



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, May 28, 2025

2:00 PM

Water Board Building 5th Floor
and
Zoom Telephonic Meeting

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and
Zoom Telephonic

Join Zoom Meeting:

<https://glwater.zoom.us/j/89090484391?pwd=Nymj4fSg6yLbsbvY4yAVDCrzOW1Ax0.1>

Join by Telephone:

888 788 0099; or 877 853 5247

Meeting ID: 890 9048 4391

Passcode: 424234

1. Call to Order

Chairperson Miller called the meeting to order at 2:00 p.m.

2. Quorum Call

Present: 4 - Chairperson Mark Miller, Vice-Chairperson John J. Zech, Director Brian Baker, and Director Freman Hendrix

Excused: 2 - Secretary Jaye Quadrozzi, and Director Gary Brown

3. Consent Matters

William M. Wolfson, Deputy CEO, stated that the Legal Committee met today, and the Committee has requested to move New Business item 8A. 2025-170 (Proposed Amendment No. 2 to Consultant Services Contract CS-2102200 (Wade Trim Associates, Inc.) to 3C. Consent Matters, which would then be item 3C. xii.

There being no objections, the requested item was moved to 3C. Consent Matters.

A. Approval of Minutes (Item for Consent)

i. [2025-173](#) **April 23, 2025 Board of Directors Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [Minutes - April 23, 2025 Board of Directors Meeting.pdf](#)

Motion By: Brian Baker

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

B. Communications (Item for Consent)

i. [2025-172](#) **Receipt of Correspondence**

No Action Taken

C. New Business (Items for Consent)

i. [2025-121](#) **Requisition No. REQ-0003045
Facilities Maintenance, Repair and Operations (MRO) and Industrial
Supplies**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Requisition REQ-0003045 Procurement Report.docx](#)

Motion By: Brian Baker

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

ii. [2025-137](#) **Resolution to Adopt the City of Detroit Water and Sewerage
Department (DWSD) Water System Improvements Project Plan for
Fiscal Year (FY) 2026 Drinking Water State Revolving Fund (DWSRF)
Funding Consideration**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 AC Memo - Approval of DWSD FY2026 DWSRF Project Plan.pdf](#)

[7A3 GLWA Resolution to Adopt DWSD FY2026 DWSRF Project
Plan.docx](#)

[7A4 DWSD - FY 2026 DWSRF Project Plan Summary and
Resolution.pdf](#)

Motion By: Brian Baker

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

- iii. [2025-138](#) **Proposed Contract Amendment No. 1
Contract No. 2204949/SCN-0000428
Municipal Advisory Services**
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [7B1 AC Memo - Amendment of Municipal Advisor Contract.pdf](#)
 [7B3 Board Letter Attachment 1 - Tables.pdf](#)
- Motion By: Brian Baker
 Support By: John J. Zech
 Action: Approved
 The motion carried by a unanimous vote.
- iv. [2025-142](#) **Proposed Change Order No. 4 - Extension of Time Only
SCN-0000189
Investment Advisor Services PFM Asset Management, LLC Contract
Extension**
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [7C1 PFM Asset Management Contract Extension.pdf](#)
 [7C3 Board Letter Attachment 1.pdf](#)
- Motion By: Brian Baker
 Support By: John J. Zech
 Action: Approved
 The motion carried by a unanimous vote.
- v. [2025-143](#) **Water Residential Assistance Program (WRAP) Service Delivery
Partner Funding Authorization for FY 2026 and Related Contract
Amendments**
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [2 WRAP Funding Report May 2, 2025 Audit Committee Attachment
1.pdf](#)
 [3 Board Letter Attachment 2.pdf](#)
 [4 FY 2026 WRAP Allocations Cover Memo Attachment 3.pdf](#)
- Motion By: Brian Baker
 Support By: John J. Zech
 Action: Approved
 The motion carried by a unanimous vote.

- vi. [2025-148](#) **Proposed Change Order No. 7**
Contract No. 1903598/SCN-0000331
Construction Manager at Risk for the Assessment and
Rehabilitation of WRRF Yard Piping and Underground Utilities
CIP #216006/BCE Score: 79.00

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- vii. [2025-146](#) **Proposed Change Order No. 1**
Contract No. 2100239/SCN-0000417
WRRF Facilities Structural Evaluation and Repairs
CIP #216011/BCE Score: 64.40

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- viii. [2025-149](#) **Proposed Amendment No.1**
Contract No. GLWA-PC-792/SCN-0000449
Biosolids Dryer Facility
O&M

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- ix. [2025-147](#) **Requisition No. REQ-0000057**
HVAC Improvements at Seven Mile and Puritan Fenkell CSO
Facilities
CIP #270010/BCE Score: 57.80

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [REQ-0000057.Procurement Board Report\(1\)](#)
[REQ-0000057.Cost Summary](#)
[REQ-0000057.Vendor Response Follow-up](#)

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- x. [2025-161](#) **Proposed Amendment No. 4**
Contract No. 2000274-1/SCN-0000531
Enterprise Resource Planning (ERP) System Implementation
Services
O&M

Sponsors: Jeffrey Small

Indexes: Information Technology

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- xi. [2025-162](#) **Proposed Amendment No. 3**
Contract No. 2000274-2/SCN-0000445
Enterprise Resource Planning System Subscription Services
O&M

Sponsors: Jeffrey Small

Indexes: Information Technology

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xii. [2025-170](#) **Proposed Amendment No. 2 to Consultant Services Contract
CS-2102200 (Wade Trim Associates, Inc.)**

Sponsors: David W. Jones

Indexes: General Counsel

Motion By: Brian Baker

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

4. Approval of Agenda

Chairperson Miller requested a Motion to Approve the Agenda as Amended.

Motion By: Freman Hendrix

Support By: John J. Zech

Action: Approved as Amended

The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3A.i., 3B.i., and 3C. i. - xii.)

Chairperson Miller requested a Motion to Approve the Consent Matters.

A motion was made by Director Baker, seconded by Vice-Chairperson Zech, to approve the Consent Agenda. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Old Business

None

8. New Business (Items for Discussion)

None

New Business (Items for Discussion) may continue after item 13B. Closed Session

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

There were no Board Members' remarks.

11. CEO's Report**A. [2025-175](#) CEO Report - May 28, 2025**

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - May 28, 2025 with attachment.pdf](#)

Motion By: John J. Zech

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

12. Other Matters

William M. Wolfson, Deputy CEO, advised the public that the Board may take action following today's Closed Session, and also advised the Board and public that the June 11, 2025, 1:00 p.m., Board of Directors Workshop Meeting will be canceled.

13. Closed Session**A. [2025-176](#) Closed Session Request - Attorney-Client Communication(s)**

Sponsors: David W. Jones and William Wolfson

Indexes: General Counsel; Administration & Compliance

Chairperson Miller requested a Motion and Roll Call Vote to enter into Closed Session at 2:23 p.m.

Motion By: John J. Zech

Support By: Freman Hendrix

Action: Approved

The motion carried by the following vote:

Aye: 4 - Chairperson Miller, Vice-Chairperson Zech, Director Baker, and Director Hendrix

Excused: 2 - Secretary Quadrozzi, and Director Brown

B. [2025-167](#) Closed Session Request - Personnel Evaluation

Sponsors: David W. Jones and William Wolfson

Indexes: Office of the Executive; General Counsel

Attachments: [25-26 CEO evaluation](#)

Motion By: Brian Baker

Support By: Freman Hendrix

Action: Approved

The motion carried by the following vote:

Aye: 4 - Chairperson Miller, Vice-Chairperson Zech, Director Baker, and Director Hendrix

Excused: 2 - Secretary Quadrozzi, and Director Brown

Entered Closed Session at 2:25 p.m.

Returned from Closed Session at 3:29 p.m.

The only matters discussed were attorney-client communications and personnel evaluation.

8. New Business (Items for Discussion) Continued**B. [2025-168](#) Evaluation of Chief Executive Officer's Performance for Fiscal Year 24-25**

Director Baker made a motion, supported by Director Hendrix, that the Chief Executive Officer's performance "exceeds" expectations for Fiscal Year 24-25.

Motion By: Brian Baker

Support By: Freman Hendrix

Action: Approved

The motion carried by a unanimous vote.

14. Adjournment

Chairperson Miller requested a Motion to Adjourn.

Motion By: John J. Zech

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 3:32 p.m.