



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Draft

### Board of Directors

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Wednesday, January 22, 2025

2:00 PM

In-Person:  
Water Board Building 5th Floor  
and  
Zoom Telephonic Meeting

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5th Floor Water Board Building  
and  
Zoom

Join Zoom Meeting:

<https://glwater.zoom.us/j/81060727519?pwd=aCx86dNMajEihHQCbQPmLADe9vDbnc.1>

Join by Telephone

US Toll-Free:

888 788 0099; or 877 853 5247

Meeting ID: 810 6072 7519

Passcode: 860224

#### 1. Call to Order

Chairperson Miller called the meeting to order at 2:00 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairperson Mark Miller, Vice-Chairperson John J. Zech, Secretary Jaye Quadrozzi, Director Brian Baker, Director Gary Brown, and Director Freman Hendrix

#### 3. Consent Matters

William M. Wolfson, Deputy Chief Executive Officer, stated that at today's Legal Committee meeting, the Committee reviewed items E. - F. under 8. New Business (Items for Discussion), and the Committee has requested to move those items to the Consent Matters, which would then be items 3.C. iv. - v.

There being no objections by the Board, the requested items were moved to 3.C. Consent Matters.

#### A. Approval of Minutes (Item for Consent)

i. [2025-027](#) **December 11, 2024 Board of Directors Workshop Meeting Minutes (Draft)**

**Sponsors:** Rechanda Willis

**Attachments:** [Minutes - December 11, 2024 Board of Directors Workshop Meeting.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

**B. Communications (Items for Consent)**

i. [2025-024](#) **Receipt of Correspondence**

No Action Taken

ii. [2025-030](#) **CEO's KPI Report**

**Sponsors:** Suzanne Coffey and William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [EUM Key Metrics Dashboard\\_250108\\_FINAL 1-25 Red yellow green report Quarterly KPI](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**C. New Business (Items for Consent)**

i. [2024-436](#) **Contract No. 2301186/REQ-0000015  
Lake Huron Water Treatment Plant Sludge Removal & Disposal  
O&M**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [2301186 Procurement Board Report](#)  
[2301186 Cost Tabulation - Notice of Respondents](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

ii. [2024-437](#)      **Requisition No. 2400355/REQ-0000029**  
**Commercial Janitorial Services**  
**O&M**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [2400355 Procurement Board Report](#)  
[2400355 Negotiated Cost Analysis](#)  
[2400355 Cost Tabulation](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

iii. [2024-438](#)      **Requisition No. 2304181/REQ-0000021**  
**Environmental Health and Safety Compliance Services**  
**O&M**

**Sponsors:** William Wolfson

**Indexes:** Administration & Compliance

**Attachments:** [2304181 \(REQ-0000021\) Procurement Board Report](#)  
[2304181 \(REQ-0000021\) Rates Analysis Revised.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

iv. [2025-010](#)      **Proposed Amendment No. 6 to Water Service Contract with Charter**  
**Township of Northville**

**Sponsors:** David W. Jones

**Indexes:** General Counsel

**Attachments:** [Northville Twp Water Contract Am 6 Ex B 2024.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

v. [2025-028](#) **Proposed Amendment No. 5 to Water Service Contract with City of River Rouge**

**Sponsors:** David W. Jones

**Indexes:** General Counsel

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

**4. Approval of Agenda**

Chairperson Miller requested a Motion to Approve the Agenda as Amended.

**Motion By:** John J. Zech  
**Support By:** Gary Brown  
**Action:** Approved as Amended  
The motion carried by a unanimous vote.

**5. Approval of Consent Matters (Items 3A.i., 3B. i. - ii., and 3C. i. - v.)**

Chairperson Miller requested a Motion to Approve the Consent Matters.

A motion was made by Secretary Quadrozzi, seconded by Director Hendrix, to approve the Consent Matters. The motion carried unanimously.

**6. Public Comment**

There were no public comments.

**7. Old Business**

None

**8. New Business (Items for Discussion)**

A. [2025-014](#) **PRESENTATION: PROPOSED FY 2026 AND FY 2027 BIENNIAL BUDGET REQUEST**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [2.0 One Pager Series Binder.pdf](#)  
[3.0 Budget & Charge Briefing for Board of Directors 1.22.2025.pdf](#)

**Motion By:** Freman Hendrix  
**Support By:** John J. Zech  
**Action:** Received, Filed and Referred to the Audit Committee  
Agenda of February 17, 2025  
The motion carried by a unanimous vote.

**B. [2025-015](#) Presentation: Proposed FY 2026 Schedule of Service Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [2.0 FY 2026 Willdan Charges Rollout Meeting #4 draft v4.pdf](#)  
[3.0 Proposed FY 2026 Schedule of Charges Binder.pdf](#)

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Received, Filed and Referred to the Audit Committee  
**Agenda of February 17, 2025**  
The motion carried by a unanimous vote.

**C. [2025-007](#) Presentation: FY 2026-30 Capital Improvement Plan**

**Sponsors:** Jody Caldwell and Dima El-Gamal

**Indexes:** Planning Services

**Attachments:** [Proposed FY 26-30 CIP Board Presentation](#)

**Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Received, Filed and Referred to the Capital Planning Committee  
**Agenda of February 20, 2025**  
The motion carried by a unanimous vote.

**D. [2025-008](#) Resolution Regarding Approval of the FY 2026 through FY 2030 Capital Improvement Plan**

**Sponsors:** Jody Caldwell and Dima El-Gamal

**Indexes:** Planning Services

**Attachments:** [FY 2026-2030 CIP Resolution 2025-008.docx](#)  
[Proposed Capital Improvement Plan FY 26-30](#)  
[Appendix A Water Business Case Evaluation](#)  
[Appendix B Wastewater Business Case Evaluation](#)  
[Appendix C Centralized Services Business Case Evaluation](#)  
[Appendix D System Background Information](#)  
[Appendix E Scoring Equation Tech Memo](#)  
[Appendix F How to Navigate the CIP](#)

**Motion By:** Freman Hendrix  
**Support By:** John J. Zech  
**Action:** Received, Filed and Referred to the Capital Planning Committee  
**Agenda of February 20, 2025**  
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

**9. Reports**

None

**10. Remarks**

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

There were no Board Members' remarks.

**11. CEO's Report**

A. [2025-029](#) **CEO Report - January 22, 2025**

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - January 22, 2025 with attachments.pdf](#)

**Motion By:** Freman Hendrix  
**Support By:** John J. Zech  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**12. Other Matters**

There were no other matters.

**13. Closed Session**

A. [2025-025](#) **Closed Session Request - Pending Litigation  
Filipo Genova v GLWA and Navarro Winston  
WCCC No. 24-007667-NI; (DOI 12/21/23)**

**Sponsors:** William Wolfson and David W. Jones

**Indexes:** Administration & Compliance; General Counsel

**Chairperson Miller requested a Motion and Roll Call Vote to enter into Closed Session at 4:10 p.m.**

**Motion By:** Brian Baker  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by the following vote:

**Aye:** 6 - Chairperson Miller, Vice-Chairperson Zech, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

**B.**     [2025-026](#)     **Closed Session Request - Pending Litigation**  
**Great Lakes Water Authority v Midwest Memorial Group, LLC**  
**(Woodmere Cemetery); WCCC No. 22-004309-CC; (DOI 4/13/22)**

**Sponsors:** William Wolfson and David W. Jones

**Indexes:** Administration & Compliance; General Counsel

**Motion By:** Brian Baker

**Support By:** Freman Hendrix

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 6 - Chairperson Miller, Vice-Chairperson Zech, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

**Entered Closed Session at 4:17 p.m.**

**Returned from Closed Session at 4:28 p.m.**

**The only matters discussed were pending litigation in the matters of Filippo Genova v GLWA and Navarro Winston, WCCC No. 24-007667-NI; and Great Lakes Water Authority v Midwest Memorial Group, LLC (Woodmere Cemetery), WCCC No. 22-004309-CC.**

**14. Adjournment**

**Chairperson Miller requested a Motion to Adjourn.**

**Motion By:** John J. Zech

**Support By:** Brian Baker

**Action:** Approved

**The motion carried by a unanimous vote.**

**There being no further business, the meeting was adjourned at 4:29 p.m.**