



## GLWA Procurement

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**Document Title:**  
Procurement Board Report

**Document Owner/Department:**  
Procurement Team

**Date:** May 6, 2025

**To:** Suzanne R. Coffey, P.E., Chief Executive Officer

**From:** Daniel Edwards, Procurement Manager

**Re:** Procurement Report

### General Information

Requisition Number:	REQ-0002648	Project Owner:	Steve Hoover
CIP#:	N/A		
Contract Title:	External Auditing Services		
Vendor:	Baker Tilly US, LLP		
Budget:	Operations and Maintenance		
Federal/State Funded	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

### Procurement Method

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS)

Advertised:	March 18, 2025	Addendums released:	4
Buyer:	Daysha Monroe	Downloaded by:	29
Response due date:	April 8, 2025	Responses received:	5

**Business Inclusion and Diversity (B.I.D.) - Not Applicable**

### Scoring Breakdown

Vendor (In order of highest to lowest)	Score
*Baker Tilly US, LLP	88.26
*Plante Moran	87.01
*CLA (CliftonLarsonAllen LLP)	80.71
Clark Schaefer Hackett	55.98
Rehmann Robson LLC	54.42

*\*Shortlisted top three (3) vendors*



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### Cost Breakdown Baker Tilly US, LLP

Description	Quantity	Unit Cost	Extended Cost
Task 1: FY 2025	1	\$220,000.00	\$220,000.00
Task 1: FY 2026	1	230,000.00	230,000.00
Task 1: FY 2027	1	240,000.00	240,000.00
Task 3: Comfort Letters	3	30,000.00	90,000.00
Task 3: Consent and Citation of Expertise Letters	3	7,500.00	22,500.00
Task 2: Allowance	1	50,000.00	50,000.00
<b>Totals</b>			\$852,500.00

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached bid tabulation.

### QBS Evaluation Committee: (Designation - Organization)

A - Chief Financial Officer - Financial Services - GLWA

B - Deputy Chief Financial Officer - Financial Services - GLWA

C - Director - Financial Reporting & Accounting - Financial Services - GLWA

D - Manager - Financial Management & Planning - Financial Services - GLWA

E - Manager - Financial Reporting - GLWA

F - Management Professional - Finance - Financial Services - GLWA

G - Manager - Public Finance - Financial Services - GLWA

### Other Data Requested by GLWA Board Members for Recommended Vendor

Minority Business Enterprise (MBE): No

Detroit Based Business (DBB): No

Small Business Enterprise (SBE): No

Sub-Contractor(s) List: None

Vendor Response Survey: N/A

### Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.



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### Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

### Previous Contract

Previous contract holder: Baker Tilly US, LLP

The previous contract, Contract No. 2104125, was for the period of June 12, 2022 through June 11, 2025, for \$800,000.00 (including as needed services).

### New Contract

The new contract REQ-0002648, also with Baker Tilly US, LLP shall begin on June 12, 2025 and terminate on June 11, 2028 for \$852,500.00 (including as needed services).

If exercised by GLWA, the optional renewal term shall begin on June 12, 2028 and terminate on December 12, 2028 (the "Renewal Term").