



**Suzanne R. Coffey, P.E.**  
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August 22, 2022

Board of Directors  
Great Lakes Water Authority  
735 Randolph  
Detroit, MI 48207

HONORABLE BOARD OF DIRECTORS:

**RE: Review of FY 2022 Accomplishments**

As you are aware, Section 8(a) of Michigan's Open Meetings Act provides that a public body may meet in closed session:

To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing. A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in open sessions.

As allowed by the Michigan Open Meetings Act, I request to meet with the Board in closed session to evaluate FY 2022 accomplishments.

Thank you for your consideration of this request.

Respectfully submitted,

A handwritten signature in blue ink that reads 'Suzanne R. Coffey'. The signature is written in a cursive, flowing style.

Suzanne R. Coffey, P.E.  
Chief Executive Officer