



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, September 23, 2020

2:00 PM

Zoom Telephonic

Zoom Telephonic

Public Call-In Number:

877 853 5247 US Toll-Free; or 888 788 0099 US Toll-Free

Meeting ID: 865 1673 2579

1. Call to Order

Chairperson Walker-Griffea called the meeting to order at 2:05 p.m.

2. Quorum Call

Present: 6 - Chairperson Beverly Walker-Griffea, Vice-Chairperson John J. Zech, Secretary Jaye Quadrozzi, Director Brian Baker, Director Gary Brown, and Director Freman Hendrix

Director Hendrix joined the meeting at 2:08 p.m., under Item 3. Approval of Agenda

Vice-Chairperson Zech joined the meeting at 2:23 p.m. during Item 13. Closed Session

3. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, requested to make a few adjustments to the agenda as follows:

- 1) We would like to start the closed session (Item 13.) immediately following Communications (Item 6A). The Board will go into closed session and take care of a couple of matters, and then adjourn that closed session until the end;
- 2) Following the closed session, we would like to change the order of business to take up items 8L., M., and N., which would be the resolutions on the CEO's contract, CEO evaluation, and the deferral of charges; and
- 3) We would like to add Item 8O., which we would take up at the end of New Business, and that is a transfer of 24-inch main from GLWA to Chrysler.

NOTE: Director Hendrix joined the meeting at 2:08 p.m.

Chairperson Walker-Griffea requested a Motion to approve the Agenda as Amended.

Motion By: Gary Brown
Support By: Jaye Quadrozzi
Action: Approved as Amended
The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2020-326](#) August 26, 2020 Board of Directors Meeting Minutes.Draft

Sponsors: Rechanda Willis

Attachments: [August 26, 2020 Board of Directors Meeting Minutes](#)

Chairperson Walker-Griffea requested a Motion to approve the August 26, 2020 Board of Directors Meeting Minutes.

Motion By: Gary Brown
Support By: Brian Baker
Action: Approved
The motion carried by a unanimous vote.

5. Public Comment

William M. Wolfson, Chief Administrative and Compliance Officer, read public comments submitted by Saulius Simoliunas and Cindy Darrah, which are both attached under Item 6A. Communications.

6. Communications

A. [2020-325](#) Receipt of Correspondence

Attachments: [August 2020 Member Outreach Requests Packet](#)
[S. Simoliunas Public Comment to GLWA Board Mtg. on September 23, 2020](#)
[C. Darrah Public Comment. September 23, 2020](#)

Motion By: Jaye Quadrozzi
Support By: Brian Baker
Action: Received and Filed
The motion carried by a unanimous vote.

13. Closed Session

A. [2020-323](#) Closed Session Request- Attorney Client Communication

Sponsors: Randal Brown

Indexes: General Counsel

Chairperson Walker-Griffea requested a Motion and Roll Call Vote to enter into Closed Session at 2:13 p.m.

Motion By: Gary Brown
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by the following vote:

Aye: 5 - Chairperson Walker-Griffea, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

Excused: 1 - Vice-Chairperson Zech

B. [2020-324](#) Closed Session Request - Personnel Evaluation

Sponsors: Randal Brown and William Wolfson

Indexes: Administration & Compliance; General Counsel

Attachments: [CEO Closed Session Request](#)

Motion By: Gary Brown
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by the following vote:

Aye: 5 - Chairperson Walker-Griffea, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

Excused: 1 - Vice-Chairperson Zech

Entered Closed Session at 2:15 p.m.

Note: Vice-Chairperson Zech joined the meeting and closed session at 2:23 p.m.

Returned from Closed Session at 3:17 p.m.

The only matter discussed was personnel evaluation.

7. Old Business

None

8. New Business

L. [2020-321](#) Change Order No. 4 to CEO Employment Agreement

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [CEO Contract Amendment 4](#)

Director Baker made a motion, supported by Director Hendrix to amend Attachment C, Item II.B. from: "ensure that GLWA maintains at least an "A" credit rating" to: "ensure that GLWA maintains at least its current credit rating."

Chairperson Walker-Griffea requested a Roll Call Vote regarding approval of Change Order No. 4 to CEO Employment Agreement as Amended.

Motion By: Brian Baker

Support By: Freman Hendrix

Action: Approved as Amended

The motion carried by the following vote:

Aye: 6 - Chairperson Walker-Griffea, Vice-Chairperson Zech, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

M. [2020-322](#) Evaluation of Chief Executive Officer’s Performance for Fiscal Year 19-20

Sponsors: William Wolfson

Indexes: Board of Directors

Director Baker made a motion, supported by Secretary Quadrozzi, to approve "exceeds" expectations for the CEO.

Chairperson Walker-Griffea requested a Roll Call Vote for the approval of "exceeds" expectations for the CEO's performance evaluation.

Motion By: Brian Baker

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by the following vote:

Aye: 4 - Chairperson Walker-Griffea, Vice-Chairperson Zech, Secretary Quadrozzi, and Director Baker

Nay: 2 - Director Brown, and Director Hendrix

N. [2020-331](#) Proposed Deferral of FY 2021 Charges

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8A1 CFO Update 8.21.2020](#)

Chairperson Walker-Griffea requested a Motion and Roll Call Vote regarding approval of Resolution 2020-331 (Proposed Deferral of FY 2021 Charges).

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Walker-Griffea, Vice-Chairperson Zech, Secretary Quadrozzi, Director Brown, and Director Hendrix

Nay: 1 - Director Baker

O. [2020-343](#) Request to Transfer a 24-Inch Watermain to FCA, US, LLC on Charlevoix Avenue between Conner Avenue and Conner Lane

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

- A.** [2020-303](#) **Contract No. 2000279**
Springwells Water Treatment Plant Flocculator Drive Replacement
CIP# 114017 / BCE Score: 47
- Sponsors: Cheryl Porter and Grant Gartrell
- Indexes: Water Operations
- Attachments: [2000279 Procurement Report](#)
 [2000279 Cost Tabulation](#)
- Motion By: Freman Hendrix**
 Support By: Gary Brown
 Action: Approved
 The motion carried by a unanimous vote.
- B.** [2020-304](#) **Contract No. 1803990**
Lake Huron Water Treatment Plant, High Lift Pumping Metering and Yard
Piping Improvements
CIP# 111009 / BCE Score: 62.2
- Sponsors: Cheryl Porter and Grant Gartrell
- Indexes: Water Operations
- Attachments: [1803990 Procurement Report](#)
 [1803990 Cost Tabulation](#)
- Motion By: Freman Hendrix**
 Support By: Gary Brown
 Action: Approved
 The motion carried by a unanimous vote.
- C.** [2020-305](#) **Contract No. 1904449**
Lake Huron Water Treatment Plant Pilot Plant Design Build Services
CIP# 111011 / BCE Score: N/A
- Sponsors: Cheryl Porter
- Indexes: Water Operations
- Attachments: [1904449 Procurement Report](#)
 [1904449 Cost Tabulation](#)
- Motion By: Gary Brown**
 Support By: Freman Hendrix
 Action Approved
 The motion carried by a unanimous vote.

- D. [2020-306](#) **Proposed Change Order No. 3 Final
Contract No. GLWA-CON-133
Water Production Flow Metering Improvements at Northeast,
Southwest and Springwells Water Treatment Plants
CIP# 114003 / BCE Score: 50.6**

Sponsors: Cheryl Porter and Grant Gartrell

Indexes: Water Operations

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- E. [2020-307](#) **Proposed Change Order No. 1
Contract No. GLWA-CON-089A
Low Voltage Wiring
O&M**

Sponsors: Cheryl Porter and Todd King

Indexes: Water Operations

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- F. [2020-308](#) **Contract No. 1904337
WRRF PS-2 Bar Racks Replacements and Grit Collection System
Improvements
CIP# 211007 / BCE Score 65.2**

Sponsors: Navid Mehram and Daniel Alford

Indexes: Wastewater Operations

Attachments: [CIP Plan 211007](#)
[1904337 Cost Tabulation - Notice of Respondents](#)
[1904337 Procurement Board Report](#)

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

G. [2020-311](#) Continued Delegation of Additional Authority to CEO During COVID-19 Emergency

Sponsors: William Wolfson

Indexes: Administration & Compliance

Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

H. [2020-319](#) Approval of Cost Sharing Agreement for 14 Mile Transmission Project (CIP # 122013) with City of Novi for Construction on 11 Mile, Meadowbrook, and 13 Mile Roads

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

I. [2020-320](#) PA 152 Election for 2021 Plan Year

Sponsors: William Wolfson, Terri Conerway and Randal Brown

Indexes: Administration & Compliance; Organizational Development; General Counsel

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

J. [2020-316](#) Adoption of 2020 Wastewater Master Plan

Sponsors: Suzanne Coffey

Indexes: Planning Services

Attachments: [Wastewater Master Plan 2020](#)

Motion By: Gary Brown
Support By: Brian Baker
Action: Adopted
The motion carried by a unanimous vote.

K. [2020-312](#) Modification to GLWA Board’s General Order of Business to Provide for Consent Items on the Board’s Agenda

Sponsors: William Wolfson

Indexes: Board of Directors; Administration & Compliance

Attachments: [Sample Agenda for Consent Agenda Resolution](#)

Motion By: John J. Zech
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

9. Reports

None

Note: Chairperson Walker-Griffea excused herself from the remainder of the meeting at 4:04 p.m.

10. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

Director Baker made an inquiry pertaining to an update regarding WRAP (Water Residential Assistance Program) new guidelines.

11. CEO's Report

A. [2020-330](#) CEO Report - September, 2020

Sponsors: Sue F. McCormick

Indexes: Office of the Executive

Attachments: [CEO Report - September 23, 2020 and General Counsel Report](#)
[Financial Services CEO Submittal Report - September 2020](#)

Motion By: Brian Baker
Support By: John J. Zech
Action: Received and Filed
The motion carried by a unanimous vote.

12. Other Matters

William M. Wolfson, Chief Administrative and Compliance Officer, advised the public that the Board will go back into its closed session, which was adjourned to take care of the business and that there are no actions anticipated following the closed session, except for adjournment.

13. Closed Session (Cont'd)

The Board returned to Closed Session at 4:10 p.m. and returned from Closed Session at 4:26 p.m.

The only matter discussed was attorney-client communication.

14. Adjournment

Acting Chairperson Quadrozzi requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 4:27 p.m.