

Welcome to the June edition of *The Procurement Pipeline*, a monthly newsletter designed to provide updates on doing business with the Great Lakes Water Authority (GLWA).

Procurement Tip of the Month: What to Expect During an Oral Interview Meeting

After all the submitted proposals have been scored during the solicitation evaluation process, the GLWA Evaluation Team may conclude that an Oral Interview meeting is required to determine the most responsive and responsible Vendor. The purpose of an Oral Interview meeting is for Vendors to provide clarification on the written proposal submitted for a project.

Oral Interview meetings include the GLWA Buyer, Evaluation Team members, and the Potential Vendor team. During the meeting, Vendors may expect the following.

- ✓ An interactive discussion between the Evaluation Team and the potential Vendor;
- ✓ A means for the Evaluation Team to ask questions and obtain additional details on the Vendor's written proposal; and
- ✓ An opportunity for the potential Vendor to explain the methods referred to in their written proposal and to clarify any unusual or significant responses.

Oral Interview meetings are typically used for Request for Proposal (RFP) solicitations, where a Qualification Based Selection (QBS) method is used. This means that vendors are selected for award based on their qualifications and competence in relation to the scope and needs of a particular project, rather than based on price alone.

If an Oral Interview is required, the GLWA Buyer will establish a meeting time and date with Vendors. GLWA's final award recommendation will encompass both evaluation of the written proposal as well as the Oral Interview.

Please note that Oral Interview meetings are not an opportunity to submit new information, discuss other proposals, or discuss GLWA projects in development. If you have any additional questions

about Oral Interview meetings, please contact the GLWA Buyer of Record for the specific solicitation.

Procurement Process Update: Submitting Renewal Certificates of Insurance (COIs)

The [March 2023 Procurement Pipeline](#) featured an article on fulfilling GLWA's standard insurance requirements, including how renewal Certificates of Insurance (COIs) must be submitted on an annual basis until all work on a contract is completed.

To provide improvements in GLWA's processing and tracking of Vendor COIs, vendors must now submit their renewal COIs directly to COI@GLWater.org. Note that this process update is only for renewal COIs. COIs for new contracts or Purchase Orders (POs) must still be submitted to the GLWA Buyer of Record.

Virtual Vendor Introduction Meetings

If you are interested in learning more about doing business with GLWA, contact us at GLWAVendorOutreach@glwater.org to schedule a virtual vendor introduction meeting. Topics include information on submitting a competitive bid or proposal to any GLWA solicitation.

Keeping up with GLWA

Our Chief Executive Officer (CEO) Monthly Report provides a wealth of information and news about important initiatives within GLWA's service territory that impact GLWA, its member partners, and the public. To read the May 2023 Monthly Report, please [click here](#).

What's Coming Down the Pipe?

Current Solicitations: Register in GLWA's [Bonfire Procurement Portal](#) for new solicitations and contract award information.

Upcoming Procurements: Next Three to Nine Months—See newsletter page 2.

Visit GLWA online!

To see the GLWA Vendor homepage, please visit www.glwater.org or contact us via email at procurement@glwater.org.

Upcoming Solicitations June 2023

Category	CIP #	Description/Project Title	Budget Estimate
Water System (next four to nine months)			
N/A			
Wastewater Systems (next four to nine months)			
Construction	211005.2	WRRF Pump Station 2 VFD Replacements	\$12,000,000
Construction	211007	Pump Station No. 2 Bar Racks Replacement and Grit Collection System Improvements	\$96,000,000
Water System (next three months)			
N/A			
Wastewater (next three months)			
Construction	260209	Emergency and Urgent Sewer Repair II	\$12,400,000
Construction	232002	Freud & Connor Creek Pump Station Improvements	\$125,000,000
Design-Bid-Build	261001	WRRF Rehabilitation of Secondary Clarifiers	\$6,000,000
Information Technology (next three months)			
Professional Services	N/A	800MHz Radio Assessment and Solution Implementation	\$3,500,000
Projects moved to Procurement Team (Preparing for solicitation on Bonfire)			
Professional Services	O&M	CSO Facility Accusonic Meter Maintenance	\$3,000,000
Professional Services	O&M	Grounds Maintenance Services	\$4,600,000
Professional Services	O&M	Overhead Door Preventative Maintenance and Repairs	\$892,000
Professional Services	O&M	Snow Removal and De-icing Services	\$2,158,106
Construction	170802	Reservoir Rehabilitation Construction Services Phase II at Waterworks Park, Northeast, and Booster Stations.	\$35,972,000

Vendors should continue to monitor [Bonfire](#) for solicitation updates.

Acronyms		
WRRF: Water Resource Recovery Facility	CSO: Combined Sewer Overflow	WTP: Water Treatment Plant