



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Audit Committee

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Monday, February 17, 2025

8:00 AM

Zoom Telephonic Special Meeting

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#### Zoom Telephonic Special Meeting

Join Zoom Meeting:

<https://glwater.zoom.us/j/81033180402?pwd=41bwzHXJ5mF2PtjlaLbsACarzsDnF.1>

Join by Telephone

US Toll-Free:

877 853 5247; or 888 788 0099

Meeting ID: 810 3318 0402

Passcode: 410612

#### 1. Call To Order

Chairperson Baker called the meeting to order at 8:01 a.m.

#### 2. Quorum Call

**Present:** 2 - Chairperson Brian Baker, and Director Jaye Quadrozzi

**Excused:** 1 - Gary Brown

#### 3. Approval of Agenda

Chairperson Baker requested a Motion to Approve the Agenda.

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Approved

The motion carried by a unanimous vote.

#### 4. Approval of Minutes

A. [2025-016](#) Minutes of January 6, 2025

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [4A January 6, 2025 Audit Committee Meeting Minutes.pdf](#)

Chairperson Baker requested a Motion to Approve the January 6, 2025 Audit Committee Meeting Minutes.

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Old Business

A. [2025-017](#) FY 2026 & FY 2027 Biennial Budget and Five-Year Plan and Updated Long-Term Plan and Proposed FY 2026 Charges with Supporting Materials

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6A1 FY 2025 & 2026 Biennial Budget Discussion Draft.docx](#)

[6A2 Review and Updated of Proposed Budget and Charges 2.17.2025.pdf](#)

[6A2.1 Personnel Rollforward with Notes 2.13.2025.pdf](#)

[6A2.2 Personnel By Cost Center 11 x 17 Best Viewed on Screen.pdf](#)

[6A3 EOTF 2024 Year End Update 12.31.2024 February 2025.pdf](#)

[6A4 PFM Annual Review of Credit Metrics 2.4.2025.pdf](#)

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

**B.     [2025-019](#)     Resolution Adopting the FY 2026 & FY 2027 Biennial Budget**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6B3 Budget Resolution 5.9-4.5 with support.docx](#)  
[6A2 Review and Updated of Proposed Budget and Charges 2.26.2025 full.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Received, Filed and Referred to the Board of Directors for deliberation pending the Audit Committee Meeting on February 28, 2025

**Agenda of February 26, 2025**

The motion carried by a unanimous vote.

**C.     [2025-020](#)     Resolution Regarding Approval of FY 2026 Schedule of Service Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6C3 2025-020 Resolution.Legistar-Charges 2.26.2025 1310.docx](#)  
[02.1 Adopted FY 2026 Water Charge Sheet Summary Version 2.26.2025 \(5.9\)](#)  
[03.1 Adopted FY 2026 Schedule of SEWER Service Charges 2.24.2025 1900](#)  
[04.1 Adopted FY 2026 Schedule of INDUSTRIAL Service Charges 2.242025 1900](#)  
[Proposed FY 2026 Schedule of Charges Public Hearing 2.26.2025rpm.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Received, Filed and Referred to the Board of Directors for deliberation pending the Audit Committee Meeting on February 28, 2025

**Agenda of February 26, 2025**

The motion carried by a unanimous vote.

**7. New Business**

**A. [2025-047](#) Scheduling of Public Hearing for the GLWA FY 2026 Clean Water State Revolving Fund (CWSRF) Program Project Plan Submittals**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A1 AC Memo - Request to Schedule FY 2026 CWSRF Public Hearing.pdf](#)  
[7A3 FY 2026 CWSRF Public Hearing Notice - GLWA.docx](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Recommended for Approval to the Board of Directors

**Agenda of February 26, 2025**

The motion carried by a unanimous vote.

**8. Reports**

**A. CFO Report (Verbal)**

Nicolette Bateson, Chief Financial Officer/Treasurer, noted with the Biennial Budget discussion today, there is no additional information to provide for the CFO Report.

**B. [2025-018](#) Monthly Financial Report through September 2024**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8B Sept 2024 Monthly Financial Report rev. 3.12.2025.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Received and Filed

The motion carried by a unanimous vote.

**C. [2025-052](#) Affordability & Assistance Update**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8C Affordability & Assistance Update.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Received and Filed

The motion carried by a unanimous vote.

**D.**      [2025-053](#)      Gifts, Grants & Other Resources Report

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8D Grants Gifts and Other Resources Report.pdf](#)

**Motion By:** Jaye Quadrozz

**Support By:** Brian Baker

**Action:** Received and Filed

The motion carried by a unanimous vote.

**E.**      [2025-054](#)      Quarterly CWIP Report

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8E Quarterly CWIP Report FY 2025 Q1.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Received and Filed

The motion carried by a unanimous vote.

**F.**      [2025-055](#)      Conflict of Interest Report

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8F Conflict Of Interest Reporting Cover Memo.pdf](#)

[8F1 Conflict of Interest Reporting 2.17.25.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Received and Filed

The motion carried by a unanimous vote.

**G.**      [2025-056](#)      FINAL - FY 2026 Units of Service Report -Uniform Forecast Period from  
October 1, 2021 - September 30, 2024 for the Water System Issued:  
February 13, 2025

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8G Final - FY 2026 Units of Service Report 2.13.2025.pdf](#)

**Note:** Director Quadrozzi excused herself from the remainder of the meeting at  
10:29 a.m. during discussion of Item 8.G.

**No Action Taken**

## 9. Communications

### A. [2025-057](#) The Procurement Pipeline for January 2025

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [9A The Procurement Pipeline for January 2025.pdf](#)

No Action Taken

## 10. Look Ahead

The Next Audit Committee Meeting is scheduled to be held February 28, 2025, at 8:00 a.m.

## 11. Other Matters

There were no other matters.

## 12. Adjournment

There being no further business, Chairperson Baker adjourned the meeting at 10:31 a.m.