



**Financial Services Group**  
**Procurement**  
 735 Randolph Street, Suite 1508  
 Detroit, Michigan 48226  
 Phone: 313-964-9157

## Procurement Report

**Date: May 23, 2018**  
**To: Sue McCormick, Chief Executive Officer**  
**From: Dan Edwards, Procurement Manager**  
**Re: Procurement Report**

General Information			
Contract Number:	GLWA-CS-213	Project Owner:	Keiano Vanzant
Contract Title:	Environmental Health and Safety Compliance Services		
Vendor:	NTH Consultants, LTD		
Budget:	Operations and Maintenance		
Contract Length:	2 Years		

### **Procurement Method**

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	12-18-17	Addendums released:	3
Distributed to:	218	Downloaded by:	116
Response due date:	1-26-18	Responses received:	4

### **Negotiations**

The Evaluation Team deemed rates and proposed hours to be fair, reasonable and competitive therefore, negotiations were not conducted. However, scope was expanded at the Operations Group's request.

Benchmarking was performed using the hour and rate data provided by the other proposers for this project. The analysis confirmed the rates are fair, reasonable and in competitive range. The rate and cost comparisons are illustrated in the attached document labeled Proposal Cost Analysis.

### **Evaluation and Scores**

Evaluation Committee: (Designation – Organization)
A – GLWA
B – GLWA
C – GLWA
D – GLWA



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The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA’s policy. Per the RFP requirements, proposers fee schedules (hours and rates) were based on tasks included in the RFP in which fees and hours were assessed. The accepted fees and hours will be utilized in assigning tasks (see below) performed under this contract through a \$2,000,000.00 allowance.

The rankings are listed below.

Maximum Score Possible: 400	
<b>Vendor (Highest to lowest score)</b>	<b>Score</b>
<b>NTH Consultants, LTD</b>	<b>323.34</b>
<b>Tetra Tech of Michigan</b>	<b>316.67</b>
<b>Environmental Consulting &amp; Technology</b>	<b>283.34</b>
<b>Somat Engineering, Inc.</b>	<b>281.33</b>

The initial project tasks are listed below to outline the nature of work that will be conducted under this contract. Attached is a cost analysis from the proposers that provides associated costs.

<b>Original Project Task</b>
<b>Description</b>
<b>1. Remediation of Leaking Underground Storage Tank Site</b>
1. Remediation of Leaking Underground Storage Tank Site
2. Develop Health and Safety Programs and Training of GLWA Personnel
3. Develop Spill Control and Countermeasures/Pollution Incident Prevention Plans and Development Updates
4. Update and Audit of Process Safety Management and Risk Management Plan
5. Clean-up and Disposal of Oil and Pollution Spills on Surface Waters

<b>Recommended value adding Project Tasks</b>
<b>Description</b>
6. Preparation of Training Sessions for Health and Safety Training Programs
7. Presentation of Training Sessions for Health and Safety Programs

**Other Data Requested by GLWA Board Members**



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### **Other Data Requested by GLWA Board Members**

Minority Business Enterprise (MBE): No  
Detroit Based Business (DBB): Yes  
Small Business Enterprise (SBE): No

Sub-Contractor(s) List:

Wade Trim Associates (Health and safety program development)

BT Environmental Consulting, Inc. (Air quality stack testing services)

Willem Environmental Consulting, LLC (Asbestos and hazardous materials survey support)

Marine Pollution Control (Waterborne emergency response)

U.S. Ecology (Waste removal and disposal)

BBEK Environmental, LLC (Asbestos, lead and hazardous materials abatement)  
Oscar W. Larson Co. (Underground and aboveground storage tank services (UST and AST) for fueling)

HM Environmental Services, Inc. (Environmental remediation and underground storage tank removal)

Job Site Services (Environmental remediation and UST removal)

Fibertec Environmental Services (Environmental and industrial hygiene analytical laboratory services)

TestAmerical Laboratories (Environmental and specialty analytical laboratory services)

Apex Research, Inc. (Industrial hygiene laboratory services)

Vendor Response Survey: Not Applicable



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**Litigation**

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

**Financials**

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.