



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
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Meeting Minutes - Draft

Audit Committee

Friday, August 23, 2024

8:00 AM

Zoom Telephonic Meeting

1. Call To Order

Chairperson Baker called the meeting to order at 8:01 a.m.

2. Quorum Call

Present: 3 - Chairperson Brian Baker, Director Gary Brown, and Director Jaye Quadrozzi

3. Approval of Agenda

Nicolette Bateson, Chief Financial Officer/Treasurer, requested to move item 8.D. (Quarterly Investment Report through June 30, 2024) from 8.D. to 7.A.

Chairperson Baker requested a Motion to Approve the Agenda as Amended.

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Approved as Amended

The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2024-266](#) Minutes of June 17, 2024

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [4A Minutes - June 17, 2024 Audit Committee Meeting.pdf](#)

Motion By: Gary Brown

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Old Business

[2024-156](#)**Revised FY 2025 WRAP Allocations**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6A1 Revised FY 2025 WRAP Allocations Cover Memo.pdf](#)
[6A2 WRAP Funding Report August 23 2024 Audit Committee.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

7. New Business

**8.D. [2024-273](#) Quarterly Investment Report through June 30, 2024
(7.A.)**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8D1 Quarterly Investment Report Cover Memo August 2024.pdf](#)
[8D2 GLWA Quarterly Investment Report June 2024 Final.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Brian Baker
Action: Received and Filed
The motion carried by a unanimous vote.

A. [2024-264](#) Contract No. 2300826 effective September 1, 2024 with Willdan Financial Services for Water and Wastewater Service Charges Consultant Services for a cost not to exceed \$1,749,250 for an initial term of three (3) years with two optional one-year extensions of \$599,810 for year four and \$630,080 for year five.

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A2 Estimated Cost by Contract Term Willdan Financial Services.pdf](#)
[2300826 Procurement Board Report.pdf](#)
[2300826 - Combined Bid Tabulation 8-26-2024.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Recommended for Approval to the Board of Directors
Agenda of August 28, 2024
The motion carried by a unanimous vote.

B. [2024-265](#) Contract No. REQ-0000765 effective September 1, 2024 with Slalom for Finance Operations Assistance for a cost not to exceed \$1,000,000.00 for one year

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B2 Finance Chief of Staff SPRO 8.8.24.pdf](#)

Motion By: Gary Brown
Support By: Jaye Quadrozzi
Action: Recommended for Approval to the Board of Directors
Agenda of August 28, 2024
The motion carried by a unanimous vote.

C. [2024-267](#) FY 2024 Annual Financial Audit Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7C FY 2024 Annual Financial Audit Update 08232024.pdf](#)

Motion By: Gary Brown
Support By: Jaye Quadrozzi
Action: Received and Filed
The motion carried by a unanimous vote.

D. [2024-268](#) Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7D GFOA Certificate of Achievement for Excellence in Financial Reporting Award – FY 2023 Financial Reporting.pdf](#)
[7D1 5 - Certificate.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

E. [2024-269](#) Government Finance Officers Association Distinguished Budget Presentation Award

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7E1 GFOA Distinguished Budget Presentation Award – FY 2024 Budget.pdf](#)
[7E2 - Result Letter - Awarded with Special Recognition.pdf](#)
[7E3 - Budget Award.pdf](#)
[7E3 - Certificate.pdf](#)
[7E4 - Press Release.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

8. Reports

A. [2024-270](#) CFO Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8A1 CFO Report August 2024.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Brian Baker
Action: Received and Filed
The motion carried by a unanimous vote.

B. [2024-271](#) Monthly Financial Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8B1 March 2024 Financial Report.pdf](#)
[8B2 April 2024 Financial Report.pdf](#)
[8B3 May 2024 Financial Report.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Brian Baker
Action: Received and Filed
The motion carried by a unanimous vote.

C. [2024-272](#) Gifts, Grants & Other Resources Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8C1 Grants Gifts and Other Resources Report 7.26.2024.pdf](#)
[8C2 Grants Gifts and Other Resources Report 8.23.2024.pdf](#)

Motion By: Gary Brown
Support By: Jaye Quadrozzi
Action: Received and Filed
The motion carried by a unanimous vote.

E. [2024-274](#) Affordability & Assistance Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8E1 Affordability & Assistance Update 7.26.2024.pdf](#)
[8E2 Affordability & Assistance Update 8.23.2024.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

F. [2024-275](#) Quarterly Construction Work in Progress Report through March 31, 2024

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8F Quarterly CWIP Report FY 2024 Q3.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Brian Baker
Action: Received and Filed
The motion carried by a unanimous vote.

9. Communications**A.** [2024-276](#) The Procurement Pipeline for June 2024

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [9A Procurement Pipeline_June 2024.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

B. [2024-277](#) The Procurement Pipeline for July 2024

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [9B The Procurement Pipeline for July 2024.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

C. [2024-278](#) The Procurement Pipeline for August 2024

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [9C The Procurement Pipeline for August 2024.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Received and File
The motion carried by a unanimous vote.

10. Look Ahead

The next Audit Committee Meeting is scheduled to be held September 27, 2024, at 8:00 a.m.

11. Other Matters

There were no other matters.

12. Adjournment

Chairperson Baker requested a Motion to Adjourn.

Motion By: Gary Brown
Support: Jaye Quadrozzi
Action: Approved.
The motion carried unanimously.

There being no further business, the meeting was adjourned at 9:24 a.m.