



Sue F. McCormick
Chief Executive Officer
735 Randolph Street, Suite 1900
Detroit, Michigan 48226
Phone: 313-964-9501

May 30, 2020

The Honorable Board of Directors
Great Lakes Water Authority
735 Randolph
Detroit, Michigan 48226

HONORABLE BOARD OF DIRECTORS:

RE: Personnel Evaluation

It is my understanding that the Board of Directors of the Great Lakes Water Authority wishes to conduct an annual review and evaluation of my performance during my tenure as Chief Executive Officer of this utility.

As you are aware, Section 8(a) of Michigan's Open Meetings Act provides that a public body may meet in closed session:

To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing. A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in open sessions.

As allowed by the Michigan Open Meetings Act, I request to meet with the Board in closed session for my evaluation.

Thank you for your consideration of this request.

Respectfully submitted,

Sue F. McCormick
Chief Executive Officer