



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors

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Wednesday, September 24, 2025

2:00 PM

Water Board Building 5th Floor  
and  
Zoom Telephonic Meeting

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#### Join Zoom Meeting:

<https://glwater.zoom.us/j/82707913827?pwd=I49OLoKa9k3bbkkIB1qzZoICU8b6Kw.1>

#### Join by Telephone

##### US Toll-Free:

888 788 0099; or 877 853 5247

Meeting ID: 827 0791 3827

Passcode: 604529

#### 1. Call to Order

Chairperson Miller called the meeting to order at 2:00 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairperson Mark Miller, Vice-Chairperson John J. Zech, Secretary Jaye Quadrozzi, Director Brian Baker, Director Gary Brown, and Director Freman Hendrix

#### 3. Consent Matters

William M. Wolfson, Deputy Chief Executive Officer, stated that the Legal Committee has reviewed (and recommended for approval) items 8D. and 8E., and the Committee has requested to move those two items to 3C. Consent Matters, which will then be items 3C. ix.- x.

There being no objections by the Board, the requested items were moved to 3C. Consent Matters.

#### A. Approval of Minutes (Item for Consent)

##### i. [2025-311](#) August 27, 2025 Board of Directors Meeting Minutes (Draft)

**Sponsors:** Rechanda Willis

**Attachments:** [Minutes - August 27, 2025 Board of Directors Meeting](#)

Motion By: John J. Zech

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by a unanimous vote.

**B. Communications (Item for Consent)****i. [2025-307](#) Receipt of Correspondence**

**Attachments:** [Fwd\\_Conflict of Interest\\_David Jones](#)

Motion By: John J. Zech  
Support By: Jaye Quadrozzi  
Action: Received and Filed  
The motion carried by a unanimous vote.

**C. New Business (Items for Consent)****i. [2025-282](#) Requisition No. REQ-0000326  
Northeast Water Treatment Plant Structural Repairs  
CIP #112007 / BCE Score: 95.20**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [REQ-0000326 Procurement Board Report](#)  
[REQ-0000326 Cost Tabulation - Notice of Respondents](#)  
[REQ-0000326 Vendor Response Follow-up](#)

Motion By: John J. Zech  
Support By: Jaye Quadrozzi  
Action: Approved  
The motion carried by a unanimous vote.

**ii. [2025-283](#) Requisition No. REQ-0004156  
Sludge Removal and Disposal Services at the Northeast, Southwest  
and Springwells Water Treatment Plants  
O&M**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [REQ-0004156 Procurement Board Report](#)  
[REQ-0004156 Cost Tabulation - Notice of Respondents](#)  
[REQ-0004156 Vendor Response Follow-up](#)

Motion By: John J. Zech  
Support By: Jaye Quadrozzi  
Action: Approved  
The motion carried by a unanimous vote.

- iii. [2025-285](#)      **Requisition No. REQ-0006171**  
**AWWA Utility Membership Agreement for GLWA and Its Member**  
**Partners**  
**O&M**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [memorandum - 20250916 - REQ-0006171 AWWA Utility Membership Agreement for GLWA and Its Member Partners](#)

**Motion By:** John J. Zech  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.

- iv. [2025-255](#)      **Proposed Amendment No. 1**  
**Contract No. 2203638/SCN-0000388**  
**Engineering Project Management and Inspection Staff**  
**Augmentation**  
**O&M**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** John J. Zech  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.

- v. [2025-281](#)      **Proposed Amendment No. 1**  
**Contract No. 2103347/SCN-0000343**  
**2023 Task Order Engineering Services**  
**O&M**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** John J. Zech  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.

- vi. [2025-280](#) **Proposed Change Order No. 2**  
**Contract No. 2004538/SCN-0000122**  
**Instrumentation and Control System Replacement at St. Aubin,  
Seven Mile, and Lieb CSO Facilities**  
**CIP #260619 / BCE Score: 95.10**
- Sponsors:** Navid Mehram  
**Indexes:** Wastewater Operations
- Motion By:** John J. Zech  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.
- vii. [2025-298](#) **Proposed Amendment No. 3**  
**Contract No. 2201811/SCN-0000367**  
**Rental of Uniforms, Floor Mats, Mops, Towels, and Related Services  
O&M**
- Sponsors:** Nicolette Bateson  
**Indexes:** Finance
- Motion By:** John J. Zech  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.
- viii. [2025-295](#) **PA 152 Election for 2026 Plan Year**
- Sponsors:** David W. Jones and Jordie Kramer  
**Indexes:** General Counsel; Organizational Development
- Motion By:** John J. Zech  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.

- ix.     [2025-299](#)     **Permanent Easement Agreement between GLWA and DMK Investments, LLC, property owner of the property commonly known as: Vacant - Executive Drive, Harrison Twp., Michigan 48045, part of Tax Parcel No. 11-13-228-002**

**Sponsors:** David W. Jones

**Indexes:** General Counsel

**Motion By:** John J. Zech

**Support By:** Jaye Quadrozzi

**Action:** Approved

The motion carried by a unanimous vote.

- x.     [2025-300](#)     **Permanent Easement Agreement between GLWA and Wolverine Broach Co., Inc., property owner of the property commonly known as: Vacant - Executive Drive, Harrison Twp., Michigan 48045, part of Tax Parcel No. 11-13-228-004**

**Sponsors:** David W. Jones

**Indexes:** General Counsel

**Motion By:** John J. Zech

**Support By:** Jaye Quadrozzi

**Action:** Approved

The motion carried by a unanimous vote.

#### **4. Approval of Agenda**

Chairperson Miller requested a Motion to Approve the Agenda as Amended.

**Motion By:** Jaye Quadrozzi

**Support By:** Freman Hendrix

**Action:** Approved as Amended

The motion carried by a unanimous vote.

#### **5. Approval of Consent Matters (Items 3Ai., 3Bi., and 3C. i. - x.)**

Chairperson Miller requested a Motion to Approve the Consent Matters.

A motion was made by Vice-Chairperson Zech, seconded by Secretary Quadrozzi, to approve the Consent Matters. The motion carried unanimously.

#### **6. Public Comment**

There were no public comments.

#### **7. Old Business**

None

**8. New Business (Items for Discussion)****A.     [2025-302](#)     Linear System Integrity Program Update**

**Sponsors:** Jody Caldwell

**Indexes:** Planning Services

**Attachments:** [LSIP Update 2025-09-24.pdf](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

**B.     [2025-310](#)     Presentation: Resiliency Team Progress GLWA Board of Directors Update**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Attachments:** [25 09 Resiliency Board Update - September](#)

**Motion By:** John J. Zech

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

**C.     [2025-308](#)     Discussion Regarding Proposed Schedule of GLWA Board Meetings for Calendar Year 2026**

**Sponsors:** William Wolfson

**Indexes:** Administration & Compliance

**Attachments:** [Calendar Year 2026 Board of Directors Meeting Schedule](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Approved

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

**9. Reports**

None

**10. Remarks**

## A. Chairperson's Remarks

There were no Chairperson's remarks.

## B. Board Members' Remarks

There were no Board Members' remarks.

**11. CEO's Report****A. [2025-312](#) CEO Report - September 24, 2025**

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - September 24, 2025 combined.pdf](#)

**Motion By:** Freman Hendrix

**Support By:** John J. Zech

**Action:** Received and Filed

The motion carried by a unanimous vote.

**12. Other Matters**

William M. Wolfson, Deputy Chief Executive Officer, advised the Board that although Board committees are sub-quorum advisory, and therefore not subject to the Open Meetings Act, we will be present in the room (Board Room) for the October 8, 2025, 11:00 a.m. Operations and Resources Committee Meeting, so that committee members can manage their commutes for the 1:00 p.m. Board of Directors Workshop Meeting.

**13. Closed Session****A. [2025-309](#) Closed Session Request - Attorney-Client Communication(s)**

**Sponsors:** David W. Jones and William Wolfson

**Indexes:** General Counsel

Chairperson Miller requested a Motion and Roll Call Vote to enter into Closed Session at 3:43 p.m.

**Motion By:** Brian Baker

**Support By:** Jaye Quadrozzi

**Action:** Approved

The motion carried by the following vote:

**Aye:** 6 - Chairperson Miller, Vice-Chairperson Zech, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

Entered Closed Session at 3:45 p.m.

Returned from Closed Session at 3:58 p.m.

The only matter discussed was an attorney-client communication.

#### **14. Adjournment**

Chairperson Miller requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 4:00 p.m.