



## Meeting Minutes - Final

### Board of Directors Workshop Meeting

---

Wednesday, March 11, 2020

1:00 PM

Water Board Building 5th Floor

---

**Continued Public Hearing on the Proposed FY 2021 Water and Sewerage Service Charges and Continued Public Hearing on the Proposed Biennial Budget for the Two-Year Period ended June 30, 2020 (FY 2021 & FY 2022)**

#### 1. Call to Order

Acting Chairperson Quadrozzi called the meeting to order at 1:00 p.m. and called the meeting into recess at 1:01 p.m. to the call of the Chair.

**Note:** Vice-Chairperson Walker-Griffea excused herself from the remainder of the meeting at 1:21 p.m. during recess.

Acting Chairperson Quadrozzi called the meeting back to order at 1:25 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairperson Abe Munfakh, Vice-Chairperson Beverly Walker-Griffea, Secretary Jaye Quadrozzi, Director Brian Baker, Director Gary Brown, and Director Freman Hendrix

**Note:** Chairperson Munfakh, Vice-Chairperson Walker-Griffea, and Director Hendrix attendance via teleconference.

#### 3. Approval of Agenda

Acting Chairperson Quadrozzi requested a Motion to approve the Agenda.

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Approved

The motion carried by a unanimous vote.

#### 4. Approval of Minutes

A. [2020-103](#) February 26, 2020 Board of Directors Meeting Minutes.Draft

**Sponsors:** Revia Bowie

**Attachments:** [February 26, 2020 Board of Directors Meeting Minutes](#)

Acting Chairperson Quadrozzi requested a Motion to approve the February 26, 2020 Board of Directors Meeting Minutes.

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Communications

A. [2020-104](#) Receipt of Correspondence

No Action Taken - There were no communications

7. Old Business

A. [2020-037](#) **Resolution 2020-037 to Increase Water Residential Assistance Program Funding and Expand Program Eligibility Criteria**

**Attachments:** [Governor Whitmer Letter to GLWA Board of Directors, February 26, 2020](#)  
[WRAP Reallocation Request Program Change presentation BOARD](#)  
[GLWA Resolution 2020-037 Increase WRAP funding - Internal Edits](#)

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Board has been issued a substitute Resolution 2020-037, which makes a few changes.

The previous version of the resolution had language regarding amendment of the leases, as well as amendment of the service agreement. The provisions of the previous resolution that spoke to the amendment of the leases are now struck and the amendment of the service agreement language remains and that would amend it to allow the Detroit local system to change its contribution to WRAP from 0.5% to 1.0% annually, in addition, in the first resolved clause that speaks to that amendment, there is some additional language.

The first Resolved has been amended to include additional language as follows:

"The amount necessary to be deposited to the WRAP Fund, which shall be not less than 0.5% but not greater than 1.0% of the base budgeted operating revenues for the Detroit Local Systems for such Fiscal Year. Any amounts greater than 0.5% may be used by the Detroit Local system to further the purposes of the WRAP program or other related pilot program or activity determined by the Detroit Local System to meet its local needs. The WRAP administrator shall consult with the Detroit Local System to provide requested assistance for any such local pilot program. At the end of the first fiscal year following implementation of a pilot program for the Detroit Local System, the WRAP administrator and a representative of the local system shall advise the Board of the results of any pilot program; "

Acting Chairperson Quadrozzi requested a Motion and Roll Call Vote to approve Resolution 2020-037 as Amended.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved as Amended

The motion carried by the following vote:

**Aye:** 5 - Chairperson Munfakh, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

**Excused:** 1 - Vice-Chairperson Walker-Griffea

## 8. Continued Public Hearings

**A. [2020-086](#) Continued Public Hearing on the Proposed Biennial Budget for the Two-Year Period ended June 30, 2022 (FY 2021 and FY 2022)**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [Notice of Public Hearing on FY 21 and 22 Biennial Budget](#)

[10A2 2020-082 Resolution Adopting the FY 2021 FY 2022 Biennial Budget 2.26.2020](#)

[FY 2021+ Budget and Charges Public Hearing PresentationFINAL](#)

[WrapBreakdown](#)

Acting Chairperson Quadrozzi requested a Motion and Roll Call Vote to open the Continued Public Hearing regarding the Proposed Biennial Budget for the Two-Year Period Ended June 30, 2022 (FY 2021 and FY 2022)

**Motion By: Brian Baker**

**Support By: Gary Brown**

**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Munfakh, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

**Excused:** 1 - Vice-Chairperson Walker-Griffea

**B. [2020-087](#) Continued Public Hearing on the Proposed FY 2021 Water and Sewerage Service Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [Notice of Public Hearing on FY 21 Charges](#)

[Letter from Dearborn Mayor O'Reilly.February 26 2020 GLWA Board Meeting](#)

**Motion By: Gary Brown**

**Support By: Brian Baker**

**Action: Approved**

**The motion carried by a unanimous vote.**

Acting Chairperson Quadrozzi opened the Public Hearings at 1:34 p.m. and asked if there was anyone in the public that would like to make comments regarding the Proposed Biennial Budget or the Proposed FY 2021 Water and Sewerage Service Charges.

There being no comments by the public, Acting Chairperson Quadrozzi closed the Public Hearings regarding the Proposed Biennial Budget for the Two-Year Period Ended June 30, 2020 (FY 2021 and FY 2022) and the Proposed FY 2021 Water and Sewerage Service Charges at 1:37 p.m., and stated that if the Proposed Budget and Charges are not approved at today's meeting, the Public Hearings will remain open for written comments while the Proposed Budget and Charges remain under deliberation by the Board.

## 9. New Business

### B. [2020-083](#)

#### Resolution Regarding Approval of FY 2021 Schedule of Service Charges

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [APPROVED FY 2021 Charge Schedules 3.11.2020 v2](#)

Director Brown requested to reduce the proposed FY 2021 Schedule of Service Charges from a 3.5% increase to a 2.5% increase.

Note: This discussion was paused and will be addressed following Item 12. Closed Session.

### A. [2020-082](#)

#### Resolution Adopting the FY 2021 & FY 2022 Biennial Budget

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [2020-082 FY 2021 & FY 2022 Biennial Budget Resolution](#)

Note: This item will be considered following Item 12. Closed Session.

C. [2020-099](#) **Creating a Critical Valve Program for the GLWA Transmission System**

**Sponsors:** Cheryl Porter and Todd King

**Indexes:** Water Operations

**Attachments:** [2020-03 Valve Board Presentation](#)

**Motion By: Gary Brown**  
**Support By: Brian Baker**  
**Action: Received and Filed**  
**The motion carried by a unanimous vote.**

D. [2020-101](#) **CEO's KPI Report**

**Sponsors:** Sue F. McCormick and William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [EUM Key Metrics Dashboard\\_200311\\_FINAL](#)  
[3-20 Red, Yellow Green Report](#)  
[Reso 20-101 - Explanation of CEO Red and Yellow report](#)

**Motion By: Gary Brown**  
**Support By: Brian Baker**  
**Action: Received and Filed**  
**The motion carried by a unanimous vote.**

**The Board will also discuss such other matters.**

**10. Reports**

**None**

**11. Remarks**

A. Chairperson's Remarks

**There were no Chairperson's remarks.**

B. Board Members' Remarks

**There were no Board Members' remarks.**

**12. Closed Session**

**A. [2020-085](#) Closed Session Request - Security Measures**

**Sponsors:** Randal Brown, W. Barnett Jones and Jeffrey Small

**Indexes:** General Counsel; Security and Integrity; Information Technology

**Acting Chairperson Quadrozzi requested a Motion and Roll Call Vote to enter into Closed Session at 2:32 p.m.**

**Motion By: Brian Baker**

**Support By: Gary Brown**

**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Munfakh, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

**Excused:** 1 - Vice-Chairperson Walker-Griffea

**B. [2020-102](#) Closed Session Request- Attorney Client Communication**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By: Brian Baker**

**Support By: Gary Brown**

**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Munfakh, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

**Excused:** 1 - Vice-Chairperson Walker-Griffea

**Entered Closed Session at 2:34 p.m.**

**Returned from Closed Session at 3:42 p.m.**

**The only matters discussed were Security Measures and Attorney-Client Communication.**

**9. New Business (Cont'd)**

B. [2020-083](#)

**Resolution Regarding Approval of FY 2021 Schedule of Service Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [APPROVED FY 2021 Charge Schedules 3.11.2020 v2](#)

Acting Chairperson Quadrozzi stated that the Administration has returned with a recommendation to reduce the Proposed Schedule of Water Charges by 0.5% taken from the Improvement and Extension resources and reduce the Sewer Charges by 1.25% taken from the Improvement and Extension resources.

Acting Chairperson Quadrozzi requested a Motion to reduce the Proposed Schedule of Water Charges by 0.5%, taken from the Improvement and Extension resources, and reduce the Sewer Charges by 1.25%, taken from the Improvement and Extension resources.

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Munfakh, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

**Excused:** 1 - Vice-Chairperson Walker-Griffea

A. [2020-082](#)

**Resolution Adopting the FY 2021 & FY 2022 Biennial Budget**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [2020-082 FY 2021 & FY 2022 Biennial Budget Resolution](#)

CEO Sue F. McCormick stated that based on the Charge adjustments, we would be making a decrease in the water budget of \$1.7 Million on the I & E (Improvement and Extension) deposit, and on Sewer, we would be making a budget adjustment of \$6.1 Million as a reduction to the contribution to I & E.

Acting Chairperson Quadrozzi requested a Motion to adopt the FY 2021 and FY 2022 Biennial Budget as Amended.

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Adopted

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Munfakh, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

**Excused:** 1 - Vice-Chairperson Walker-Griffea

William M. Wolfson, Chief Administrative and Compliance Officer, stated that in light of the Board's action today, we recommend cancellation of the Board of Directors Workshop Meeting next Thursday (March 19, 2020, 1:00 pm).

There being no objection by the Board, the March 19, 2020, 1:00 p.m. Board of Directors Workshop Meeting is cancelled.

### 13. Adjournment

Acting Chairperson Quadrozzi requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 3:48 p.m.