

**Great Lakes Water Authority**  
**Operations and Resources Committee**  
**Procurement Transmittal Checklist**

For Procurements that Meet the Criteria of GLWA Procurement Policy Section 7 – Approvals  
(All Section References are to the GLWA Procurement Policy)

For the Committee meeting date of: January 10, 2018

**Part 1 - Proposed Procurement Information** (See also attached Board Letter)

Project Name: Pumping Station No. 1 Rack and Grit and MPI 1 and Jefferson Sampling Stations Improvements

Contract Number:GLWA-CON-250

Project Owner: Suzanne Coffey, Chief Planning Officer, Interim Chief Operating Officer

Recommended Vendor: Weiss Construction Company, LLC

Operations & Maintenance Budgeted: Yes No      Authorized Capital Project: Yes No

**Part 2 – Compliance with Procurement Policy**

Proposed Change Order Length (Section 3.5) 780 Substantial Completion Calendar Days  
597 Final Completion Calendar Days

Type of Procurement (Section 3)

Emergency Procurement    Cooperative Purchase    Single Source    Sole Source

Competitively Bid (Section 3): Yes  No

Financial viability of vendor evaluated (Section 3.1)?: Yes No

Project milestones provided (Section 3.1)?: Yes No

Risk Management, Insurance, Bonding Evaluated? (Sections 5.3 to 5.5): Yes No

Evaluation Team Members (Section 6.1) : Construction Contract – No Evaluation Team

Does Vendor have prior suspension/disbarment (Section 9): Yes     No

Any exceptions to bidding process or vendor performance considerations not noted in GLWA Board letter?   
Yes     No

**Part 3 – Legal Review**

Contract Status: Negotiated    In negotiations    To be negotiated

Material Proposed Contract Exceptions: Yes No

**Part 4 – Committee Action**

Recommend to GLWA Board for Approval? Yes No

Not recommended for approval at this time (staff to provide further information)

Not recommended – staff may present to GLWA Board