

Great Lakes Water Authority



735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Audit Committee

Friday, December 21, 2018

8:00 AM

Water Board Building 5th Floor

1. Call To Order

Chairman Baker called the meeting to order at 8:05 a.m.

2. Quorum Call

Present: 3 - Chairman Brian Baker, Director Gary Brown, and Director Robert Daddow

3. Approval of Agenda

Chairman Baker requested a Motion to approve the Agenda.

Motion By: Robert Daddow

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2019-016](#) Approval of Minutes-November 16, 2018

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Audit Committee Meeting Minutes 11.16.2018.pdf](#)

Chairman Baker requested a Motion to approve the November 16, 2018 Audit Committee Meeting Minutes.

Motion By: Robert Daddow

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

None

6. Old Business

A. 2018-1090 Presentation of FY 2018 Year-end Audited Financial Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [FY 2018 Audited Financial Statement Review.pdf](#)

[Cash Held fbo DWSD Memo.pdf](#)

[GLWA - CAFR 6-30-18 \(Final\).pdf](#)

[GLWA - SA 6-30-18 \(Final\).pdf](#)

[GLWA - SAS Ltr 6-30-18 \(Final\).pdf](#)

Motion By: Gary Brown

Support By: Robert Daddow

Action: Received and Filed

The motion carried by a unanimous vote.

B. 2018-1091 Update: FY 2017 and FY 2018 Shared Services True-up

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Shared Services Agreement FY17, FY18, beyond Update](#)

[12.21.2018.pdf](#)

[Memo Termination Schedule 1 - ITS 001 ITS 002 and ITS 003.pdf](#)

[Memo Termination Schedule 2 - ITS 009 Phase One.pdf](#)

[Extension of Services Request No.1 for ITS 001 and ITS 003.pdf](#)

[Extension of Service Request No. 2 - for ITS-001.pdf](#)

Motion By: Gary Brown

Support By: Robert Daddow

Action: Received and Filed

The motion carried by a unanimous vote.

C. 2018-1092 Status Update: 2018 Contract Alignment Process and Wholesale Water Contract Reopeners Status

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Audit Committee Communication- Contract Reopeners- 12.21.18](#)

[Update v2.pdf](#)

[CAP Status Table 1 12.19.18.pdf](#)

Motion By: Gary Brown

Support By: Robert Daddow

Action: Received and Filed

The motion carried by a unanimous vote.

7. New Business

A [2018-1098](#) Discussion Draft: FY 2020-2021 Biennial Budget and Five-Year Plan

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Budget Discussion Draft 12.21.2018.pdf](#)

Nicolette Bateson, Chief Financial Officer/Treasurer, provided an overview regarding the Draft FY 2020-2021 Biennial Budget and Five-Year Plan.

Motion By: Gary Brown

Support By: Robert Daddow

Action: Received and Filed

The motion carried by a unanimous vote.

Note: Director Daddow supported the Motion to Receive and File the FY 2020-2021 Biennial Budget and Five-Year Plan, subject to further review by the Audit Committee at its January 4, 2019 meeting.

8. Reports

A. [2018-1094](#) Monthly Financial Report for September 2018

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Monthly Financial Report for September 2018 for 12.21.2018.pdf](#)

Motion By: Gary Brown

Support By: Robert Daddow

Action: Received and Filed

The motion carried by a unanimous vote.

B. [2018-1095](#) Quarterly Construction Work-in-Progress Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Quarterly CWIP Report.pdf](#)

Motion By: Gary Brown

Support By: Robert Daddow

Action: Received and Filed

The motion carried by a unanimous vote.

C. [2018-1096](#) Status Report: FY2019 Continuous Improvement Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Memo Projects Dashboard.pdf](#)

[FRA FY19 Continuous Improvement Report Q1.pdf](#)

Motion By: Robert Daddow

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

D. [2018-1097](#) Detroit Water & Sewerage Department Financial Statements

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [DWSD Financial Statements FYE 6.30.2018.pdf](#)

[DWSD Audited Financial Report 06.2018-Audit-Final.pdf](#)

[DWSD Summary of Audit Findings 06.2018-AU 260 Ltr-Final.pdf](#)

Motion By: Robert Daddow

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

E. CFO Update Topics (verbal)

Nicolette Bateson, Chief Financial Officer/Treasurer, gave an update regarding Legacy Pension; Charges Rollout Meeting #3 (Revenue Requirement), scheduled to be held January 10, 2019 at 10:30 a.m.; and Charges Rollout Meeting #4 (Service Charges), scheduled to be held January 24, 2019 at 10:30 a.m.

9. Look Ahead

The next Audit Committee Meetings are scheduled as follows:

- Special Audit Committee Meeting (Budget Review) - January 4, 2019 at 8:00 a.m.
- Regular Audit Committee Meeting (Charges Review) - January 18, 2019 at 8:00 a.m.

10. Information

None

11. Other Matters

Director Brown stated he will attend the January 4, 2019, 8:00 a.m. Special Audit Committee Meeting via teleconference.

12. Adjournment

Chairman Baker requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 10:17 a.m.