



Financial Services Group
Procurement
 735 Randolph Street, Suite 1508
 Detroit, Michigan 48226
 Phone: 313-964-9157

Procurement Report

Date: August 24, 2018
To: Sue McCormick, Chief Executive Officer
From: Ron Davis, Procurement Manager
Re: Procurement Report

| General Information | | | |
|---------------------|--|----------------|-----------|
| Contract Number: | RFP GLWA-DB-303 | Project Owner: | Todd King |
| Contract Title: | GLWA System-wide Underground Storage Tank, Dispenser and Management System Removal and Replacement | | |
| Vendor: | GHD | | |
| Budget: | \$4,000,000 | | |
| Contract Length: | 12 months | | |

Procurement Method

| | | | |
|---|---------------|---------------------|---|
| Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee | | | |
| Advertised: | May 25, 2018 | Addendums released: | 4 |
| Distributed to: | 305 suppliers | Downloaded by: | 7 |
| Response due date: | June 22, 2018 | Responses received: | 1 |

Negotiated Cost Schedule

| Description | Vendor Name | Cost |
|--|-------------|-----------|
| Task 1 – UST Removal and Closure | | \$240,503 |
| Task 2 – Confirmed Release and Remediation (if necessary as directed by GLWA) | | |
| Task 3 – Install, test and commission new UST, piping, dispensing, overflow protection, tank gauging, inventory control, containment, leak detection, and local fuel control systems | | 2,883,003 |
| Task 4 – Install, test and commission of new centralized fuel management system | | 359,785 |
| Task 5 – Prepare Operation and Maintenance Manuals for each location, Central Administration and Training of Administrative and Location staff | | 91,119 |
| Task 6- Training for Class A, Class B, and Class C Operators | | 16,500 |
| Task 7 – Providing services to GLWA as Class A and B Operators at all locations | | 56,815 |
| Task 8 – Providing operation, maintenance, repair, inspection and reporting services | | 193,728 |



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| | |
|--|-------------|
| Cash allowance for variance in quantities of task 2 | 300,000 |
| Negotiated Cost Schedule (continued) | |
| Description | Cost |
| Expected reimbursement to GLWA from MUSTA for remediation efforts* | (\$150,000) |
| Totals | \$3,991,453 |

The allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Consultant.

The evaluation team deemed rates and proposed hours to be fair and reasonable, and competitive based on the analysis of similar projects. Benchmarking was performed using hour and rate data provided by other proposers for similar projects.

Evaluation and Scores

| |
|--|
| Evaluation Committee: (Designation – Organization) |
| A – GLWA |
| B – GLWA |
| C – GLWA |

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA’s policy. The rankings are below.

| | | |
|---|--------------|--|
| Maximum Score Possible: | | |
| Vendor (Highest to lowest score) | Score | Proposed Cost before Negotiations |
| GHD | 100 | \$4,593,694.39 |

Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): No

Detroit Based Business (DBB): Yes

Small Business Enterprise (SBE): No

Sub-Contractor(s) List: Phoenix Environmental

Vendor Response Survey: Please see attached spreadsheet

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.



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Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.