



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Draft

### Board of Directors Workshop Meeting

---

Wednesday, January 9, 2019

1:00 PM

Water Board Building 5th Floor

---

#### 1. Call to Order

Chairman Baker called the meeting to order at 1:00 p.m.

#### 2. Quorum Call

**Present:** 5 - Chairman Brian Baker, Vice Chairman Abe Munfakh, Director Gary Brown, Director Freman Hendrix, and Director Craig Hupy

**Excused:** 1 - Secretary Robert Daddow

#### 3. Approval of Agenda

Chairman Baker requested a Motion to approve the Agenda.

**Motion By:** Freman Hendrix

**Support By:** Craig Hupy

**Action:** Approved

The motion carried by a unanimous vote.

#### 4. Approval of Minutes

##### A. [2019-009](#) December 12, 2018 Board of Directors Workshop Meeting Minutes.Draft

**Sponsors:** Board of Directors

**Attachments:** [December 12, 2018 Board of Director Workshop Meeting Minutes](#)

Chairman Baker requested a Motion to approve the December 12, 2018 Board of Directors Workshop Meeting Minutes.

**Motion By:** Freman Hendrix

**Support By:** Craig Hupy

**Action:** Approved

The motion carried by a unanimous vote.

#### 5. Public Comment

There were no public comments.

#### 6. Communications

A. [2019-005](#) **Receipt of Correspondence**

**Sponsors:** Board of Directors

**Attachments:** [Communication - January 22, 2019 SBI Advisory Meeting](#)

**Motion By:** Freman Hendrix  
**Support By:** Craig Hupy  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

7. Old Business

None

8. New Business

A. [2018-1071](#) **Proposed Water Service Contract with Grosse Ile Township**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Grosse Ile Twp Water Contract Ex B 2018](#)

**Motion By:** Abe Munfakh  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

B. [2018-1082](#) **Proposed Amendment No. 3 to Water Service Contract with City of Grosse Pointe Woods**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Grosse Pointe Woods Water Contract Am 3 EX B 2018](#)

**Motion By:** Abe Munfakh  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

C. [2018-1084](#) **Proposed Amendment No. 2 to Water Service Contract with City of Riverview**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Riverview Water Contract Am 2 EX B 2018](#)

**Motion By:** Abe Munfakh  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

D. [2018-1086](#) **Proposed Amendment No. 5 to Water Service Contract with City of Northville**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Northville Water Contract Am 5 EX B 2018](#)

**Motion By:** Abe Munfakh  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

E. [2018-1072](#) **Proposed Amendment No. 3 to Water Service Contract with Lenox Township**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Lenox Township Water Contract Am 3 EX B 2018](#)

**Motion By:** Brian Baker  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

F. [2018-1075](#) **Proposed Amendment No. 5 to Water Service Contract with Township of Bruce**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Bruce Twp Water Contract Am 5 EX B 2018](#)

**Motion By:** Brian Baker  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

G. [2018-1073](#) **Proposed Amendment No. 2 to Water Service Contract with City of Lapeer**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Lapeer Water Contract Am 2 EX B 2018](#)

**Motion By:** Craig Hupy  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

H. [2018-1083](#) **Proposed Amendment No. 2 to Water Service Contract with Mayfield Township**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Mayfield Water Contract Am 2 EX B 2018](#)

**Motion By:** Craig Hupy  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

I. [2018-1085](#) **Proposed Amendment No. 2 to Water Service Contract with City of Imlay City**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Imlay City Water Contract Am 2 EX B 2018](#)

**Motion By:** Craig Hupy  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

J. [2018-1074](#) **Proposed Amendment No. 4 to Water Service Contract with City of Ferndale**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Ferndale Water Contract Am 4 EX B 2018](#)

**Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

K. [2018-1076](#) **Proposed Amendment No. 3 to Water Service Contract with George W. Kuhn Drainage District**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Geo A Kuhn Water Contract Am 3 EX B 2018](#)

**Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

L. [2018-1077](#) **Proposed Amendment No. 3 to Water Service Contract with City of Keego Harbor**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Keego Harbor Water Contract Am 3 EX B 2018](#)

**Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

M. [2018-1078](#) **Proposed Amendment No. 3 to Water Service Contract with City of Madison Heights**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Madison Heights Water Contract Am 3 EX B 2018](#)

**Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

N. [2018-1079](#) **Proposed Amendment No. 3 to Water Service Contract with North Oakland County Water Authority**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [NOCWA Water Contract Am 3 EX B 2018](#)

**Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

O. [2018-1080](#) **Proposed Amendment No. 4 to Water Service Contract with Charter Township of Royal Oak**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Royal Oak Twp Water Contract Am 4 EX B 2018](#)

**Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

P. [2018-1081](#) **Proposed Amendment No. 3 to Water Service Contract with City of Sylvan Lake**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Sylvan Lake Water Contract Am 3 EX B 2018](#)

**Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

Q. [2018-1087](#) **Proposed Agreement Regarding Rouge Valley Sewage Disposal System with County of Wayne**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Wayne County Rouge Valley re meter replacement 122018](#)

**Motion By:** Abe Munfakh  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

R. [2018-1061](#) **Water Units of Service Phase 2 Update**

**Sponsors:** Suzanne Coffey

**Indexes:** Planning Services

**Attachments:** [UOS GLWA Board 20190109v5](#)

**Motion By:** Gary Brown

**Support By:** Abe Munfakh

**Action:** Received and Filed

The motion carried by a unanimous vote.

S. [2019-008](#) **PROPOSED FY 2020 AND FY 2021 BIENNIAL BUDGET REQUEST**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [Presentation.Preliminary FY 2020 & FY 2021 Budget and Financial Plan.010919](#)  
[Attachment 1 - Draft FY 2020+ Budget One Pager as of 1.10.2019.pdf](#)  
[Attachment 2 - Process and Calendar FY 2020+Biennial Budget as of 12.20.2018.pdf](#)  
[Attachment 3 - 7A Budget Discussion Draft 12.21.2018.pdf](#)  
[Attachment 4 - Audit Committee Budget Memo for 1.4.2019 Meeting.pdf](#)

**Motion By:** Gary Brown

**Support By:** Craig Hupy

**Action:** Received and Filed

Referred to the Audit Committee for Additional Analysis

The motion carried by a unanimous vote.

T. [2019-004](#) **PUBLIC HEARINGS ON PROPOSED FY 2020 SCHEDULE OF REVENUES AND CHARGES AND FY 2020 AND FY 2021 BIENNIAL BUDGET REQUEST**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [Notice of Public Hearing for GLWA FY 2020 and FY 2021 Biennial Budget 2.27.2019FINAL.pdf](#)  
[Notice of Public Hearing for GLWA FY 2020 Charges on 2.27.2019FINAL.pdf](#)

**Motion By:** Gary Brown

**Support By:** Abe Munfakh

**Action:** Approved

The motion carried by a unanimous vote.

**Note:** Public Hearings on Proposed FY 2020 Schedule of Revenues and Charges and FY 2020 and FY 2021 Biennial Budget Request scheduled for Wednesday, February 27, 2019, at 2:00 p.m., Water Board Building - 5th Floor Board Room, 735 Randolph Street, Detroit, MI 48226.

U. [2018-1066](#) **CEO's KPI Report**

**Sponsors:** Sue F. McCormick and William Wolfson

**Indexes:** Office of the Executive; Administration & Compliance

**Attachments:** [EUM Key Metrics Dashboard 190109 FINAL 1-19 Red, Yellow Green Report](#)  
[Reso 2018 1066 Explanation of CEO Red and Yellow report](#)

**Motion By:** Gary Brown

**Support By:** Freman Hendrix

**Action:** Received and Filed

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

**9. Reports**

None

**10. Remarks**

A. Chairperson's Remarks

Chairman Baker made inquiries regarding the status of temporarily reinstating those that were canceled out of the WRAP (Water Residential Assistance Program) back into the program.



B. Board Members' Remarks

Vice Chairman Munfakh made an inquiry regarding Wayne Metro's appearance at the next Board of Directors Meeting (January 23, 2019).

11. Closed Session

A. [2019-012](#) Closed Session Request- Attorney Client Communication

**Sponsors:** Randal Brown

**Indexes:** General Counsel

Chairman Baker requested a Motion and Roll Call Vote to enter into Closed Session at 3:05 p.m., followed by a short recess.

**Motion By:** Freman Hendrix

**Support By:** Abe Munfakh

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 5 - Chairman Baker, Vice Chairman Munfakh, Director Brown, Director Hendrix, and Director Hupy

**Excused:** 1 - Secretary Daddow

Entered Closed Session at 3:08 p.m.

Returned from Closed Session at 3:33 p.m.

The only matter discussed was an Attorney-Client Communication.

12. Adjournment

Chairman Baker requested a Motion to Adjourn.

**Motion By:** Craig Hupy

**Support By:** Abe Munfakh

**Action:** Approved

**The motion carried by a unanimous vote.**

There being no further business, the meeting was adjourned at 3:34 p.m.