between Conner Avenue and Conner Lane**

**Motion By: Freman Hendrix**

**Support By: Gary Brown**

**Action: Approved**

**The motion carried by a unanimous vote.**

- A.**     [2020-303](#)     **Contract No. 2000279**  
**Springwells Water Treatment Plant Flocculator Drive Replacement**  
**CIP# 114017 / BCE Score: 47**
- Sponsors: Cheryl Porter and Grant Gartrell
- Indexes: Water Operations
- Attachments: [2000279 Procurement Report](#)  
                          [2000279 Cost Tabulation](#)
- Motion By: Freman Hendrix**  
          **Support By: Gary Brown**  
          **Action: Approved**  
          **The motion carried by a unanimous vote.**
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- B.**     [2020-304](#)     **Contract No. 1803990**  
**Lake Huron Water Treatment Plant, High Lift Pumping Metering and Yard**  
**Piping Improvements**  
**CIP# 111009 / BCE Score: 62.2**
- Sponsors: Cheryl Porter and Grant Gartrell
- Indexes: Water Operations
- Attachments: [1803990 Procurement Report](#)  
                          [1803990 Cost Tabulation](#)
- Motion By: Freman Hendrix**  
          **Support By: Gary Brown**  
          **Action: Approved**  
          **The motion carried by a unanimous vote.**
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- C.**     [2020-305](#)     **Contract No. 1904449**  
**Lake Huron Water Treatment Plant Pilot Plant Design Build Services**  
**CIP# 111011 / BCE Score: N/A**
- Sponsors: Cheryl Porter
- Indexes: Water Operations
- Attachments: [1904449 Procurement Report](#)  
                          [1904449 Cost Tabulation](#)
- Motion By: Gary Brown**  
          **Support By: Freman Hendrix**  
          **Action Approved**  
          **The motion carried by a unanimous vote.**

- D. [2020-306](#) **Proposed Change Order No. 3 Final  
Contract No. GLWA-CON-133  
Water Production Flow Metering Improvements at Northeast,  
Southwest and Springwells Water Treatment Plants  
CIP# 114003 / BCE Score: 50.6**

**Sponsors:** Cheryl Porter and Grant Gartrell

**Indexes:** Water Operations

**Motion By:** Freman Hendrix  
**Support By:** John J. Zech  
**Action:** Approved  
The motion carried by a unanimous vote.

- E. [2020-307](#) **Proposed Change Order No. 1  
Contract No. GLWA-CON-089A  
Low Voltage Wiring  
O&M**

**Sponsors:** Cheryl Porter and Todd King

**Indexes:** Water Operations

**Motion By:** Jaye Quadrozzi  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

- F. [2020-308](#) **Contract No. 1904337  
WRRF PS-2 Bar Racks Replacements and Grit Collection System  
Improvements  
CIP# 211007 / BCE Score 65.2**

**Sponsors:** Navid Mehram and Daniel Alford

**Indexes:** Wastewater Operations

**Attachments:** [CIP Plan 211007](#)  
[1904337 Cost Tabulation - Notice of Respondents](#)  
[1904337 Procurement Board Report](#)

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

**G. [2020-311](#) Continued Delegation of Additional Authority to CEO During COVID-19 Emergency**

**Sponsors:** William Wolfson

**Indexes:** Administration & Compliance

**Motion By:** Freman Hendrix  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

**H. [2020-319](#) Approval of Cost Sharing Agreement for 14 Mile Transmission Project (CIP # 122013) with City of Novi for Construction on 11 Mile, Meadowbrook, and 13 Mile Roads**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

**I. [2020-320](#) PA 152 Election for 2021 Plan Year**

**Sponsors:** William Wolfson, Terri Conerway and Randal Brown

**Indexes:** Administration & Compliance; Organizational Development; General Counsel

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

**J. [2020-316](#) Adoption of 2020 Wastewater Master Plan**

**Sponsors:** Suzanne Coffey

**Indexes:** Planning Services

**Attachments:** [Wastewater Master Plan 2020](#)

**Motion By:** Gary Brown  
**Support By:** Brian Baker  
**Action:** Adopted  
The motion carried by a unanimous vote.



**K. [2020-312](#) Modification to GLWA Board’s General Order of Business to Provide for Consent Items on the Board’s Agenda**

**Sponsors:** William Wolfson

**Indexes:** Board of Directors; Administration & Compliance

**Attachments:** [Sample Agenda for Consent Agenda Resolution](#)

**Motion By:** John J. Zech  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

**The Board will also discuss such other matters.**

**9. Reports**

None

**Note:** Chairperson Walker-Griffea excused herself from the remainder of the meeting at 4:04 p.m.

**10. Remarks**

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

Director Baker made an inquiry pertaining to an update regarding WRAP (Water Residential Assistance Program) new guidelines.

**11. CEO's Report**

**A. [2020-330](#) CEO Report - September, 2020**

**Sponsors:** Sue F. McCormick

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - September 23, 2020 and General Counsel Report](#)  
[Financial Services CEO Submittal Report - September 2020](#)

**Motion By:** Brian Baker  
**Support By:** John J. Zech  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**12. Other Matters**

William M. Wolfson, Chief Administrative and Compliance Officer, advised the public that the Board will go back into its closed session, which was adjourned to take care of the business and that there are no actions anticipated following the closed session, except for adjournment.

**13. Closed Session (Cont'd)**

The Board returned to Closed Session at 4:10 p.m. and returned from Closed Session at 4:26 p.m.

The only matter discussed was attorney-client communication.

**14. Adjournment**

Acting Chairperson Quadrozzi requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 4:27 p.m.