



## Financial Services Audit Committee Communication

**Date:** December 6, 2019  
**To:** Great Lakes Water Authority Audit Committee  
**From:** Nicolette Bateson, CPA  
Chief Financial Officer/Treasurer  
**Re:** Proposed Calendar Year 2020 Audit Committee Meeting Dates

**Background:** In planning for calendar year 2020, it is time to establish the meeting calendar for the Great Lakes Water Authority Audit Committee.

**Analysis:** Listed below are the proposed 2020 Audit Committee meeting dates based upon a general protocol of scheduling meetings for the third Friday of each month (or the fourth Friday if the third Friday is a holiday). The proposed meeting time is 8:00 a.m. and the meetings will be held at the Water Board Building, 735 Randolph, 5<sup>th</sup> floor, Detroit, MI 48226.

January 17, 2020	July 17, 2020
February 21, 2020	August 21, 2020
March 20, 2020	September 18, 2020
April 17, 2020	October 16, 2020
May 15, 2020	November 20, 2020
June 19, 2020	December 18, 2020

**Proposed Action:** Approve the meeting schedule as proposed or amended.